

Chaudhary Sarwan Kumar Himachal Pradesh Krishi Vishvavidyalaya  
**COLLEGE OF BASIC SCIENCES**  
Palampur (H.P.) 176062, India



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No.QSD/2-2/Estt./2024/CSKHPKV/COBS/5078-5128

Dated, Palampur the: 03.01.2025

To

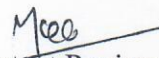
1. All the Statutory Officers, CSKHPKV, Palampur.
2. All the Heads of the Departments/Offices, CSKHPKV, Palampur.
3. All the Associate Directors/Scientist-In- Charges, RRSs/RSSs/KVKs, CSKHPKV, Palampur
4. The Sr. Medical Officer, CSKHPKV, Palampur.
5. The Secretary to the Vice-Chancellor, CSKHPKV, Palampur.
6. The Jt. Controller (State Audit), CSKHPKV, Palampur.

Subject: No Dues Certificate in respect of Dr. Sharda Singh, Professor-cum-Dean, College of Basic Sciences.

Sir,

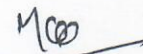
It is intimated that Dr. Sharda Singh, Professor-cum Dean, College of Basic Sciences is retiring from the University services on 31.05.2025 (AN) on attaining the age of superannuation. In order to process her retirement claims, you are requested to kindly make available the "No Dues Certificate" in respect of above named officer latest by 31.03.2025. In case no reply is received from your end by the above mentioned date i.e. 31.03.2025, it will be presumed that nothing is due against the above said Professor so far as your department/office is concerned. It is also made clear that those department(S)/office(s) in which above named incumbent have rendered her services, issuing of No Dues Certificate by them is mandatory.

Yours faithfully,

  
Assistant Registrar,  
College of Basic Sciences  
CSKHPKV, Palampur

Copy to

1. The Incharge, UNS, CSKHPKV, Palampur with the request to upload the letter in the university website for wide publicity.
2. Individual concerned for information.
3. Shri Jai Raj, Sr. Technical Assistant Gr-II-cum-Store Keeper, College of Basic Sciences, CSKHPKV for similar necessary action.

  
Assistant Registrar,  
College of Basic Sciences  
CSKHPKV, Palampur

03/01/25