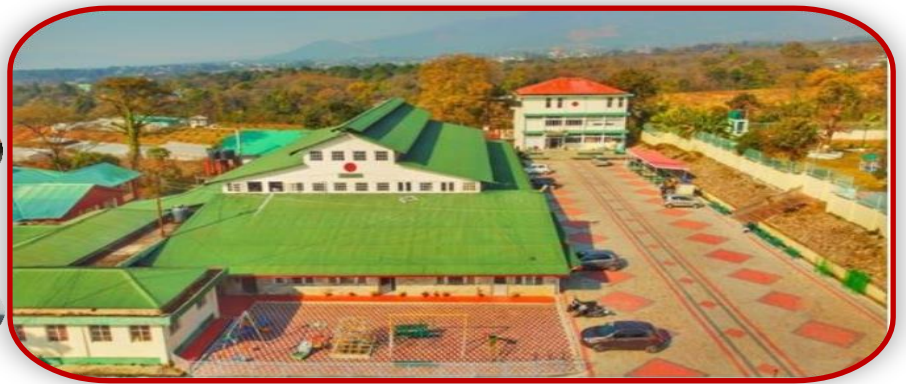




INFORMATION BROCHURE & PROSPECTUS
B.Sc. (Hospitality and Hotel Administration)
Merit Based Admissions - 2024-25



CHAUDHARY SARWAN KUMAR
HIMACHAL PRADESH KRISHI VISHVAVIDYALAYA
PALAMPUR (H.P.) 176062 - INDIA

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Important Information

A. Application for Admission to Undergraduate Programme (UG) for B.Sc. (Hospitality and Hotel Administration) Self-Financed Programme of the University

Application Form

The candidates are advised to go through the instructions thoroughly on the University website <http://hillagric.ac.in> before filling up the online application form for B.Sc. (Hospitality and Hotel Administration) programme. The candidates applying for admission to the programme will have to fill the respective online application form at the University Website <http://hillagric.ac.in> along with uploading the self-attested photocopies of all the requisite certificates/documents relating to admission as mentioned in the Counseling proforma (Annexure I) with deposition of requisite Application Fee online through payment Gateway by the last date of receipt of online application form.

Application Fee (in rupees): Rs. 2500/- (Non Refundable)

Note:

- i. The B.Sc. (Hospitality and Hotel Administration) Programme of the University is totally Self-financed programme.
- ii. The candidates applying to Undergraduate programme shall have to upload the self-attested photocopies of original marks sheet of the qualifying examination along with other relevant certificates/documents relating to admission along with the application form for preparing the provisional select list/waiting list in order of merit for the programme applied for on the University website failing which their candidature will not be considered.
- iii. For admissions, the candidate shall have to apply in the online application form along with requisite application fee at the time of filling online application form for the programme failing which no option/request shall be entertained subsequently or at any later stage.
- iv. Non-H.P. Bonafide candidates can also apply for self-financing category by depositing requisite application fee.
- v. The charges for application fee to be deposited through online payment gateway mode are to be borne by the candidate himself/herself in the Comptroller's Account No. 32088116733 (IFSC: SBIN0003632) at SBI, HPAU, Palampur or Account No. 99930000001978 (IFSC Code HDFC 0001736) at HDFC bank, Palampur through internet banking or any other bank transaction.

B. Last date for receipt of application form

<u>Programme</u>	<u>Date and time</u>
B.Sc. (Hospitality and Hotel Administration)	: 26.06.2024 upto 11.59 PM through Online mode

C. Venue, date and time for counseling and scrutiny of original documents, Date of registration of the candidates from select list / waiting list

Programme	Procedure		Date and Time	Venue at CSKHPKV, Palampur
B.Sc. (Hospitality and Hotel Administration)	Counseling of the eligible candidates	From the list of the eligible candidates for counseling to the programme to be uploaded on the University website about one week before start of counseling.	15.07.2024 (10.00 AM to 4.00PM)	College of Community Science

