



OPERATIONAL GUIDELINES -CUM- PROGRESS REPORT AGRI-BUSINESS INCUBATOR PROJECT

**CM's Startups/ Innovative Projects/ New Industries Scheme
Department of Industries, Government of HP, Shimla
(2017-18 to 2021-22)**

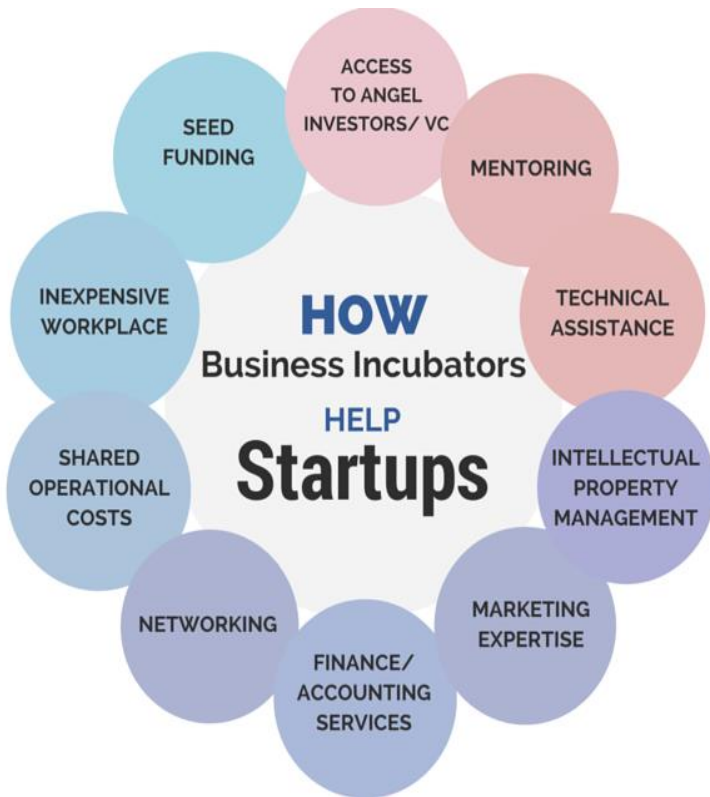


Image source: Web services

Agri Business Incubator under "HP State Chief Minister's Startup/Innovation Project/New Industries Scheme" CSK Himachal Pradesh Krishi Vishvavidyalaya, Palampur invites Startup Applications from Individuals/Students having Innovative Idea/Concept for Opening-up New Business Company (Startup)

Focus Areas

Technology Driven Innovation in any Sector

Clean Technology

Rural Infrastructure and Facilities

Food Processing

Agriculture, Horticulture and Related Areas

Tourism & Hospitality

Retail

Biotechnology

Information Technology

Incentives

- ❖ ₹ 25,000/- per month to selected startups as sustenance allowance for one year
- ❖ Providing free-of-cost mentoring services and laboratory facilities for the startup growth
- ❖ Marketing/commercialization assistance of maximum of Rs. 10 lakhs
- ❖ Reimbursement of the filing/ processing of patent application cost up to Rs 2 lakhs.

How to apply

1. Submit online application to the Department of Industries, Government of Himachal Pradesh through the icon "Apply for Startup" on its website or on the CSK IPKV website.
2. If application falls within the startup scope, the candidate will be referred by the Department to the concerned Incubator
3. The Screening Committee of the Incubator will evaluate the proposal's suitability for availing of sustenance allowance and incubation services
4. Once the MVP is ready for commercialization, the support will be provided for marketing assistance and seed/ angel fund
5. Once the MVP is commercialized, the Innovator will apply to Department of Industries for availing benefits/ incentives such as interest subvention, allotment of plots etc

For more details:
Contact Prof. V.K. Sharma, Nodal Officer (ABI), Mob: +91 98165 28663

Written by:

Dr. VK Sharma, Nodal Officer & Mr. Shakiv Pandit, Manager

Background

Entrepreneurship has been described as the "capacity and willingness to develop, organize and manage a business venture along with any of its risks in order to make a profit. It may be based on already commercialized inventions or technologies in same or different marketing environments. There are a few entrepreneurs who have an ability to design, launch and run a new business popularly known as “Startups” by translating inventions or technologies into new products or services. They are able to recognize the commercial potential of the invention and organize the capital, talent, and other resources that turn an invention into a commercially viable innovation.

The words science and technology can and often are used interchangeably. But the goal of science is the pursuit of knowledge for its own sake while the goal of technology is to create products that solve problems and improve human life. Simply, technology is the practical application of science. The process of translating an idea or invention into a good or service that creates value or for which customers will pay. To be called an innovation, an idea must be replicable at an economical cost and must satisfy a specific need. Innovation involves deliberate application of information, imagination and initiative in deriving greater or different values from resources, and includes all processes by which new ideas are generated and converted into useful products. In business, innovation often results when ideas are applied by the company in order to further satisfy the needs and expectations of the customers,

Due to the high risks involved in launching a start-up, a significant proportion of start-up businesses in India have to close due to "lack of funding, bad business decisions, an economic crisis, lack of market demand—or a combination of all of these. Recognizing the role of startups in economy buildup of many developed countries, the Government of India has launched the Startup India Scheme in 2016. The primary objective of Startup India is the promotion of startups, generation of employment, and wealth creation. The Startup India has initiated several programs for building a robust startup ecosystem and transforming India into a country of job creators instead of job seekers. These programs are managed by the Department for Industrial Policy and Promotion (DPIIT). The “Startup” as per DPIIT is new business company whose Date of Incorporation should not exceed 10 years and have been Incorporated as a Private Limited Company or a Registered Partnership Firm or a Limited Liability Partnership. Its annual turnover should not exceed Rs.100 crore for any of the financial years since its Incorporation. The company should an original entity and have been formed originally by the promoters. It should not have been formed by splitting up or reconstructing an existing business. The company should have the plan for development or improvement of a product, process or service and/or have a scalable business model with high potential for the creation of wealth & employment

In order to support and promote untapped creativity of the individual innovators, Government of Himachal Pradesh has notified a scheme entitled Chief Minister's Startup/Innovation Projects/New Industries Scheme" on 15-11-2016. The objectives of the State scheme are as follows:

- Self-employment/ employment generation and income generation.
- To promote new ideas/ products and processes suitable for commercialization through startups.
- Set up Incubators/Incubation Centers in the state.
- Handhold new enterprises and entrepreneurs.
- Help entrepreneurs gain knowledge, expertise and avail assistance as provided under various schemes being implemented by State/Central Govt./Other institutions.
- Facilitate and promote innovation
- Facilitate startups and Innovation Projects
- To facilitate creation of incubation space
- Facilitate adequate investment to startups
- Facilitate venture capital funding
- Promote Human Capital
- To promote Industrial development in the State.

In nutshell, the scheme envisages forging linkages of innovators with important research/academic institutes as incubators, so as to leverage the knowhow, expertise, facilities and infrastructure available with them to help the entrepreneurial ventures to succeed.

Consequently, there was a Memorandum of Understanding (MOU) between the Department of Industries, Government of Himachal Pradesh and CSK Himachal Pradesh Krishi Vishwavidyalaya, Palampur, on 10-08-2017 for establishing an Agri-Business Incubator (ABI) to promote entrepreneurship through innovations in agriculture and allied sectors This Centre envisages facilitating incubation of new startups/entrepreneurs & enterprises for innovative technologies by providing need based physical, technical, business and networking support, facilities and services to test and validate their venture before successful establishment of enterprises The incubator shall provide practical exposure, orientation training, entrepreneurial guidance and handholding, etc. to potential entrepreneurs.

Salient features of MOU between Department of Industries and CSKHPKV

- Constitution of the Screening Committee of ABI for arranging/ mobilizing all applicable funds, seeking proposals from incubatees and meeting the performance standards
- Training of at least 10 incubatees in the first year and 10 incubatees in the subsequent years

- Providing handholding support to incubatees till their venture is commercialized and/ or two years from the date of approval
- Ensuring incubatees to reach the next stage of development each year viz., from idea to prototype, from prototype to successful testing or from testing to market launch
- Managing funding from banks or angel investors from 3rd year of operation
- Submitting half-yearly progress report
- Ensuring fair selection of entrepreneur
- Separate account of funds received and expenditure

Key focus areas of the Scheme for startups

- Technology driven Innovation in any sector
- Rural infrastructure and facilities, crafts, arts, water and sanitation, renewable energy, healthcare, etc.
- Clean tech
- Agriculture, Horticulture and the related areas
- Food Processing
- Retail
- Tourism and Hospitality
- Mobile, IT and ITes including hardware
- Biotechnology

Composition of the Screening Committee

There will be a Screening Committee at the Incubator level for recommending the eligible startups to the Department of Industries, Government of Himachal Pradesh for the final approval and releasing them sustenance allowance on Monthly Progress Report (MPR) basis.

**CSK HIMACHAL PRADESH KRISHI VISHVAVIDYALAYA, PALAMPUR
GENERAL ADMINISTRATION BRANCH**

No. QSD.8-49/2015/CSK HPKV/-9439-9530 Dated: Palampur, the


NOTIFICATION

22 FEB 2018

The Board of Management vide item No. 4.1 of its 113th meeting held on 09.02.2018 has approved the establishment of Agri-business incubator in CSKHPKV, Palampur alongwith constitution of a screening committee as detailed below to select suitable incubates/incubators for providing financial incentives from the State Government:

Sr. No.	Category	Name
1.	Executive Head of the empanelled incubator	Vice-Chancellor, CSK HPKV, Palampur.
2.	Representative of Directorate of Industries	General Manager, District Industries Centre, Dharamshala, Distt. Kongra.
3.	Representative of the Industry Association	Sh. Yussouf Khan, Manager, Khan Mushroom Farm & Training Centre, VPO Nangal Salangri, Industrial Area, Dhamandri Road, Tehsil and Distt., Una HP.
4.	Representative of the financial Institution	Head, Deptt. of Agricultural Economics Extension Education & Rural Sociology, CSKHPKV, Palampur.
5.	Representative from the academic community	Director of Research, CSKHPKV, Palampur.
6.	One R & D expert	Dr. Sant Prakash, Former Principal Extension Specialist (Vegetable Science), VPO Galore, Teh. & Distt. Hamirpur, HP.
7.	Empanelled Incubator Manager	Nodal Officer, Agri-Business Incubator, CSKHPKV, Palampur.

Endst. No.: Even.


Registrar
CSK HPKV, Palampur
Dated: Even

Monitoring and Evaluation

The scheme shall be reviewed, monitored and driven by an empowered committee consisting of the following: -

Principal Secretary (Industry)	-	Chairman
Pr. Secretary (IT)	-	Member
Pr. Secretary (Technical Education)	-	Member
Excise and Taxation Commissioner	-	Member
Labour Commissioner	-	Member
Special/Additional/Joint Secretary (Finance)	-	Member
Special/Additional/Joint Secretary (Industries)	-	Member
Member Secretary HP PCB	-	Member
Director of Industries	-	Member Secretary

The Executive committee will meet at least once in a year and also as and when required and consider and approve proposals placed before it for grant of GIA/Incentives to the Incubators, etc. and also perform other roles assigned to it under the scheme. The committee through HPCED will maintain a database of the entrepreneurs/enterprises assisted and also document their success/failure stories for future learning. The Committee through field officers of the Industries Department will oversee the setting up and working of Incubators set up in the state.

