



CSK Himachal Pradesh Krishi Vishvavidyalaya,  
Department of Biology & Environmental Sciences  
COBS, Palampur – 176062



No. QSD/B&ES/COBS/Store/ 535-586  
Dated, Palampur the: 24-01-2025

To

All the Statutory Officers, CSKHPKV, Palampur.  
All the Head of Departments/ Offices/ Units, CSKHPKV, Palampur.  
All the AD's/SI/SAREC/RSS/KVV's of CSKHPKV, Palampur.

**Sub: Unserviceable store articles- willingness of acquisition thereof.**

Sir/Madam,

The store articles of this Department, have become unserviceable and are to be disposed-off through E-waste guidelines/instruction issued vide Comptroller's letter No. QSD.2-73/CSKHPKV-CPDU/E-waste/23645-23744 dated 01.04.2021 and letter of even No. 80230-339 dated 13.12.2022. **The list of unserviceable articles can be downloaded from the university website.**

It is therefore, requested to intimate your willingness for acquisition of the store articles, if any, on book value or on transfer entries basis before these are disposed-off as per prescribed manner under rule 28.40 of the CSKHPKV Account Manual, within 15 days from the issue of this letter enabling this office to proceed further in the matter, otherwise it will be presumed that none of the Department/Unit are interested for acquisition to any items.

Yours faithfully

*Sharda*  
24/01/25  
Prof. & Head  
Deptt. of Biology &  
Environmental Sciences  
COBS, CSKHPKV, Palampur  
(H.P.)-176062

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✓ Copy of above along with list of unserviceable articles/items is forwarded to the Incharge, UNS, CSKHPKV, Palampur with the request to upload the same in the University website, for information of all concerned.

List of Permanent Article Stock Book-2						
29	Dell-620 computer	1/9	1	20.03.2006	31790/-	31790.00 ✓
30	UPS APC 500VA	1/10	1	16.01.2009	2267/-	2267.00 ✓
31	UPS 650 VA	1/12	1	08.03.2013	5205/-	5205.00 ✓
32	Angithi heater	1/13	1	12.11.2013	300/-	300.00 ✓
33	Pillar Heater clear line	1/18	1	06.02.2013	3500/-	3500.00 ✓
34	Extension Board	1/20	1	20.03.2014	825/-	825.00 ✓
35	Dell-620 computer	1/21	1	20.03.2006	31790/-	31790.00 ✓
36	UPS 650 VA	1/24	1	28.05.2014	5500/-	5500.00 ✓
37	Printer canon pixma IP 1880	1/54	1	25.11.2009	2450/-	2450.00 ✓
38	Printer laser jet	2/54	1	20.02.2009	5595/-	5595.00 ✓
39	Printer HP 2010	4/54	1	30.11.2012	3796/-	3796.00 ✓
40	Heater	1/55	2	03.01.2009	888/each	1776.00 ✓
41	Heater	2/55	1	03.01.2009	576/-	576.00 ✓
42	Power Extension Board	1/56	1	14.02.2009	400/-	400.00 ✓
		2/56	1	14.02.2009	520/-	520.00 ✓
		3/56	1	09.03.2009	346/-	346.00 ✓
		4/56	1	09.03.2009	544/-	544.00 ✓
		5/56	1	09.03.2009	544/-	544.00 ✓
		6/56	1	02.01.2013	630/-	630.00 ✓
43	Photo state Machine Toshiba	1/73	1	19.02.2009	64818/-	64818.00 ✓
44	Computer Dell	1/87	1	09.03.2009	40019/-	40019.00 ✓
45	Laptop HP Compaq	1/88	1	20.03.2009	52500/-	52500.00 ✓
	Adaptor Laptop	1/88	1	20.03.2009	2496/-	2496.00 ✓
	Laptop carry bag	1/88	1	19.07.2011	2100/-	2100.00 ✓
46	Invertors	1/91	1	19.03.2009	99563/-	99563.00 ✓
47	UPS	1/96	2	18.03.2009	7072/each	14144.00 ✓
	UPS	1/96	1	19.03.2009	2496/-	2496.00 ✓
48	Max Extension Board	1/159	1	25.02.2020	400/-	400.00 ✓
				Total amount (Sr. No. 29 to 48)		3,76,890.00
				Total Amount(S. No. 1 to 48)		8,46,725.00 ✓

### CERTIFICATE FOR PHYSICAL VERIFICATION OF STORE

The following committee have conducted the physical verification of store/stock of lab store for the year 2023-24. It is certified that balance of various items of non-consumable and permanent stock articles are physically verified and found correct. Necessary verification certificates have been recorded in each page of the concerned stock/store registers.

Certified that the store/stock articles as per list attached have been becomes unserviceable due to normal wear and tear. It is recommended that these be disposed-off through e-waste/auction/destruction/written-off.

1. Certified that the above listed store/stock articles from Sr. No. 1 to 48 have become unserviceable due to normal fair wear and tear no official/officer is responsible for these articles becoming unserviceable.
2. Certified that the above listed store articles from Sr. No. 1 to 48 have been physically verified by the physical verification committee and found unserviceable beyond economical repair and recommended for disposal.
3. Certified that disposal of unserviceable e-waste store articles is recommended through e-waste guidelines/instruction issued Vide Comptroller's letter No. QSD.2-73/CSKHPKV-CPDU/E-waste/23645-23744 dated 01.04.2021 and letter of even No. 80230-339 dated 13.12.2022.
4. Certified that articles listed from Sr. No. 1 to 48 have absolutely outlived of its life due to normal fair wear and tear.