	Date of Registration - cum-Admission -I (with deposition of fee)	Three to five times candidates of the intake capacity in order of merit as per the list to be notified by the University on its website shall have to report by 11.30 AM. The candidate on confirmation of his/her admission against the seat, shall have to deposit the requisite fee and get himself / herself registered by 4.00 PM on the same day.	23.07.2024 11.30 AM	
	Date of Registration - cum-Admission -II from the waiting list with deposition of fee.	From the Waiting list of the candidates to be notified by the University on its website.	29.07.2024 11.30 AM	

Note:

- i. *It is mandatory for a candidate to report for counseling on the specified date, time and venue and **mark his/her attendance in the attendance sheet/ register kept for the purpose** otherwise his/her candidature shall not be entertained and his/her right to admission shall be forfeited.*
- ii. *The provisional Select/Waiting list of the shortlisted candidates for admission to B.Sc. (Hospitality and Hotel Administration) programme in order of merit subject to fulfilling the eligibility criteria *after scrutiny of application forms will be displayed on the University website <http://hillagric.ac.in>* before the start of counseling which will be purely temporary. If any candidate has any objection or finds that his/her name is missing in the said short listed list, he/she will be free to point out the same within **48 hours** by writing to the **Registrar, CSK HPKV, Palampur** through e-mail contactpetcshpkv@gmail.com by mentioning his/her application number and name failing which no claim/representation of the candidate will be entertained thereafter. After verification of the objection, if any, raised/pointed out by the candidate(s), the final provisional select list/waiting list for counseling to B.Sc. (Hospitality and Hotel Administration) programme will be issued separately which shall also be available on the University website <http://hillagric.ac.in> containing all the instructions/procedure for counseling to the programme. If any correction/error is noticed during verification, the same shall also be rectified by the University for which no objection will be entertained. The candidates shall have to remain in touch with the University website. This will be followed by counseling for all the eligible candidates as per mode of admission.*
- iii. **All original certificates/documents for admission to B.Sc. (Hospitality and Hotel Administration) programme must be shown to the Counseling Committee of the University by the candidate at the time of counseling.** Simultaneously, the candidate shall have also to submit **two copies of his/her recent photograph and two sets of self-attested photocopies** of all the relevant certificates/documents (as mentioned in the counseling Proforma) relating to admission along with counseling Proforma (Annexure I) duly filled in all respects, at the time of document verification with the Counseling Committee.
- iv. *After counseling the candidates, maximum 3-5 times of the total intake capacity of the programme in order of merit as per mode of admission shall be called on date of Registration -cum- Admission-I to **report by 11.30 AM**. The list of such candidates will be available on the University web site before the date of Registration -cum -Admission I. The candidature of the candidates **reporting after 11.30 AM shall not be considered/entertained**. The candidate(s) who finds himself/herself selected through Registration-cum-Admission-I process, shall have to **deposit the requisite fee and get himself/herself registered by 4.00 PM on the same day** failing which his/her claim for the said seat shall be forfeited and he/her shall have no right for his/her admission from the waiting list to be issued by the University. However, such candidates can participate/take part in the final round of counseling/mop up round for admission to B.Sc. (Hospitality and Hotel Administration) programme.*
- v. *The seats remaining vacant from the Registration -cum-Admission -I to the programme, shall be filled from the waiting list of the candidates to be notified by the University on the University Website. The waiting list shall consist of the*

names of the candidates for Registration-cum- Admission -II who reported on the day of Registration -cum-Admission -I, but could not be selected for admission and the rest of the eligible candidates for the said programme. All such candidates shall have to **report on the day of Registration - cum - Admission-II by 11.30 AM. The candidature of the candidates reporting after 11.30 AM shall not be considered/entertained.** The candidate(s) who finds himself/herself selected through Registration-cum-Admission-II process, shall have to **deposit the requisite fee and get himself/herself registered by 4.00 PM on the same day** failing which his/her claim for the said seat shall be forfeited. However, such candidates can participate/take part in the final round of counseling/mop up round for admission to B.Sc. (Hospitality and Hotel Administration) programme.