Roles & responsibilities of Agri-Business Incubators

- The incubator shall nurture new ideas/ New Industries to support them in their entire life cycle till the same is turned into a commercial enterprise. The incubator shall also establish tie up with appropriate industries so that new ideas/ New Industries get nurtured in an appropriate environment.
- The incubator shall act as a hub with other academic institutes in the district acting as spokes driving the innovation ecosystem in the geography. They shall be mandated to incubate projects through competitive selection process among students, alumni as well as local entrepreneurs. Students of such institutions will also be encouraged to intern with startup incubators recognized by the state government to do their mini-projects or summer/ winter projects or internships that are done during vacations. The incubators may be mandated to run selection programs throughout the state to ensure that students have access from any college in Himachal Pradesh. Such projects can then also be converted to final year Projects where the academic institutes/University and college must involve an external project guide/ mentor as identified by such incubators.
- Establishing Support Eco-Systems, Capital Asset Management and Resources as required for the Incubator.

- Private Partner in a PPP incubator will be responsible for creating a self-sustaining business model needed for the execution of the Incubator after the support period given to incubated startups which is maximum of 3 years in case of service startups and 5 years in case of product startups from the date of their entry into the incubator.
- Liaise with Angel and Venture Capital investors to provide funding assistance to the incubated startups. Shortfalls if any in revenue generation will be met by Private Partner. Private Partner will be responsible to find, nurture and support Incubatee companies with a flexible framework based on the changing incubatee requirements in the Sector.
- Ensure pro-active participation of other Private Sector companies for the Incubator in terms of raising funds for incubator and angel investment for startups.
- College Level Entrepreneurship Development Clubs will be established through incubators to foster innovation and entrepreneurial spirit at school and college level.

Financial assistance/ Incentives to:

I) Incubators:

In order to promote and facilitate innovation projects the Govt. will facilitate development of appropriate infrastructure, fully furnished and ready to use plug and play infrastructure along with computers with internet connection, electricity, water, meeting and conference halls, security and other office facilities would be provided as infrastructure support from the State Govt. for the HIs to set up incubators. The Govt. would facilitate creation of support infrastructure for development of startup ecosystem to attract new technology entrepreneurs, such as, common testing labs, design studios, technology centers, etc., enterprise software and shared hardware, shared services like legal, accounting, technology, patents, investment banking, other amenities required for development of startups. The Government would host a cloud server in the state data center that would connect all the incubation centers across the state. The server would be beneficial to all the startups at low or nominal costs.

Financial assistance will be provided for three years to the selected institutions for setting up the incubator and other activities. The maximum financial assistance will be provided @ Rs. 30 lakh per incubator per year upto a period of three years. In addition, the related incubators will be entitled for a grant of maximum Rs.10.00 lakh for meeting the recurring expenditure actually incurred as per table mentioned below. The subsequent grant will be based on performance of the incubator. Each incubator will be assisted as follows: -

SN	Item	Amount
1	Grants for supporting operational expenses in the incubator e.g. Salaries of Regional Coordinators, mentoring programs, networking meetings, conducting Hackathons, etc.	2 Lakh
2	Annual Financial support for projects for Training and Capacity Building for Faculty and students	2 Lakh
3	Exposure to Support and Network Programs conducted by the departments concerned	1 Lakh
4	Opportunity to visit National/ International startup destinations	2 Lakh
5	Internship Stipends	2 Lakh
6	Miscellaneous other expenses & Administrative charges	1 Lakh
Total		10 Lakh

II) Startups

- Rs. 25,000/- per month will be provided to the innovation projects as sustenance allowance for one year whose project is recommended by the Host Institution and approved by the Empowered Committee.
- Incubation center will provide support to the startups and innovation projects by providing mentoring services, access to their labs, facilities, etc. on a free-of-cost (FOC) basis.
- Marketing/commercialization assistance of maximum of Rs. 10 lakh will be provided to the innovation project to launch its products/services in the market.
- Patent Filing Cost: The cost of filing and processing of patent application will be reimbursed to the incubated startup companies subject to a limit of Rs. 2 lakh (0.2 million) per Indian patent awarded or actual cost incurred, whichever is less.
- Startups will be eligible for obtaining seed funds under Him Startup Yojna of Government of India
- Startups shall get incentives even after three years of their commercialization.

FROM

Director of Industries
Himachal Pradesh

To

1. Dr. Puran Singh, Nodal officer, Incubation Centre
Indian Insitute of Technology Mandi, District Mandi,
Himachal Pradesh-175005
2. Dr. Pamita Awasthi, Nodal Officer,
Incubation Centre, National Institute of Technology
Hamirpur (H.P.) 177005
3. Professor Arvind Kumar Bhatt, Nodal Officer,
Biotechnology Incubation Centre
(BIC-HPU) Department of Biotechnology
(Multi-Faculty Building, Phase-1) Himachal Pradesh University,
Summer Hill, Shimla-171005(HP)
4. Dr. Ashish Kumar, Nodal Officer,
Jaypee University of Information Technology Wagnaghat,
P.O. Wagnaghat, Kandaghat, Distt. Solan-173234
5. Dr. Manoj Kumar Vaidya, Nodal officer,
Dr. Y.S. Parmar University of Horticulture and Forestry,
Nauni, Solan-173230.
6. Prof. V.K. Sharma, Nodal Officer,
Agri-Business Incubator HRD and Placement Centre
CSKHPKV-Palampur District Kangra HP, Palampur-176062.
7. Dr. Mahesh Gupta, Nodal Officer,
Incubation Centre, CSIR-Institute of Himalayan Bio Resource Technology,
Post Bag No-6, Palampur-176061

Subject:- Regarding the Recognition Certificate of successful/Commercialized Startup

Sir,

On the subject cited above it is informed that Empowered Committee in its 4th meeting held on 04.07.2018 has decided vide item no. 4.11 of the proceeding that Startup certificate to the commercialized Start-up be issued only after the Udyog Addar Memorandum is verified by the competent authority. Empowered Committee also decided that the Startup would be eligible for incentives for 3 years after coming into commercial production as provided for under specific provision in the "Chief Minister's Startup/Innovation Projects/New Industries Scheme."

In this regard, you are, requested to inform all the successful/ commercialized startups of your Incubation Centre for getting certificate of recognition after filing UAM on online portal of MSME and apply to the office of undersigned for issuance of Startup recognition Certificate after getting UAM verified from the concerned GM, DIC of the District where the Unit has been set up.

Yours faithfully,

Admission/Selection criteria

Admission to ABI is open to students, rural youth and others with startup proposals having strong technology base and social & strategic impact. Admission to ABI involves:

- Submit an application for the selection of startup proposal online in Startup-Himachal website. Name of the Incubator of your choice must be indicated clearly on the application. e.g., CSK HP Krishi Vishvavidyalaya, Palampur for incubating agri-startups. All the agri-startups are Step wise procedure is tabulated below:

STEP 1: Firstly, visit the official website at <https://startuphimachal.hp.gov.in/>

STEP 2: At the homepage, scroll over the “**Account**” section present in the main menu and then click at “**Register**” button

STEP 3: Direct link – <https://startuphimachal.hp.gov.in/home/register/>

STEP 4: Afterwards, the HP CM Startup Scheme online registration form will appear.

STEP 5: You can register as startup, mentor, incubator, then enter full name, email ID, mobile number, password and click at “**Register**” button.

STEP 6: Afterwards, you can make login using the same method as for register or with direct link – <https://startuphimachal.hp.gov.in/home/login/>

STEP 7: Then the HP CM Startup Scheme Login page will appear as shown below:

STEP 8: Here applicants can enter email ID, password, verification code and then click at “**Login**” button to make HP CM Startup Scheme login.

- Up to June, 2021, the short listing of application was done by the Department of Industries. Thereafter, concerned applications are directly referred to CSKHPKV by the Department of Industries for further needful.
- CSKHPKV advise the applicants to submit an application and a brief project proposal in prescribed formats (Annexure 1 & Annexure 2) immediately before the PPT presentation by them before the Screening Committee. Format given in Annexure 2 can be used for preparing the PPT.
- Screening committee reject or select candidates on the basis of parameters given in Annexure 3.
- If selected, there will an agreement between the incubatee and Incubator (Annexure 4). The incubation will start from the Day of their agreement. Technical mentor will also be announced by the Nodal Officer on the Day of Agreement or before.
- The Incubatee shall submit month-wise milestones/ targets to be accomplished in one year of their incubation in consultation with the Mentor within 10 days after their agreement. Further, he/she will also

submit Undertaking (Annexure 5) and Mandate Form (Annexure 6). It must be ensured that there is an original cancelled cheque leaf along with the Mandate Form.

- The case for the release of sustenance allowance will be processed on the basis of Monthly Progress Report (Annexure 7) duly signed by the Incubatee and Mentor. The Nodal Officer will ensure whether the progress is as per the milestone/ target fixed at the start of incubation.

Physical progress

Till June 2021, sixteen agri-startups were recommended to the Screening Committee of CSK HP Krishi Vishvavidyalaya, Palampur by Department of Industries for further action. The status of those startup referred is summarised below:

Table 1. Status of startups referred by Department of Industries up to 21-06-2021

SN	Name (Mr/ Mrs)	Reference No	Comments of the Screening Committee	Date of start of incubation	Remarks
1	Dev Bhardwaj	Agro-Farm VPL	Not accepted	NA	-
2	Shyam	UG Fresh 2017-10-63-66 dated 08-12-2017	NA	Referred to IIT, Mandi
3	HimQ. Pvt. Ltd	2017-11-70 dated 08-12-2017	Accepted	10-04-2018	-
4	Subhash Verma	2017-08-37 dated 08-12-2017	Not accepted	NA	
5	Rajeev Singh Rana	Nil dated 18-09-2017	Suggested Modifications	NA	Revised proposal not submitted
6	Joginder Paul	Nil dated 18-09-2017		Did not appear
7	Sumeet Saryal	Nil dated 06-01-2018	Accepted	09-04-2018	-
8	Sanjay Kumar	Referred	Accepted	10-04-2018	Still not registered with portal. Departmental recommendation awaited
9	Ashutosh	211802-24 dated 04-04-2018	Not accepted	NA	-
10	Vikram Thakur	201804-42 dated 04-05-2018	NA	Proposal not submitted
11	Rajeev Sharma	Nil dated 09-05-2018	Not accepted	NA	-
12	Mamta & Co.	Referred	Accepted	20-08-2018	Registered with portal and Departmental recommendation awaited
13	Anita	Referred	Accepted	20-08-2018	Registered with portal and Departmental recommendation awaited
14	Vikram	Referred	Accepted	20-08-2018	Registered with portal and Department recommended
15	Bipan	Referred	Accepted	20-08-2018	Registered with portal and Department recommended
16	Gourav	2019-01-24 dated 22-12-2018	-----	Finalist HPSY2018, Proposal submitted on 25-02-2019

Seven startups were selected in three Screening Committee Meetings, out of which five startups initiated their incubation with CSKHPKV up to 2019-20. These are now under the commercialization stage. From June 2021 onwards, two screening committee meetings were held and 10 startups were selected for the incubation. Out of 10, 7 startups are being incubated since December, 2021. Proceedings of five Screening Committee Meetings are presented below:

Proceedings of the Meeting of the Screening Committee of Agri-Business Incubator, CSKHPKV, Palampur on 26-03-2018

First Meeting of the Screening Committee of Agri-Business Incubator (ABI), CSKHPKV, Palampur was held on 26-03-2018 at 11.00 AM under the chairmanship of Prof. Ashok K. Sarial, honorable Vice-Chancellor, CSKHPKV, Palampur. Following were present in the meeting:

1. Prof. Ashok K. Sarial, Honorable Vice-Chancellor-cum-Executive Head of the Incubator
 2. Dr RS Jamwal, Representative from the academic community
 3. Dr Sant Parkash, R & D Expert
 4. Dr JS Guleria, Representative the financial institution
 5. Mr Sandeep Sharma, Representative of Directorate of Industries
 6. Dr VK Sharma, Nodal Officer/Incubator Manager)
- Representative of the Industry Association could not attend the meeting because of his foreign assignment.