### PHYSICAL VERIFICATION COMMITTEE MEMBER

1. Dr.(Mrs.) Suman Sharma, Assistant Professor, Convener
2. Dr. Abhishek Guleria, Assistant Professor, Member
3. Sh. Rajinder Singh, Assistant Registrar, Member

*Suman*  
03.01.2025  
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*Guleria*  
.....  
*Yoo*  
.....

*R. Shaw*  
Store Incharge  
Biology & Env. Sciences

*Sharda*  
03/01/2025  
Prof. & Head



CSK Himachal Pradesh Krishi Vishvavidyalaya,  
Department of Biology & Environmental Sciences  
College of Basic Science, Palampur – 176062



List of unserviceable permanent store articles in the Department of Biology & Environmental Sciences, COBS, CSKHPKV, Palampur for the year 2023-24.

List of Permanent Article Stock Book-1						
S. No.	Name of article	E/P	Quantity	Date of purchase	Amount	Total Amount
1	LG Flatron white Sr. No. DO 3M31L002509	1/27	1	18.11.2003	8750/-	8750.00 ✓
2	Inverter 0.5 KVA with 12v battery Setup	1/28	1	27.01.2004	10500/-	10500.00 ✓
3	Compaq desk pro 2000 Pentium CPU 100 MHZ computer	1/37	1	31.03.1997	54552/-	54552.00 ✓
4	CVT 1.0 KVA	1/40	1	31.03.1997	9020/-	9020.00 ✓
5	APC 1 KVA UPS	1/67	1	24.11.2005	7072/-	7072.00 ✓
6	UPS APC 500 VA	1/78	1	18.08.2006	2236/-	2236.00 ✓
7	Room heater	1/81	3	16.01.2006	580/each	1740.00 ✓
8	Dell 620 GX 5DIBC (Dell CPU with HT based pc)	1/85 1/145	1 1	30.03.2006 31.03.2006	38120/- 31790/-	38120.00 ✓ 31790.00 ✓
9	Photo state machine Godrej G-8715Z+	1/86	1	07.05.2008	Donated by Organising Secretary (IWPMA)	
10	IBM make computer	1/87	1	29.03.2005	49800/-	49800.00 ✓
11	APCI KVA UPS	1/91	1	14.06.2005	7072/-	7072.00 ✓
12	Voltage stabilizer 5 KVA blue bird	1/130	1	15.07.1995	9350/-	9350.00 ✓
13	UPS 650VA offline	1/146	1	31.03.2006	7410/-	7410.00 ✓
14	APC 500VA UPS	1/162	1	28.07.2009	2267/-	2267.00 ✓
15	APC UPS 1000 VA/60min backup	1/163	1	28.07.2009	7072/-	7072.00 ✓
16	HP Pavilion slim line 17" TFT Desktop PC series S 3530	1/164	2	30.03.2009	36192/each	72384.00 ✓
17	Extension board electric	1/194	1	15.02.2007	425/-	425.00 ✓
18	HP DeskJet printer 948 C	1/205	1	15.03.2002	12000/-	12000.00 ✓
19	Servo constant voltage stabilizer 1KVA.	1/312	1	12.10.1993	5720/-	5720.00 ✓
List of Permanent Article Stock Book-2 (Bot. & Zoo)						
20	UPS 500VA/600 offline	1/104	1	20.05.1998	2150/-	2150.00 ✓
	CVT 500VA Elen make		1	12.03.1999	8512/-	8512.00 ✓
21	Computer HCL Busy bee PIV	1/113	1	02.03.2004	34250/-	34250.00 ✓
	Compaq Desk Pro 2000		1	20.03.2001	Received from Comptroller Office	
22	Multifunctional B&W all in One Printer HP 3020	1/170	1	30.03.2005	24800/-	24800.00 ✓
23	Extension Board	1/203	2	22.02.2006	450/-	900.00 ✓
	Heater		2	23.01.2009	325/-	650.00 ✓
24	Room Heater	1/224	4	21.02.2007	545/-	2180.00 ✓
				17.01.2008	550/-	2200.00 ✓
				24.01.2009	500/each	2000.00 ✓
25	APC 500 VA UPS	1/257	1	30.03.2007	2236/-	2236.00 ✓
26	HP Photo smart (Print scan copy) C-4188	1/266	1	21.11.2007	8100/-	8100.00 ✓
27	HP deskjet 670-1200	1/300	1	21.05.1998	10120/-	10120.00 ✓
	HP laserjet 1022		1	19.03.2007	7571/-	7571.00 ✓
	HP laserjet 1015		1	26.03.2004	14000/-	14000.00 ✓
	Canon Printer		1	19.03.2009	5595/-	5595.00 ✓
28	UPS 1KVA Enlova@7200	1/330	1	30.06.2017	10901/-	10901.00 ✓
<b>Total Amount Sr. No. 1 to 28</b>						<b>4,69,835.00</b>

*Suman Sharma*  
03.01.2025  
Dr. Suman Sharma  
(Assistant Professor)  
Convener

*Abhishek Guleria*  
Dr. Abhishek Guleria  
(Assistant Professor)  
Member

*Rajinder Singh*  
Sh. Rajinder Singh  
(Assistant Registrar)  
Member

P.T.O.