vi. The candidates selected for admission through Registration-cum- Admission -I & II in B.Sc. (Hospitality and Hotel Administration) programme shall have to deposit the requisite fee except hostel charges, as given below at 'D', directly in the **Comptroller's Account No. 32088116733(IFSC: SBIN003632)at SBI, HPAU, Palampur or Account No. 9993000001978 (IFSC Code HDFC 0001736) at HDFC bank, Palampur through internet banking or any other bank transaction at the time of Registration-cum-Admission-I/II**, as the case may be and submit the computer generated receipt or bank receipt as a proof of deposit of fee in the Office of the Dean, College of Community Science, CSK HPKV, Palampur on the day of Registration-cum-Admission – I/II up to 4.00 PM. **The candidate can also deposit the fee by way of demand draft drawn in favour of Comptroller, CSKHPKV, Palampur payable at SBI, HPAU, Palampur (code 0003632) or payable at Palampur** (in case of any other bank) and submit the said draft in the office of the Dean, College of Community Science, CSK HPKV, Palampur at the time of Registration-cum-Admission I/II. On allotment of hostel accommodation, the student shall have to deposit the hostel charges directly in the **Students' Welfare Officer's Account No. 10640344201 (IFSC: SBIN003632) at SBI, HPAU, Palampur** through internet banking or any other bank transaction and submit the computer-generated receipt or bank receipt as a proof of deposit of fee in the Office of the Students' Welfare Officer.

vii. In case, the seat in the programme remains vacant after admitting/adjusting candidates through the process described in detail later in the prospectus from Registration cum Admission-I/II or fall vacant thereafter, the same will be filled through final round of counseling/mop-up round on the specified date (given below at 'F'). The candidates shall have to check the availability of vacant seat, if any, before the final round of counseling/mop-up round on the University Website <http://hillagric.ac.in>. **All the candidates who have already applied online for B.Sc. (Hospitality and Hotel Administration) programme of this University along with requisite application fee will only be entitled to appear for final round of Counseling/Mop up round- cum- Admission for the programme.** Important instructions with regard to admission in B.Sc. (Hospitality and Hotel Administration) programme through final round of counseling/mop-up round are given here under:

1. The candidates desiring to take admission through final round of counseling/mop-up round may appear for the same on **the specified date of final round of counseling/mop-up round of the programme on specified date and venue upto 11.00 AM for counseling.** Such candidates shall have to **mark their attendance in the attendance sheet/register kept for the purpose**, in the office of the Dean, College of Community Science, CSK HPKV, Palampur.
2. The admission shall be made on the basis of merit list (as per mode of admission) to be drawn on the day of final round of counseling/mop-up round.
3. The candidates appearing in final round of Counseling/Mop-up round **in case they are offered a seat for admission, must have to deposit requisite amount of fee except hostel charges in the Comptroller's account, CSKHPKV, Palampur; Account No.32088116733(IFSC : SBIN003632) at SBI, HPAU, Palampur or Account No. 9993000001978 (IFSC Code HDFC 0001736) at HDFC bank, Palampur through internet banking or any other bank transaction and submit the computer generated receipt as a proof of deposit the fee on the spot on the same day.**
4. **On allotment of hostel accommodation**, the student shall have to deposit the hostel charges directly in the **Students' Welfare Officer's Account No. 10640344201 (IFSC: SBIN003632) at SBI, HPAU, Palampur** through internet banking or any other bank transaction and submit the computer generated receipt or bank receipt as a proof of deposit of fee in the Office of the Students' Welfare Officer.

D. Fee (in rupees) to be deposited at the time of Registration-cum-Admission -I/II

Sr. No.	Programme	Fee (in rupees) to be deposited
		Self-Financing Seats
1.	B.Sc. (Hospitality and Hotel Administration)	53078

Note: The students with Benchmark Disability admitted in B.Sc. (Hospitality and Hotel Administration) programme shall have to pay the boarding & lodging charges and the fee for Self-Financing seat of the degree programme.