At the outset, Dr VK Sharma, Nodal Officer of Agri-Business Incubator (ABI), CSKHPKV welcomed the honorable Vice-Chancellor, Members of the Screening Committee and potential incubatees in the meeting.

During the opening address, honorable Vice-Chancellor explained briefly the objectives of the Chief Minister's Startup/Innovation Projects/New Industries Scheme" under which the ABI has been established at CSKHPKV. He highlighted that the ABI has been designed specifically to help potential entrepreneurs to set up startups. He was of the firm opinion that a shift from 'agriculture' to 'agribusinesses is an essential pathway to revitalize Indian agriculture. There is an enormous scope for innovation or entrepreneurship development in agricultural sector. In that context, he redefined the agriculture as science and practice of activities, with backward and forward linkages, related to production, processing, marketing, trade, and distribution of raw and processed food, feed and fibre, including supply of inputs and services for these activities. Further, he described that entrepreneurs are the people who have the skills and initiatives necessary to anticipate current and future needs and bring good new ideas to market.

He was also kind enough to explain the scope of ABI in general and role of the Screening Committee in specific. He advised the potential incubatees to plan in a way that their projects must reach the next stage of development each year viz., from idea to prototype, from prototype to successful testing or from testing to market launch. To assist them all the way, the university has 40 full-fledged departments to provide mentoring/technical services relating to the startups/ innovative projects on agri-business. Either HoDs or experienced faculty members will be designated as their Mentors.

While answering the queries raised by the Chairperson regarding nil participation from students and alumni of the university, Nodal Officer (ABI) submitted that they had not come forward for agribusiness startups probably because of the better job opportunities in agriculture sector. He ensured to put all efforts on their motivation to initiate startups. Further, he added that rural youth is comparatively

more enthusiastic in having mini-startups for sustaining their livelihoods. The Chairman advised to promote mini-startups also in the interest of the State.

As per the agenda of the meeting, six candidates presented their project proposals, relating to their Startups, one by one. Candidate-wise recommendations of the Screening Committee are as follows:

SN	Name of the candidate	Title of the project proposal	Remarks of the Screening Committee	Proposed mentor
1	Mr. Vipul & others	Chocolate manufacturing plant	Accepted	Dr YS Dhaliwal, Profess, Food Sci. & Nutrition
2	Mr. Sumeet	Value addition and Green Textile Product Development	Accepted	Dr Sapna Gautam, Head, Deptt of Textile & Apparel Designing
3	Mr. Sanjay	From Golden egg to Golden litter	Accepted	Dr JP Saini, Head, Deptt of Organic Agriculture
4	Dr. Subhash	Vety Diagnostics and Vaccine Incubation Centre	Not accepted. Being the faculty member, eligible for mentorship rather than incubation.	-----
5	Sh. Rajeev	Organic farming project	Accepted subject to the condition that he comes up with post-harvest technology on at-least one commodity in his proposal and the Chairman of the Screening Committee approves the same.	Dr JP Saini, Head, Deptt of Organic Agriculture
6	Sh. Dev	Agriculture Extension & RTAIMS	Not accepted as the proposal was beyond the scope of the incubator.	-----

It was intimated before the presentations that the candidates with the project proposals accepted by the Screening Committee will be on roll as Incubatees of the university *on the day they sign the Incubation Support Agreement with the Nodal Officer of the Agri-Business Incubator.*

The meeting ended with a vote of thanks to the Chairman and Members of the Screening Committee.

Nodal Officer,
Agri-Business Incubator, CSKHPKV

Proceedings of the Meeting of the Screening Committee of Agri-Business Incubator, CSKHPKV, Palampur on 02-08-2018

Second Meeting of the Screening Committee of Agri-Business Incubator (ABI), CSKHPKV, Palampur, was held on 02-08-2018 at 11.00 AM under the Chairmanship of Prof. Ashok K. Sarial, honorable Vice-Chancellor, CSKHPKV, Palampur. Following were present in the meeting:

1. Prof. Ashok K. Sarial, Honorable Vice-Chancellor-cum-Executive Head of the Incubator
 2. Dr RS Jamwal, Director of Research-cum-Representative from the Academic Community
 3. Mr. Rajesh Kharwal, Representative of Directorate of Industries
 4. Dr Sant Parkash, Former Principal Extension Specialist-cum- R & D Expert
 5. Dr Ashok K Sharma, HOD (Agril-Economics)-cum-Representative the Financial Institution
 6. Dr VK Sharma, HOD (Soil Science)-cum-Incubator Manager
- Representative of the Industry Association could not attend the meeting because of his foreign assignment.

At the outset, Prof. Ashok K. Sarial, honorable Vice-Chancellor, CSKHPKV welcomed the members of the Screening Committee and explained briefly the main purpose of the meeting i.e. to scrutinize the project proposals for the selection of suitable entrepreneurs/startups in agriculture and allied sciences. He was of the firm opinion that those innovative products/ services may be promoted, which has a scope/ potential for rural business/ livelihoods as per the mandate of the State Startup Scheme. Further, he assured that the university will put all its efforts for providing handholding support as well as technical guidance to the selected incubatees in reaching the next stage of their startup development every year viz., from idea to prototype, from prototype to successful testing and from testing to market launch. Either HoDs or experienced faculty members will be designated as their mentors for that purpose.

Before listening to the individual project proposal of invited candidates, he expressed his concern about the progress of already selected three incubatees with respect to their prototype/ agri-business model development. Dr. VK Sharma, Nodal Officer informed the committee that those incubatees had also been invited to present their progress report personally in the meeting. Further, he added that they all had recently been granted sustenance allowance by the competent authority and will henceforth work more enthusiastically in their start up activities. Mr. Vipul and Mr. Sumit presented their progress report but Mr. Sanjay could not attend the meeting due to some unavoidable circumstances.

The Screening Committee was of the opinion that all the incubatees should be encouraged to come up with their prototype/ agri-business models by the next meeting. It was decided that the each incubatee should have an **Annual Action Plan Chart** duly signed by the Mentor, indicating month - wise Target fixed and consequently, Progress achieved. This chart will help the Agri-Business Incubator to recommend continuation/ discontinuation of any startup.

Out of seven invited candidates, only six presented their project proposals before the committee. Mr. Vikram Thakur (Ref. No. 201804-42) did not turn up. Candidate-wise recommendations of the Screening Committee are as follows:

SN	Name of the candidate	Title of the project proposal	Remarks of the Screening Committee	Proposed mentor
1	Mr. Ashutosh	Traditional Resort-Kangra culture	Not accepted, <i>not within the purview of the startup as per the State Startup scheme.</i>	Not applicable
2	Mr. Rajeev	Fertilizer Drop Gun	Not accepted. <i>Has no practical utility. He may come up with suggested innovative products like grass cutter, crop harvester in hills.</i>	Not applicable
3	Mrs Mamta & Others	Home-based beauty care products	Accepted	Dr. Raj Pathania, Head, Department of Human Development, COHS
4	Mr. Bipin	Enhancing productivity of rural livestock through balanced nutrition	Accepted	Dr. Arun Sharma, Assistant Professor, Department of Animal Nutrition, COVAS
5	Mr. Vikram	Indian cow breeds-Collection and Conservation	Accepted	Dr. Dinesh Krofa, Assistant Professor, Department of Livestock Products Technology, COVAS
6	Mrs. Anita	Modern Natural Beauty Centre-New way to empower women	Accepted.	Dr. Raj Pathania, Head, Department of Human Development

It was also intimated to all that the candidates, whose project proposals are accepted by the Screening Committee, will be on roll as Incubatees on the day they sign the Incubation Support Agreement (**MOU**) with the *Agri-Business Incubator of the university*. Those incubatees must also submit the “**Mandate Form**” (a copy attached) duly completed at the time of MOU.

The meeting ended with a vote of thanks to the honorable Chairman and Members of the Screening Committee.

Nodal Officer,
Agri-Business Incubator, CSKHPKV

Copy to:

1. The Director, Department of Industries, Government of HP, Shimla for the kind information and further neddful, please.
2. Ps to the VC for the kind information of the honorable Vice-Chancellor, please
3. All the concerned Mentors for information and necessary action, please
4. All the Incubatees for information and necessary action, please

Out of seven invited candidates, only six presented their project proposals before the committee. Mr. Vikram Thakur (Ref. No. 201804-42) did not turn up. Candidate-wise recommendations of the Screening Committee are as follows:

SN	Name of the candidate	Title of the project proposal	Remarks of the Screening Committee	Proposed mentor
1	Mr. Ashutosh	Traditional Resort-Kangra culture	Not accepted, <i>not within the purview of the startup as per the State Startup scheme.</i>	Not applicable
2	Mr. Rajeev	Fertilizer Drop Gun	Not accepted. <i>Has no practical utility. He may come up with suggested innovative products like grass cutter, crop harvester in hills.</i>	Not applicable
3	Mrs Mamta & Others	Home-based beauty care products	Accepted	Dr. Raj Pathania, Head, Department of Human Development, COHS
4	Mr. Bipin	Enhancing productivity of rural livestock through balanced nutrition	Accepted	Dr. Arun Sharma, Assistant Professor, Department of Animal Nutrition, COVAS
5	Mr. Vikram	Indian cow breeds-Collection and Conservation	Accepted	Dr. Dinesh Krofa, Assistant Professor, Department of Livestock Products Technology, COVAS
6	Mrs. Anita	Modern Natural Beauty Centre-New way to empower women	Accepted.	Dr. Raj Pathania, Head, Department of Human Development

It was also intimated to all that the candidates, whose project proposals are accepted by the Screening Committee, will be on roll as Incubatees on the day they sign the Incubation Support Agreement (**MOU**) with the *Agri-Business Incubator of the university*. Those incubatees must also submit the “**Mandate Form**” (a copy attached) duly completed at the time of MOU.

