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No:QSD/RWRC(PF)2022/660-755

Dated: 03/02/24

From

Scientist Incharge,

To

1. All the Statutory Officer, CSKHPKV, Palampur.
2. All the Heads of Departments/Offices, CSKHPKV, Palampur.
3. All the Directors/Scientists-In-Charge/Programme Coordinators. RRSs/RSSs./KVKs, CSKHPKV, Palampur.
4. The Deputy Controller (State Audit) CSKHPKV, Palampur.
5. The Secretary to Vice-Chancellor, CSKHPKV, Palampur.

Subject: No Dues Certificate in respect of Sh. Mehar Singh (Field Assistant)

Sir,

It is intimated that Sh. Mehar Singh (F.A.) is retiring from university services on dated 30.04.2024 (A.N) after attaining the age of superannuation. In order to process his retirement claims, you are requested to kindly make available the "No Dues Certificate" in respect of above official latest by 29.02.2024. In case no reply is received from your end by the above mentioned dated i.e 29.02.2024, It will be presumed that nothing is due against the above said official so far as your Department/Office is concerned. It is also made clear that those **Department(s)/ office(s) in which the above official has rendered his services, issuing of No Dues Certificates by them is mandatory.**

Yours faithfully

Scientist Incharge
RWRC, Malan.

Copy to:

1. ✓ The Incharge, UNS, CSKHPKV, Palampur with request to upload the same in the university website for wide publicity.
2. The Store Incharge, RWRC. Malan.
3. Individual concerned.
4. Guard file.