The meeting ended with a vote of thanks to the honorable Chairman and Members of the Screening Committee.

Nodal Officer,
Agri-Business Incubator, CSKHPKV

Copy to:

1. The Director, Department of Industries, Government of HP, Shimla for the kind information and further neddful, please.
2. Ps to the VC for the kind information of the honorable Vice-Chancellor, please
3. All the concerned Mentors for information and necessary action, please
4. All the Incubatees for information and necessary action, please

Proceedings of 3rd Meeting of the Screening Committee of Agri-Business Incubator, CSKHPKV, Palampur held on 23-07-2018

The third Meeting of Screening Committee of Agri-Business Incubator (ABI), CSKHPKV, Palampur, was held on 23-07-2018 at 11.30 AM in VC Conference Hall under the Chairmanship of Prof. Ashok K. Sarial, hon'ble Vice-Chancellor, CSKHPKV, Palampur. Following were present in the meeting:

1. Prof. Ashok K. Sarial, Honorable Vice-Chancellor-cum-Executive Head of the Incubator
2. Dr DK Vatsa, Director of Research-cum-Representative from the Academic Community
3. Mr. Rajesh Kharwal, Representative of Directorate of Industries
4. Dr Harbans Lal, HOD (Agril-Economics)-cum-Representative the Financial Institution
5. Dr VK Sharma, Nodal Officer, Agri-Business Incubator

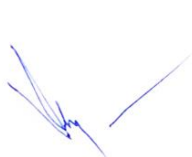
At the outset, the Nodal Officer, ABI welcomed the Chairman and Members of the Screening Committee and put the agenda of the meeting before the committee i.e. to scrutinize the project proposals for the selection of suitable agri-business startups as per the terms and conditions of the "Chief Minister's Startup/Innovative and New Industries Scheme" in Himachal Pradesh.

The Chairman of the Committee explained that main objective of the ABI is to promote only those innovative ideas/startup proposals, which are based on technology, service, business platforms etc. in agriculture and allied sectors and can be developed into prototypes and services worth for running a business. The university will provide handholding and technical support to the selected youth/students for venturing into the agribusiness arena as well as for minimizing the risks involved in businesses based on innovation. That effort will surely attract and retain a large number of enthusiastic and skilled youth in agriculture.

Further, the Chairman asked the Nodal Officer to brief the work done by the ABI and incubatees already registered. The Nodal Officer reported that the progress of five out of seven incubatees registered i.e. of Mr/ Mrs Vipul, Sumit, Anita, Bipan and Vikram is satisfactory. They all have developed the MVPs (Minimum Viable Products) under the guidance of their mentors and are now working to launch those in the market.

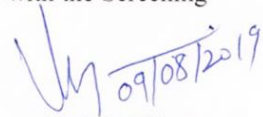
Among others incubatees, Mrs Mamta has expressed inability in writing to continue her startup and suggested to declare any other member of her group as a Group Leader. The Screening Committee suggested that Group Leader may be made from the list of associates given in her Legal Agreement with the CSKHPKV. Mr. Sanjay is also unable to continue the startup due to his personal problems and has not yet registered with the prescribed Startup Himachal Portal.

The Agri-Business Incubator conducts frequent workshops and lectures in Colleges, Directorate of Extension Education and KVKs of the university for motivating youth and students to have startups



under the Chief Minister's Startup scheme. With the result, many youth and students got registered in the startup portal with an option of CSKHPKV as a host institute. The university is getting adequate cooperation and financial support from the Department of Industries for the smooth functioning of the ABI from time to time. The Nodal Officer and Incubatees actively participated in all workshops/ training programmes organized by the Department, whenever asked for. The Nodal Officer presented the salient achievements of the Incubator to the funding agency through video-conferencing during March, 2019.

As regards scrutinizing of the project proposals for the selection of suitable agri-business startups, there was only one pending startup proposal with the Incubator till date. Accordingly, Mr Gaurav Singh Bhadwal presented his startup proposal entitled "Mara Chonka" for setting up a Hotel-cum-Resort having all the modern facilities in an area of one acre in Dharamshala. The proposal had innovative elements pertaining to the "Tourism and Hospitality". The Screening Committee recommended that **"as CSKHPKV, Palampur is not specialized in Tourism and Hospitality; hence the proposal is recommended to the institution/university where the mentorship in the concerned area is available.** The candidate was also apprised of that fact during his interaction with the Screening Committee.


09/08/2019

Nodal Officer,

Agri-Business Incubator, CSKHPKV

Copy to:-

1. The Director, Department of Industries, Udyog Bhawan, Bemloe, Shimla-170001 (HP) for the kind information and with a request to forward the concerned startup proposal (a copy attached) to the institution/ university where the mentorship in tourism and hospitality is available.
2. All the members of the Screening Committee for information, please
3. PS to the VC for the kind information of the honourable Vice-Chancellor, CSKHPKV, Palampur.

Proceedings of the Meeting of Screening Committee of Agri-Business Incubator at CSK Himachal Pradesh Krishi Vishvavidyalaya held on 19-06-2021

Consequent upon the Letter No. Ind.Dev.Startup(HPCED-CSIR Palampur)/1216-17/ 1838-1841 dated 08-06-2021 from the Commissioner Industries, Directorate of Industries, Government of Himachal Pradesh, an **Online Meeting of the Screening Committee of Agri-Business Incubator of CSK Himachal Pradesh Krishi Vishvavidyalaya was held on 19-06-2021 at 11.00 AM** to assess the viability of the startup viz., Kiran Pahadi Haldi of Mrs Kiran Rana, VPO Lamlehri, Teh and Distt. Una, Himachal Pradesh.

Following were present in the meeting:

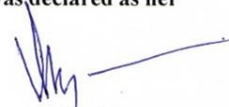
1. Prof. HK Chaudhary, Honourable Vice-Chancellor-cum-Chairman
2. Dr. DK Vatsa, Director of Research, CSKHPKV, Palampur
3. Mr. Rajesh Kharwal, General Manager, DIC, Dharamshala
4. Dr. Sant Prakash, Professor (Retired)-cum-R & D Expert
5. Dr. Virender Kumar, Head, Department of Agril. Economics
6. Sh Yousuf Khan, Eminent Entrepreneur
7. Dr. YS Dhaliwal, Dean-cum-Special Invitee
8. Dr. VK Sharma, Nodal Officer, Agri-Business Incubator

At the outset, Dr. VK Sharma welcomed the Honourable Vice-Chancellor-cum-Chairman, Prof. HK Chaudhary and members the advisory committee and thanked them for making it convenient to attend the meeting on the short notice.

During the Opening Remarks, Honourable Vice-Chancellor-cum-Chairman of the Screening Committee, Prof. HK Chaudhary was kind enough to brief the innovative steps taken by him for making policies and programmes of the university farmer-centric and also for promoting innovation and entrepreneurship in agriculture and allied sectors. For that, the University is to reach farmers in the village, solve their farm related problems, if any and also motivate them for the adoption of integrated farm technology. Further, he said that the progressive farmers of the State are the real brand ambassadors of the University Research and Technology and are required to be connected with the startup schemes for the welfare of the farming community. He assured that the Directorate of Industries and University will henceforth incubate agri-startups at their level best. He added that there is a greater scope of agri- startups in Himachal Pradesh. Since the university is moving faster to get the Geographical Indicators (GIs) of traditional crops, food items, animal breeds and other unique products of the State, those GIs will promote startups in a big way.

Mrs. Kiran Rana, Innovator made the PPT presentation of her startup and interacted with all the members of the Screening Committee nicely. The members of the Screening Committee assessed her startup critically in terms of its Usefulness, Uniqueness, Technology innovation, Job creation potential, Market potential/scalability, Technical & Economic viability, Impact on society/ customers and Current project status and **recommended the startup for Incubation at CSK Himachal Pradesh Krishi Vishvavidyalaya, Palampur as per the terms and conditions of Chief Minister's Startup Scheme. Dr. YS Dhaliwal, Dean, College of Community Sciences was declared as her Mentor.**

The meeting ended with a vote of thanks to the Chair.


Dr. VK Sharma,
Nodal Officer

Copy to: -

1. The Commissioner Industries, Directorate of Industries, Govt. of Himachal Pradesh, Shimla
2. All esteemed members of the Screening Committee of the ABI, CSKHPKV, Palampur.
3. PS to the VC for the kind information of the honourable Vice-Chancellor, , CSKHPKV, Palampur, please
4. Mrs. Kiran Rana, Innovator (*Kiran Pahadi Haldi*), VPO Lamlehri, Teh and Distt. Una, Himachal Pradesh for information and with a request to sign MOA with ABI of CSKHPKV, Palampur.

Proceedings of the Screening Committee Meeting of Agri-Business Incubator (ABI) of CSK Himachal Pradesh Krishi Vishvavidyalaya held on 17-09-2021 under CM's Startups/ Innovative Projects/ New Industries Scheme

Following were present in the meeting:

- i) Prof. HK Chaudhary, Honourable Vice-Chancellor -cum-Chairman
- ii) Mr. Rajesh Kharwal, General Manager, DIC, Dharamshala -cum-Member
- iii) Dr. Sant Prakash, Former PES -cum-Member
- iv) Dr SP Dixit, Associate Director (Research)-cum-Member
- v) Mr. Youssuf Khan, Manager, Khan Mushroom Farm & Training Centre-cum-Member
- vi) Dr. Virender Kumar, Head, Department of Agricultural Economics-cum-Member
- vii) Dr VK Sharma, Nodal Officer, Agri-Business Incubator-cum-Member

At the outset, Prof. HK Chaudhary, Honourable Vice-Chancellor -cum-Chairman welcomed the members of the Screening committee. He was kind enough to highlight the role of the university to sustain rural livelihoods in the State. Further, he elaborated that suitable agri-startups under the umbrella of “Chief Minister’s Startup/Innovation Projects/New Industries” Scheme of the State may also contribute in a big way to the sustainable agricultural development of the State by turning job seekers to job creators. He also explained that the Agri-Business Incubator of the university is mandated and committed to provide quality incubation services to the agri-startups, which qualify “DPIIT’s Startup” Criteria and fall in working domain of CSKHPKV.

During the meeting, fourteen candidates (Registered with “Startup Himachal Portal” from Mid-July to 1st September, 2021) presented their startup proposals before the Screening Committee. Besides these, two registered candidates did not turn up. After in-depth discussion, the Screening Committee were pleased to accept nine startups for providing incubation services as per the details given below:

SN	Registration No	Name (Mr/Ms/Mrs)	Startup	Accepted/Not-accepted	Remarks
1	HPSTARTUP/2021/03/07	Jitender Guleria	Jitender fishing & poultry farming	Accepted	-
2	HPSTARTUP/2021/05/25	Santosh		Absent	-
3	HPSTARTUP/2021/05/23	Bharti Devi	Hill Sprouts	Accepted	-
4	HPSTARTUP/2021/05/07	Sunil Kumar	Amyra Farming	Accepted	-
5	HPSTARTUP/2021/05/06	Gaurav	Yoreka	Absent	-
6	HPSTARTUP/2021/06/13	Anil Rana	Integrated Organic Farm	Not-accepted	Advised to contact concerned DIC/
7	HPSTARTUP/2021/07/12	Anil Rana	AgriOrganic FPC Ltd	Not-accepted	Department for financial assistance
8	HPSTARTUP/2021/07/14	Manjeet	Natural Farming Products	Accepted	-
9	HPSTARTUP/2021/07/23	Atul Gupta	Prabhu Animal Feed Manufacturer	Not-accepted	Advised to contact concerned DIC/ Department for financial assistance
10	HPSTARTUP/2021/07/27	Preeti	Himachal Organic Foods Limited	Accepted	-
11	HPSTARTUP/2021/08/11	Navdeep Singh	Loyal Enterprises	Accepted	-
12	HPSTARTUP/2021/08/12	Leela Devi	Kullu Rasoi	Accepted	-
13	HPSTARTUP/2021/08/14	Sunil	Dev Bhoomi Cattle Feed	Accepted	-
14	HPSTARTUP/2021/08/17	Anoop Kumar	Himachal Organic Bee Products	Accepted	-
15	HPSTARTUP/2021/08/35	Gaurav Singh	Vegeebottle	Not-accepted	Beyond the domain of incubator
16	HPSTARTUP/2021/09/01	Abhishek Gautam	Himalayan Mushroom Co. Ltd.	Not-accepted	Advised to contact concerned institutes for effective implementation

This has the approval of the Chairman, Screening Committee

Prof. VK Sharma
Nodal Officer

A brief detail of incubated five startups is given below:

Part A

SN	Name of startup ready to be launched	Products	Detail of total investment, if any	Employment (if available)	Revenue /year
1	Green textiles	New textile products from Biul & Rambaan	Proposed investment =25 lakhs Investment made=0.5 lakh	A provision of 6 employees, presently working alone to establish a unit	-
2	HIMQ India Pvt. Ltd.	Premium quality chocolate & associated products	Proposed investment =170 lakhs Investment made=55 lakhs	A provision of 20 employees, presently 7 working employees	30
3	Sakshi Pashu Aahar Pvt Ltd	Nine new animal feed products	Proposed investment =39 lakhs Investment made=0.5 lakh	A provision of 5 employees, presently working alone to establish a unit	6
4	A2 Dairy	A2 milk and milk product Natural Farming inputs	Proposed investment =10 lakhs Investment made =1 lakh	A provision of 10 employees, Presently working alone to establish a unit	10
5	Shreya MBC	Herbal skin care & beauty products and services	Proposed investment =35 lakhs Investment made=1.0 lakh	A provision of 6 employees, presently working alone to establish an unit	5

Part B

SN	Founder	Detail of the concerned mentor			
		Name	email	Phone	Specialization
1	Sumeet	Dr Sapna Gautam	gautams88@yahoo.com	9418011205	Textile & Apparel designing
2	Vipul.	Dr YS Dhaliwal	ysdhaliwal44@yahoo.co.in	9416082444	Food Science & Technology
3	Bipan	Dr Arun Sharma	arunvetnutrition@gmail.com	9418019947	Animal Nutrition
4	Vikram	Dr D. Krofa	dkrofa@gmail.com	7018138129	Livestock Products Technology
5	Anita	Dr Raj Pathania	dr_rajpathaniya@yahoo.com	9418218118	Human Development

Part C

SN	Founder	ID	Address	DOB	Allowance paid	Instalments
1	Sh. Sumeet	HPDI dated 06-01-2018	S/O Sh. Amin chand, Vill and PO Suan, The Jaisinghpur District Kangra HP-176094	19-03-91	142000	6
2	Mr. Vipul	2017-11-70 dated 08-12-2017	S/O Sh. Umed Prakash, H.No.777 Ward No.3 od Kangra, HP-176001	08-11-91	300000	12
3	Mr. Bipan Chand	HPSTARTUP/2019/02/22/364	S/O Late Sh.Milap Chand Vill and PO Suan, The Jaisinghpur District Kangra HP-176094	03-04-71	258870	10
4	Mr. Vikram Singh	HPSTARTUP/2019/02/24/360	S/O Sh. Ram Saran Village and Post Office Baragran, Tehsil Multhan, District Kangra, HP-175013	06-04-81	258870	10
5	Mrs. Anita Kumari	HPSTARTUP/2019/02/65/367	W/O Sh. Ashwani Katoch VPO . Majjerna Teh. Baijnath Distt. kangra (H.P)- 176063	01-01-80	258870	10

Part D

SN	Company	Email	Phone	Account N0	IFSC code
1	Proprietorship	saryalsumit91@gmail.com	9468145145	3511001700001340	PUNB0641100
2	Private Ltd.	innocentvipul@gmail.com	9418808437	184401500092	ICIC0001844
3	Proprietorship	bipan7272@yahoo.com	7696069347	3511001700001340	PUNB0351100
4	Proprietorship	vikramsingh22514@gmail.com	9459284317	3371000100185150	PUNB0337100
5	Proprietorship	anitakatoch09844@gmail.com	8894657807	20410206144	SBIN0003632

Monthly Progress Reports as per the prescribed format are presented below:

Monthly Progress Reports of Agri-Business Incubator of CSK HP Krishi Vishvavidyalaya, Palampur up to May, 2022

Monthly progress report for the month of August, 2021

Incubator	1	2	3	4	5	6	7	8	9	10	11
	No. of applications received by Incubation Centre through portal upto Previous month	No. of applications received during the reporting month	Total (1+2)	No. of cases placed in technical screening committee meeting upto previous month	No. of cases placed in technical screening committee meeting during the reporting month	Total (4+5)	No. of applications selected by technical screening committee meeting upto previous month	No. of applications selected by technical screening committee meeting during the reporting month	Total (7+8)	No. of applications rejected till date	No. of applications pending till date
Agri-Business Incubator, CSKHPKV	14	15	29	14	0	14	8	0	8*	6	15

Monthly progress report for the month of September, 2021

Incubator	1	2	3	4	5	6	7	8	9	10	11
	No. of applications received by Incubation Centre through portal upto Previous month	No. of applications received during the reporting month	Total (1+2)	No. of cases placed in technical screening committee meeting upto previous month	No. of cases placed in technical screening committee meeting during the reporting month	Total (4+5)	No. of applications selected by technical screening committee meeting upto previous month	No. of applications selected by technical screening committee meeting during the reporting month	Total (7+8)	No. of applications rejected till date	No. of applications pending till date
Agri-Business Incubator, CSKHPKV	29	1	30	14	16	30	8	9	17	13	0

Monthly progress report for the month of October, 2021

Incubator	1	2	3	4	5	6	7	8	9	10	11
	No. of applications received by Incubation Centre through portal upto Previous month	No. of applications received during the reporting month	Total (1+2)	No. of cases placed in technical screening committee meeting upto previous month	No. of cases placed in technical screening committee meeting during the reporting month	Total (4+5)	No. of applications selected by technical screening committee meeting upto previous month	No. of applications selected by technical screening committee meeting during the reporting month	Total (7+8)	No. of applications rejected till date	No. of applications pending till date
Agri-Business Incubator, CSKHPKV	30	5	35	30	5*	35	17	0*	17	18	0

*Wrong addresses. Did not respond

Monthly progress report for the month of November, 2021 to February, 2022

Incubator	1	2	3	4	5	6	7	8	9	10	11
	No. of applications received by Incubation Centre through portal upto Previous month	No. of applications received during the reporting month	Total (1+2)	No. of cases placed in technical screening committee meeting upto previous month	No. of cases placed in technical screening committee meeting during the reporting month	Total (4+5)	No. of applications selected by technical screening committee meeting upto previous month	No. of applications selected by technical screening committee meeting during the reporting month	Total (7+8)	No. of applications rejected till date	No. of applications pending till date
Agri-Business Incubator, CSKHPKV	35	0	35	35	0	35	17	0	17	18	0

Monthly progress report for the month of March, 2022

Incubator	1	2	3	4	5	6	7	8	9	10	11
	No. of applications received by Incubation Centre through portal upto Previous month	No. of applications received during the reporting month	Total (1+2)	No. of cases placed in technical screening committee meeting upto previous month	No. of cases placed in technical screening committee meeting during the reporting month	Total (4+5)	No. of applications selected by technical screening committee meeting upto previous month	No. of applications selected by technical screening committee meeting during the reporting month	Total (7+8)	No. of applications rejected till date	No. of applications pending till date
Agri-Business Incubator, CSKHPKV	35	2	37	35	1*	36	17	0	17	19	1

*Did not respond. 1 requested to modify the proposal

Monthly progress report for the month of April to May , 2022

Incubator	1	2	3	4	5	6	7	8	9	10	11
	No. of applications received by Incubation Centre through portal upto Previous month	No. of applications received during the reporting month	Total (1+2)	No. of cases placed in technical screening committee meeting upto previous month	No. of cases placed in technical screening committee meeting during the reporting month	Total (4+5)	No. of applications selected by technical screening committee meeting upto previous month	No. of applications selected by technical screening committee meeting during the reporting month	Total (7+8)	No. of applications rejected till date	No. of applications pending till date
Agri-Business Incubator, CSKHPKV	37	1	38	36	0	36	17	0	17*	19	2

*Out of 17 selected, 5 completed incubation, 7 under incubation and 5 did not continue



Dr. VK Sharma

Nodal Officer, Agri-Business Incubator

CSK Himachal Pradesh Krishi Vishvavidyalaya, Palampur-176062

Financial progress

About 80 lakhs received from the Department of Industries have been utilized for creating startup ecosystem in the university as per guidelines of State Startup Scheme. The university provided more than 2000 square feet area to establish Agri-Business Incubator. The space has been utilized to create a Reception Counter, Virtual Training Hall, Manager' Chamber, Living Room, Common Incubation Laboratory and Service providing unit. Necessary furniture and equipment have been purchased. The Incubation Coordinators and Entrepreneurship Development Clubs at the college level assist to promote agri-startups from time to time.

Objectives of an Entrepreneurship Development Club are as follows:

- To sensitize college students on the local & global business industries in agriculture and allied sectors,
- To nurture latent entrepreneurial talents of college students and train them on appropriate technology areas having entrepreneurship opportunities, business insights & entrepreneurial skills,
- To bring in successful entrepreneur and students on a common platform, and
- To motivate the school students to venture into the business activity in agriculture and allied sectors.

Mentors of each startup put all their efforts to provide incubation services and facilities available in the Incubator, University and other institutions

GER 12-C
Sec Rule 239


FORM OF AUDITED UTILIZATION CERTIFICATE (FOR STATE GOVERNEMENTS)
(Where expenditure incurred by Govt. bodies only)

Sr. No.	Letter No.	Amount (Rs.)	
1.	Rs. Nil revalidated by the Govt of HP for the Year 2017-2018	Nil	Certified that out of Rs 20,00,000/- of grants sanctioned during the year 2017-2018 in favour of Comptroller, CSKHPKV, Palampur, given in the margin and Rs Nil on account of unspent balance of the previous year, under State CM's Startup Scheme (Adhoc Misc. 2199-34), a sum of Rs 8,96,396/- has been utilized for the propose of University activities for which it was sanctioned and that the balance of Rs. 11,03,604/- remaining unutilized at the end of the year has been surrendered to Government (Vide No.... dated/...) will be adjusted towards the grants payable during the next year 2018-19.
2.	Received Rs. 20,00,000/- from the Govt. of HP by the Comptroller, CSKHPKV, Palampur through RTGS for the Year 2017-2018	20,00,000/-	
Total		20,00,000/-	

2. Certified that I have satisfied myself that the conditions on which the grants -in-aid was sanctioned have been duly fulfilled / are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the propose for which it was sanctioned.

Kinds of checks exercised

- 1.
- 2.
- 3.
- 4.
- 5.


NODAL OFFICER,
Agri-Business Incubator,
Directorate of Research,
CSKHPKV, Palampur-176062


Signature
Director of Research,
CSKHPKV, Palampur

Signature
Comptroller,
CSKHPKV, Palampur

Signature
Deputy Controller (State Audit),
CSKHPKV, Palampur

Head-wise Expenditure Statement of funds received by the Comptroller, CSKHPKV, Palampur from the Department of Industries, Govt of Himachal Pradesh during 2017-18 under State CM's Startup Scheme (Misc. 2199-34)

Sr. No	Head	Opening balance (lakhs)	Amount (in lakhs)			
			Received	Total in hand	Spent	Unutilized
Recurring grant						
1	Grants for supporting operational expenses e.g. salaries of Regional Coordinators, mentoring programs, network meetings, Hackathons, etc	Nil	2.0	2.0	0	2.0
2	Annual Financial support for projects for Training and Capacity Building for Faculty and students	Nil	2.0	2.0	0	2.0
3	Exposure to Support and Network Programs conducted by the departments concerned.	Nil	1.0	1.0	0	1.0
4	Opportunity to visit National/ International startup destinations.	Nil	2.0	2.0	0	2.0
5	Internship stipends.	Nil	2.0	2.0	0	2.0
6	Miscellaneous-Administrative & other expenses	Nil	1.0	1.0	0	1.0
Total		Nil	10.0	10.0	0	10.0
Non-recurring grant						
7	Creation of SMART startup ecosystem infrastructure as per the GOI guidelines	Nil	10.0	10.0	8.96396	1.03604
Grand total		Nil	20.0	20.0	8.96396	11.03604

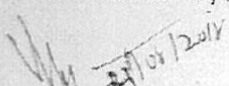

Nodal Officer, Agri-Business Incubator
CSK HP Krishi Vishvavidyalaya,
Palampur-176062

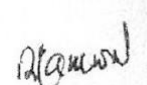
Grant Utilization Certificate for the Year, 2017-2018 in respect of Ad hoc Project "Code : State Ad hoc Misc.2199-34".
Name of the Project: Chief Minister's Startup /Innovation Project/New industries Scheme(s).

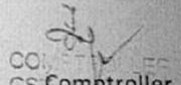
Opening Balance as on 01.04.2017	Remittance by the Funding Agency for the year 2017-18	Total grant received	Funding agency's share of expenditure incurred during the year 2017-18	Actual expenditure incurred during the year 2017-18	Closing balance at the end of year (as on 31.03.2018)	Remarks
NIL	20,00,000=00	20,00,000=00	100%	8,96,396=00	11,03,604=00	

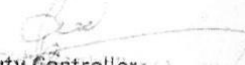
Certified that:

1. The grant has been utilized for the purpose for which it was made available by the funding agency
2. The excess expenditures incurred over and above the sanctioned ceiling of one or more sanctioned head of expenditure has been met by re-appropriation of the saving under the remaining head of expenditure.


P. I. cum-Nodal Officer


Director of Research


CS Comptroller


Deputy Controller,
Resident Audit Scheme
Palampur

FORM OF AUDITED UTILIZATION CERTIFICATE (FOR STATE GOVERNEMENTS)
(Where expenditure incurred by Govt. bodies only)

Sr. No	Letter No.	Amount (Rs.)	
1.	Rs. 11,03,604/- revalidated by the Govt of HP for the Year 2018-19	11,03,604/-	Certified that out of Rs 20,00,000/- of grants sanctioned during the year 2018-2019 in favour of Comptroller, CSKHPKV, Palampur, given in the margin and Rs 11,03,604 on account of unspent balance of the previous year under State CM's Startup Scheme (Adhoc Misc. 2199-34), a sum of Rs 69,675/- has been utilized for the propose of University activities for which it was sanctioned and that the balance of Rs. 30,33,929/- remaining unutilized at the end of the year has been surrendered to Government (Vide No.... dated)/ will be adjusted towards the grants payable during the next year 2019-2020.
2.	Received Rs. 20,00,000/- from the Govt. of HP by the Comptroller, CSKHPKV, Palampur through RTGS for the Year 2018-19	20,00,000/-	
Total		31,03,604/-	

2. Certified that I have satisfied myself that the conditions on which the grants –in-aid was sanctioned have been duly fulfilled / are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the propose for which it was sanctioned.

Kinds of checks exercised

- 1.
- 2.
- 3.
- 4.
- 5.

NODAL OFFICER,
Agri.-Business Incubator,
Directorate of Research,
CSKHPKV, Palampur-176062

Signature

Director of Research,
CSKHPKV, Palampur

Signature

Deputy Controller (State Audit),
CSKHPKV, Palampur

Signature

Comptroller,
CSKHPKV, Palampur

Head-wise Expenditure Statement of funds received by the Comptroller, CSKHPKV, Palampur from the Department of Industries, Govt of Himachal Pradesh during 2018-19 under State CM's Startup Scheme (Misc. 2199-34)

Sr. No	Head	Opening balance (lakhs)	Amount (in lakhs)			
			Received	Total in hand	Spent	Unutilized
Recurring grant						
1	Grants for supporting operational expenses e.g. salaries of Regional Coordinators, mentoring programs, network meetings, Hackathons, etc	2.0	0	2.0	0	2.0
2	Annual Financial support for projects for Training and Capacity Building for Faculty and students	2.0	0	2.0	0	2.0
3	Exposure to Support and Network Programs conducted by the departments concerned.	1.0	0	1.0	0	1.0
4	Opportunity to visit National/ International startup destinations.	2.0	0	2.0	0	2.0
5	Internship stipends.	2.0	0	2.0	0	2.0
6	Miscellaneous-Administrative & other expenses	1.0	0	1.0	0	1.0
Total		10.0	0	10.0	0	10.0
Non-recurring grant:						
7	Creation of SMART startup ecosystem infrastructure as per the GOI guidelines	1.03604	20.0	21.03604	0.69675	20.33929
Grand total		11.03604	20.0	31.03604	0.69675	30.33929

Nodal Officer, Agri-Business Incubator
CSK HP Krishi Vishvavidyalaya,
Palampur-176062

Grant Utilization Certificate for the years 2018-19 and 2019-20 in respect of Adhoc Project Code; State Adhoc. Misc. 2199-34 entitled Chief Minister's Startup/Innovation Project/ New Industries Scheme"

Year	Opening Balance	Remittance by the funding agency	Total grant received	Actual expenditure incurred	Closing balance	Remarks
2018-19	11, 03, 604/-	20, 00, 000/-	31, 03, 604/-	69, 675/-	30, 33, 929/-	-
2019-20	30, 33, 929/-	39, 73, 742/-	70, 07, 671/-	62, 70, 337/-	7, 37, 334/-	-

Certified that:

1. The grant has been utilized for the purpose as specified by the funding agency.
2. The excess expenditure incurred over and above the sanctioned ceiling of one or more sanctioned head(s) of the expenditure has been met by re-appropriation of the saving under the remaining head of the expenditure.

P.I.-cum-Nodal Officer
NODAL OFFICER,
Agri.-Business Incubator,
Directorate of Research,
CSKHPKV, Palampur-176062

Director of Research, CSKHPKV

Director of Research
CSKHPKV Palampur

Joint State Controller
Resident Audit Scheme
S.No. 171099

COMPTROLLER
CSKHPKV
PALAMPUR

GFR 12-C
See Rule 239


FORM OF AUDITED UTILIZATION CERTIFICATE (FOR STATE GOVERNEMENTS)
(Where expenditure incurred by Govt. bodies only)

Sr. No.	Letter No.	Amount (Rs.)	
1.	Rs. 30,33,929/- revalidated by the Govt of HP for the Year 2019-20	30,33,929/-	Certified that out of Rs 39,73,742/- of grants sanctioned during the year 2019-20 in favour of Comptroller, CSKHPKV, Palampur, given in the margin and Rs 30,33,929 on account of unspent balance of the previous year under State CM's Startup Scheme (Adhoc Misc. 2199-34), a sum of Rs. 62,70,337/- has been utilized for the propose of University activities for which it was sanctioned and that the balance of Rs. 7,37,334/- remaining unutilized at the end of the year has been surrendered to Government (Vide No.... dated)/ will be adjusted towards the grants payable during the next year 2020-2021.
2.	Received Rs. 39,73,742/- from the Govt. of HP by the Comptroller, CSKHPKV, Palampur through RTGS for the Year 2019-20	39,73,742/-	
Total		70,07,671/-	

2. Certified that I have satisfied myself that the conditions on which the grants -in-aid was sanctioned have been duly fulfilled / are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the propose for which it was sanctioned.

Kinds of checks exercised

- 1.
- 2.
- 3.
- 4.
- 5.


NODAL OFFICER,
Agri-Business Incubator,
Directorate of Research,
CSKHPKV, Palampur-176062

Signature

Director of Research,
CSKHPKV, Palampur

Signature

Comptroller,
CSKHPKV, Palampur

Signature

Deputy Controller (State Audit),
CSKHPKV, Palampur

Head-wise Expenditure Statement of funds received by the Comptroller, CSKHPKV, Palampur from the Department of Industries, Govt of Himachal Pradesh during 2019-20 under State CM's Startup Scheme (Misc. 2199-34)

Sr. No	Head	Opening balance (lakhs)	Amount (in lakhs)			
			Received	Total in hand	Spent	Unutilized
Recurring grant						
1	Grants for supporting operational expenses e.g. salaries of Regional Coordinators, mentoring programs, network meetings, Hackathons, etc	2.0	2.0	4.0	2.4	1.6
2	Annual Financial support for projects for Training and Capacity Building for Faculty and students	2.0	2.0	4.0	2.0	2.0
3	Exposure to Support and Network Programs conducted by the departments concerned.	1.0	1.0	2.0	1.0	1.0
4	Opportunity to visit National/ International startup destinations.	2.0	1.8	3.8	1.8	2.0
5	Internship stipends.	2.0	2.0	4.0	4.0	0
6	Miscellaneous-Administrative & other expenses	1.0	1.0	2.0	1.60439	0.39561
Total		10.0	9.80	19.80	12.80439	6.99561
Non-recurring grant						
7	Creation of SMART startup ecosystem infrastructure as per the GOI guidelines	20.33929	29.93742	50.27671	49.89898	0.37773
Grand total		30.33929	39.73742	70.07671	62.70337	7.37334


Nodal Officer, Agri-Business Incubator
CSK IIP Krishi Vishvavidyalaya,
Palampur-176062

Grant Utilization Certificate for the years 2018-19 and 2019-20 in respect of Adhoc Project Code; State Adhoc. Misc. 2199-34 entitled Chief Minister's Startup/Innovation Project/ New Industries Scheme"

Year	Opening Balance	Remittance by the funding agency	Total grant received	Actual expenditure incurred	Closing balance	Remarks
2018-19	11, 03, 604/-	20, 00, 000/-	31, 03, 604/-	69, 675/-	30, 33, 929/-	-
2019-20	30, 33, 929/-	39, 73, 742/-	70, 07, 671/-	62, 70, 337/-	7, 37, 334/-	-

Certified that:

1. The grant has been utilized for the purpose as specified by the funding agency.
2. The excess expenditure incurred over and above the sanctioned ceiling of one or more sanctioned head(s) of the expenditure has been met by re-appropriation of the saving under the remaining head of the expenditure.

[Signature]
27/07/2020
P.I.-cum-Nodal Officer
NODAL OFFICER,
Agri.-Business Incubator,
Directorate of Research,
CSKHPKV, Palampur-176062

[Signature]
Director of Research, CSKHPKV

[Signature]
COMPTROLLER
CSKHPKV, PALAMPUR
Comptroller, CSKHPKV

[Signature]
Director of Research
CSKHPKV Palampur
[Signature]
Joint Deputy Comptroller
Resident Audit Scheme
Sample-171099

GFR 12-C
See Rule 239

FORM OF AUDITED UTILIZATION CERTIFICATE (FOR STATE GOVERNEMENTS)
(Where expenditure incurred by Govt. bodies only)

Sr. No.	Letter No.	Amount (Rs.)	
1.	Rs. 7,37,334/- revalidated by the Govt of HP for the Year 2020-21	7,37,334/-	Certified that out of Rs Nil of grants sanctioned during the year 2020-21 in favour of Comptroller, CSKHPKV, Palampur, given in the margin and Rs 7,37,334/- on account of unspent balance of the previous year under State CM's Startup Scheme (Adhoc Misc. 2199-34), a sum of Rs. 6,93,525/- has been utilized for the propose of University activities for which it was sanctioned and that the balance of Rs. 43,809/- remaining unutilized at the end of the year has been surrendered to Government (Vide No.... dated)/ will be adjusted towards the grants payable during the next year 2021-2022.
2.	Received Rs. Nil from the Govt. of HP by the Comptroller, CSKHPKV, Palampur through RTGS for the Year 2020-21	Nil	
Total		7,37,334/-	

2. Certified that I have satisfied myself that the conditions on which the grants –in-aid was sanctioned have been duly fulfilled / are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the propose for which it was sanctioned.

Kinds of checks exercised

- 1.
- 2.
- 3.
- 4.
- 5.

[Signature]
NODAL OFFICER,
Agri.-Business Incubator,
Directorate of Research,
CSKHPKV, Palampur-176062

Signature
Director of Research,
CSKHPKV, Palampur

Signature
Comptroller,
CSKHPKV, Palampur

Signature
Deputy Controller (State Audit),
CSKHPKV, Palampur

[Signature]
Nodal Officer, Agri-Business Incubator
CSK IHP Krishi Vishvavidyalaya,
Palampur-176062

Head-wise Expenditure Statement of funds received by the Comptroller, CSKHPKV, Palampur from the Department of Industries, Govt of Himachal Pradesh during 2020-21 under State CM's Startup Scheme (Misc. 2199-34)

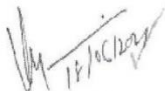
Sr. No	Head	Opening balance (lakhs)	Amount (in lakhs)			
			Received	Total in hand	Spent	Unutilized
Recurring grant						
1	Grants for supporting operational expenses e.g. salaries of Regional Coordinators, mentoring programs, network meetings, Hackathons, etc	1.6	0	1.6	1.6	0
2	Annual Financial support for projects for Training and Capacity Building for Faculty and students	2.0	0	2.0	2.0	0
3	Exposure to Support and Network Programs conducted by the departments concerned.	1.0	0	1.0	1.0	0
4	Opportunity to visit National/ International startup destinations.	2.0	0	2.0	2.0	0
5	Internship stipends.	0	0	0	0	0
6	Miscellaneous-Administrative & other expenses	0.39561	0	0.39561	0	0.39561
Total		6.99561	0	6.99561	6.6	0.39561
Non-recurring grant						
7	Creation of SMART startup ecosystem infrastructure as per the GOI guidelines	0.37773	0	0.37773	0.33525	0.04248
Grand total		7.37334	0	7.37334	6.93525	0.43809

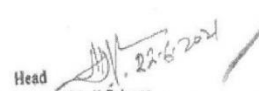
Grant Utilization Certificate for the year 2020-21 in respect of Adhoc Project Code; State Adhoc Misc. 2199-34/12/25/28/37 entitled "Chief Minister's Startup/ Innovation Project/ New Industries Scheme"

Year	Opening Balance	Remittance by the funding agency	Total grant received	Actual expenditure incurred	Closing Balance	Remarks
2020-21	7,37,334/-	-	7,37,334/-	6,93,525/-	43,809/-	-

Certified that:


- The grant has been utilized for the purpose as specified by the funding agency.
- The excess expenditure incurred over and above the sanctioned ceiling of one or more sanctioned head(s) of the expenditure has been met by re-appropriation of the saving under the remaining head of the expenditure.


Nodal Officer, CSKHPKV


Head of Department of Soil Science, CSKHPKV Palampur-176062


Director of Research, CSKHPKV Palampur


COMPTROLLER
CSKHPKV
Comptroller, CSKHPKV


Assistant Controller (Audit)
Assistant Controller, Resident Audit Scheme
CSKHPV Krishi Vishwavidyalaya
Palampur-176062

**GFR 12-C
See Rule 239**


**FORM OF AUDITED UTILIZATION CERTIFICATE (FOR STATE GOVERNMENTS)
(Where expenditure incurred by Govt. bodies only)**

Sr. No	Letter No.	Amount (Rs.)	
1.	Rs. 43,809/- revaliated by the Govt of HP for the Year 2021-22	43,809/-	Certified that out of Rs Nil of grants sanctioned during the year 2021-22 in favour of Comptroller, CSKHPKV, Palampur, given in the margin and Rs 43,809/- on account of unspent balance of the previous year under State CM's Startup Scheme (Adhoc Misc. 2199-34), a sum of Rs. 39,000/- has been utilized for the propose of University activities for which it was sanctioned and that the balance of Rs. 4,809/- remaining unutilized at the end of the year has been surrendered to Government (Vide No.... dated)/ will be adjusted towards the grants payable during the next year 2022-2023.
2.	Received Rs. Nil from the Govt. of HP by the Comptroller, CSKHPKV, Palampur through RTGS for the Year 2021-22	Nil	
Total		43,809/-	

2. Certified that I have satisfied myself that the conditions on which the grants –in-aid was sanctioned have been duly fulfilled / are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the propose for which it was sanctioned.

Kinds of checks exercised

- 1.
- 2.
- 3.
- 4.
- 5.


NODAL OFFICER,
Agri.-Business Incubator,
Directorate of Research,
CSKHPKV, Palampur-176062

Signature

Director of Research,
CSKHPKV, Palampur

Signature

Deputy Controller (State Audit),
CSKHPKV, Palampur

Signature

Comptroller,
CSKHPKV, Palampur

Head-wise Expenditure Statement of funds received by the Comptroller, CSKHPKV, Palampur from the Department of Industries, Govt of Himachal Pradesh during 2021-22 under State CM's Startup Scheme (Misc. 2199-34)

Sr. No	Head	Opening balance (lakhs)	Amount (in lakhs)			
			Received	Total in hand	Spent	Unutilized
Recurring grant						
1	Grants for supporting operational expenses e.g. salaries of Regional Coordinators, mentoring programs, network meetings, Hackathons, etc	0	0	0	0	0
2	Annual Financial support for projects for Training and Capacity Building for Faculty and students	0	0	0	0	0
3	Exposure to Support and Network Programs conducted by the departments concerned.	0	0	0	0	0
4	Opportunity to visit National/ International startup destinations.	0	0	0	0	0
5	Internship stipends.	0	0	0	0	0
6	Miscellaneous-Administrative & other expenses	0.39561	0	0.39561	0.39	0.00561
Total		0.39561	0	0.39561	0.39	0.00561
Non-recurring grant						
7	Creation of SMART startup ecosystem infrastructure as per the GOI guidelines	0.04248	0	0.04248	0	0.04248
Grand total		0.43809	0	0.43809	0.39	0.04809



Nodal Officer, Agri-Business Incubator
CSK HP Krishi Vishwavidyalaya,
Palampur-176062

Grant Utilization Certificate for the year 2021-22 in respect of Adhoc Project Code; State Adhoc Misc. 2199-34/12/25/28/37 entitled "Chief Minister's Startup/ Innovation Project/ New Industries Scheme"

Year	Opening Balance	Remittance by the funding agency	Total grant received	Actual expenditure incurred	Closing Balance	Remarks
2021-22	43,809/-	-	43,809/-	39,000/-	4,809/-	-

Certified that:

3. The grant has been utilized for the purpose as specified by the funding agency.
4. The excess expenditure incurred over and above the sanctioned ceiling of one or more sanctioned head(s) of the expenditure has been met by re-appropriation of the saving under the remaining head of the expenditure.


Nodal Officer, ABI, CSKHPKV
NODAL OFFICER,
Agri.-Business Incubator,
Directorate of Research,
CSKHPKV, Palampur-176062


Director of Research, CSKHPKV

Comptroller, CSKHPKV

Deputy Controller, Resident Audit Scheme

ANNEXURES

Annexure 1: Application form for innovators/startup for availing assistance under Host Institutions for the Start Ups/ Innovation scheme

SN	Item	Particulars
1	Innovator (Applicant's) Name	
2	Date of Birth	
3	Gender	
4	Profession	
5	Educational qualification	
6	Relevant experience (years), if any	
7	Name of the Host Institution (under which Innovator is working/plan to work)	
8	Project formation (Individual/ Group)	
9	Address:	
	Contact No	
	Email ID	
10	Type of Project (Product/ Process/ Servicing)	
11	Field/Sector of the project (Agriculture/ Horticulture/ Animal Sciences/ allied):	
12	Give Brief Details/Description of Start Ups:	
13	State key innovation features:	
14	Has the innovation project been started or yet to start?	
15	If started, mention when?	
16	Expected duration of the project	
17	Projected cost for startup/Innovation project	
18	Amount incurred in the Project till date:	
19	Expenditure required to be incurred:	
	For product realization	
	Marketing/Sales	
20	What kind of facilities do you need from the Incubator? Library, Mentoring Services, Prototype Development, Internet; Laboratory, any other Services required(specify)	
21	What was the inspiration behind this idea?	
22	Why do you think that your idea/project/ technology is innovative? (Uniqueness about your idea):	
23	Do have any prototype/business model of the Unit/ Product/ sample of your Innovative Idea?	

Signature and address of the applicant

Annexure 2: Format for Project Proposal under HP State Chief Minister's Startup/Innovation Projects/
New Industries Scheme

A. Personal details

- i) Name:
- ii) Permanent Address
- iii) Email ID:
- iv) Mobile No.:
- v) Date of Birth:
- vi) Gender (M/F):
- vii) Academic qualifications:
- viii) Profession (Student/Business person/Employee/Farmer, etc.):
- ix) Experience and Training relevant to your business area

B. Startup details

- i) Type of Innovation project (Product/ Process/ Servicing):
- ii) Focus area of your startup (Agriculture & Allied sector or other)
- iii) Your business idea i.e., for providing solution for the problem identified by you for running the business)
- iv) Name of your business company /Startup (If not already formed, give proposed name):
- v) Name and Qualification of your team members, if any
- vi) Who else in your district or State is running the same business Give a brief detail?
- vii) State key innovation features of your startup

C. Startup brief

- i) Give Brief Description of the Start Ups/ Business Model (How will you produce products/services, customer types and marketing strategy) i.e, its technical feasibility
- ii) List your products/ services along with approximate rate (Rs/ unit) i.e., their economic feasibility
- iii) How much will you earn per year with the completion of your targeted startup/model
- iv) How will you meet out the requirements of customers outside the local area?

D. Startup timeline and finance

- i) Has the project been started or yet to start? What is the expected duration of your project?
- ii) Projected cost for startup:
- iii) Amount incurred in the Project till date and source of funds:
- v) Expenditure required to be incurred for developing model/ product realization
- vi) Expenditure required to be incurred for developing model/ product realization.
- vii) What are your revenue projections for 1st, 2nd and 3rd year after the completion of your business model?
- viii) What kind of facilities do you need/expects from CSKHPKV (Library/Mentoring/Space/ Internet/ Laboratory or any other specify?
- ix) Do you have anything related to your startup for presentation on spot or in field (show photographs, if in field) in front of the Screening Committee?

Note: Give only original photographs of your startup in the Project Report/ PPT presentation, if any.

Nodal Officer, ABI

Annexure 3: Recommendations of Screening Committee for Innovator’s to avail of assistance for the Start Ups/Innovation Scheme (To be used by the Members of the Screening Committee)

SN	Parameter	Remarks
1	Name of the candidate	
2	Qualification of the candidate	
3	Experience, if any	
4	Any other background	
5	Capability to fulfill the project:	
6	About the project (Title & How innovative)	
7	Viability of the project	
	Technical viability:	
	Economic viability:	
8	Estimated duration of the project phase of the venture:	
	For product realization	
	For Marketing/ Sales	
9	Market Potential:	
10	Assistance to be provided (like mentoring service, prototype development, raw material, other equipment usage, etc.):	
11	Recommendations of Screening Committee:	
	Product /Service usefulness:	
	Uniqueness:	
	Technology innovation:	
	Job creation potential:	

	Market potential/scalability of the project:
	Impact on society/ customer
	Current project status:
	Any other (Specify):
12	Assistance required on the basis of the recommendations of the committee
	Sustenance allowance:
	Mentoring services:
	Prototype development, raw material, etc.:
	Total of assistance required:
13	Any prototype/business model of the Unit/ Product/ sample of their Innovative idea presented:

14. Signature of the Screening Committee with date

SN	Designation	Name	Address	Signature
I	Executive Head of the Empanelled Incubator			
ii	Representative of Directorate of Industries			
iii	Representative of the industry association			
iv	Representative of the financial institution			
v	Representative from the academic community			
vi	R & D expert			
vii	Empanelled Incubator Manager			

Annexure 4: Incubation Support Agreement

This incubation support agreement (hereinafter referred to as this “Agreement”) is made thisday of, BY AND BETWEEN:

1. ----- of the First Part

AND

2.
..... of the Second Part.

WHEREAS

Agri-Business Incubator (ABI) of Choudhary Sarwan Kumar Himachal Pradesh Krishi Vishvavidyalaya (CSKHPKV) nurtures technology ventures through their start-up phase by providing all the support necessary to help entrepreneurs establish themselves before they scale up their ventures. ABI seeks to support entrepreneurs translating innovations into products and services that are commercially viable.

NOW, THEREFORE, in consideration of the foregoing, the covenants and conditions herein contained and other good and valuable consideration, the parties agree as follows:

- Incubatee shall register with only one incubator for a specific project proposal.
- ABI shall provide handholding support to the incubatee till their venture is commercialized and/ or two years from the date of approval. The incubatee shall have to demonstrate measurable progress of the project.
- CSKHPKV reserves the right to terminate the incubation period in case of the non-compliance of the terms and conditions and activities, non -conforming or in contravention to the submitted Business/Work plan or failure to collaborate with the institute or resorting to the activities other than the ones agreed upon. This decision would be legally binding upon the incubatee.
- In case the incubatee fails to pay the statutory levies on his products and fails to enforce the statutory norms including social and environmental, it shall cease to exist as an incubated member of the ABI.
- In case the incubatee fails to pay the rental charges and the utility costs to the ABI, a notice period of 15 days would be provided to clear the dues and after expiry of the notice period, incubatee shall have to vacate the premises of the ABI.
- Normal health and safety standards are to be observed and maintained within the premises of the ABI. No hazardous material can be brought inside the premises without prior approval of the authorities.
- Incubatee shall not exchange any information or matters relating to the functioning of the university to the external parties.
- Incubatee shall be required to inform and take permission from the ABI about any visitors from abroad, foreign collaboration and/ or foreign partner and shall abide by the rules/procedures of CSKHPKV.
- The incubatee shall be liable to pay the repair/replacement cost for any willful damage or damage due to negligence of any equipment caused during the course of its use by any representative of the incubatee.
- No incubatee or its employee can display notices or signage except on the provided notice boards and the space provided for such signage.
- CSKHPKV shall not accept any responsibility to compensate anyone as a result of any accident or damage (electrical / explosion etc) taking place at the incubatees’ premises or at any place, either resulting from their activities or otherwise. The victims could be the incubatee or their employees, other persons working in Campus premises or any visitors to Campus. Paying any compensation to those who have suffered arising out of such a contingency shall be the sole responsibility of the incubatee. Under

the above contingency, it is also the responsibility of the incubatee alone to compensate for any loss caused to the property of campus.

- ABI cannot be held legally responsible if the incubatee(s) is involved in any litigation with a third party over any legal issue whatsoever, during the incubation period.

Dispute resolution:

Any dispute shall be setteled amicably by both parties. If dispute is not resolved, then the matter will be referred to the Vice-Chancellor, CSKHPKV, Palampur whose decision shall be final and binding on all parties

Disclaimer

The incubatee understands and acknowledges that ABI/CSKHPKV intends to provide support facilities in good faith to pursue its objective to promote entrepreneurship by incubating and supporting new enterprises. It is understood that by agreeing to provide various supports and facilities, ABI/CSKHPKV does not undertake responsibility for:

- Ensuring success of an incubatee, its products/ process/ services or marketability,
- Ensuring quality of support provided by ABI to the complete satisfaction of the incubate or their promoters/ founders.
- Ensuring quality of services of the mentors through ABI/CSKHPKV network.

The incubatee agrees that ABI/CSKHPKV or their employees shall not be held liable for any reason on account of the above.

IN WITNESS WHEREOF, both the Parties accepted the agreement

Signature
Name
Designation
Seal/Address

Signature
Name
Designation
Seal/ Address

Witness (Name & Address)

Witness (Name & Address)

1.

1.

2.

2.

Annexure 5: Undertaking

**Office of the Nodal Officer, ABI
Department of Soil Science
CSKHPKV, Palampur-176062**

No.:
Dated:

TO WHOM IT MAY CONCERN

ISon of/Daughter of/ Wife of -----,
resident of ----- of age
-----years (DOB:) am **an incubatee** approved by the screening committee of under
CM's Start Scheme that at present I am under incubation at **CSK Himachal Pradesh Krishi
Vishvavidyalaya, Palampur.** I do hereby solemnly declare and affirm as under:

1. That I joined as Incubatee from ----- (Date of Joining).
2. That In case I leave the incubation mid-way from ----- (Date of Joining) to ---
-----or till my prototype is ready whichever is earlier, I undertake to pay back
the entire sustenance allowance received by me back to the Department of Industries along with
penel interest @ 16 % per annum.
3. I shall not institute any case in any court against the Department of Industries and the Incubator
concerned.
4. That in case I drop out in between the incubation period and don't return paid Sustenance
Allowance to the Department of Industries (HP), the Department of Industries, HP may file a
case of misappropriation of public money against in the appropriate court of law.

Date

Place:

Signature of Incubatee

Annexure 6: Mandate Form

MANDATE FORM

Electronic Clearing Service (Credit Clearing)/ Real Time Gross Settlement (RTGS) facility for receiving payments.

A. Details of Accounts Holders: -

Name of Account Holder	
Complete Contact Address	
Telephone Number/ Fax/ E-mail	

B. Bank Account Details: -

Bank Name	
Branch Name with Complete Address, Telephone No. and E-mail	
Whether the branch is computerized?	
Whether the Branch is RTGS enabled? If yes then what is the Branch's IFSC Code	
Is the Branch also NEFT enabled?	
Type of Bank Account (SB/ Current/ Cash Credit)	
Complete Bank Account No. (Latest)	
MICR Code of Bank	

Date of Effect: -

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information. I would not hold the use Institutions responsible. I have read the option invitation letter and agree to discharge responsibility expected of me as a participant under the Scheme.

Signature of Customer

Date:

Certifications of the particulars furnished above are correct as per our records.

(Bank Stamp)

Date:

Signature of Customer

1. Please attach a photocopy of cheque along with the verification obtained from the bank.
2. In case your Bank Branch is presently not 'RTGS enabled' then upon its up gradation to 'RTGS Enabled' Branch, please submit the information again in the above proforma to the Department at earliest.

Annexure 7: Monthly Progress Report

**Performa for the Monthly Progress Report for the month of -----, 20-----
(Date of the submission of the Report: 4th of every month)**

A. Personal details of the Incubatee:

- i) Name:
- ii) Project name:
- iii) Date of Recommendation by the Agri-Business:
- iv) Date of approval by EC:
- v) Stages of idea:

B) Project Report details:

Item	Details
Target for the reporting month	
Work done during the reporting month	
Per cent target achieved	
Reason for not fulfilling the target up to the mark	
Target proposed for the next month	

Signature of the incubate with date

C) Comments of Mentor on the work done:

Signature with date

D) Comments of the Nodal Officer, Agri-Business Incubator to release sustenance allowance for the reporting month

Signature of with date

**Agri-Business Incubator
HRD and Placement Centre
CSKHPKV, Palampur-176062**

Nodal Officer

Phone:

Email:

No.:

Dated:

To

The Executive Director,
HP Centre for Entrepreneurship Development,
Shimla

Subject: Progress Report for the month of -----, -----

Madam,

I am enclosing herewith the progress report of each incubatee of the Agri-Business Incubator for information and further necessary action, please. A brief report is as follows:

Sr.No.	Incubatee	Progress Report Satisfactory/ Unsatisfactory	Month	Sustenance allowance to be released (Yes/ No

Thanking you,

Yours faithfully,

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Enclosures: As stated above