E. Mode of Admission: As per merit of qualifying examination.

F. Final round of counseling/mop-up round (Cut-off date of Admission)

Programme	Date of final round of counseling/mop-up round	Venue at CSKHPKV, Palampur
B.Sc. (Hospitality and Hotel Administration)	21.08.2024 (by 11.00 AM)	College of Community Science

G. Commencement of Classes

B.Sc. (Hospitality and Hotel Administration)	:	01.08.2024
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Note:

- If sufficient number of seats in the programme remain vacant even after final round of counseling/mop up round, the University reserves the right to conduct another Mop up round to fill up the seats remained vacant in B.Sc. (Hospitality and Hotel Administration) programme and in such case, said mop up round will be called final round of counseling / mop up round (cut-off date of admission).
- The candidates admitted to B.Sc. (Hospitality and Hotel Administration) programme of the University and who are eligible for availing SC/ST/DA/OBC scholarship should submit their scholarship form for the academic year 2024-25 by February-2025 positively. The eligibility criteria in this regard may be accessed at UGC Website www.ugc.ac.in.

Enquiry

Important: For any information regarding admissions, the candidates are advised to remain in touch with the University website <http://hillagric.ac.in>. It shall be the sole responsibility of the candidate to verify his/her selection to the programme applied for.

Designation	Telephone	Time (working days only)	E-mail ID
Assistant Registrar / Section Officer (Academic), CSKHPKV, Palampur– 176062	01894-230394/01894- 230351—Extn.118, 119, 120 / 01894-231141- Extn.118, 119, 120/01894- 230367 Extn.118, 119 and 120	10.00AM to 5.00PM	contactpetckhpkv@hillagric.ac.in contactpetckhpkv@gmail.com

ABBREVIATIONS

Abbreviation	Nomenclature
ATIC	Agricultural Technology Information Centre
B.Sc.	Bachelor of Science
B.Sc. (Hons. / Hons. with Research)	Bachelor of Science (Honours)/ Bachelor of Science (Honours with Research)
B.Sc. (Hons.) Agriculture	Bachelor of Science (Honours) Agriculture
B.Sc. (Hons.) Community Science	Bachelor of Science (Honours) Community Science
B.Sc. (HHA)	Bachelor of Science (Hospitality and Hotel Administration)
B.Tech.(Food Technology)	Bachelor of Technology (Food Technology)
B.V.Sc. & A.H.	Bachelor of Veterinary Science & Animal Husbandry
BARC	Bhabha Atomic Research Centre
CENHRD	Centre for Human Resource Development
COA	College of Agriculture
COBS	College of Basic Sciences
COCS	College of Community Science
COVAS	Dr. G.C. Negi College of Veterinary & Animal Sciences
CSIR	Council of Scientific and Industrial Research
CSKHPKV	Chaudhary Sarwan Kumar Himachal Pradesh Krishi Vishvavidyalaya
CUET (UG)2024	Common University Entrance Test (UG)-2024
DEE	Directorate of Extension Education
DR	Directorate of Research
EWSs	Economically Weaker Sections
FAO	Food & Agriculture Organization
GH	Guest House
GOI	Government of India
ICAR	Indian Council of Agricultural Research
ICC	International Coordination Cell
IHBT	Institute of Himalayan Bio-resource Technology
INFBLIT	Information and Library Network Centre
IUC	Inter University Centres
JNU	Jawahar Lal Nehru University
M.Sc. Ag.	Master of Science in Agriculture
M.V.Sc.	Master of Veterinary Science
MHRD	Ministry of Human Resource Development
NCC	National Cadet Corps
NRI	Non-Resident Indian
NSS	National Service Scheme
OBC	Other Backward Classes
PCB	Physics, Chemistry & Biology
PCM	Physics, Chemistry & Mathematics
PDC	Provisional Degree Certificate
Ph.D.	Doctor of Philosophy
PMSSS/PM-USP	Prime Minister Special Scholarship Scheme/ <i>Pradhan Mantri Uchatar Shiksha Protsahan Yojna</i>
SBI, HPAU	State Bank of India, Himachal Pradesh Agricultural University
SC	Scheduled Caste
SFS	Self-Financing Scheme/seat
ST	Scheduled Tribe
SWO	Students' Welfare Organization/Officer
UGC	University Grants Commission
VC	Vice-Chancellor
VCI	Veterinary Council of India
Vet.	Veterinary
YRIP	Yuva Rakshak Insurance Premium

DISCLAIMER

The information contained in the Information Brochure & Prospectus is of general nature for the information of the candidates seeking admission to B.Sc. (Hospitality and Hotel Administration) programme of the University. It is neither an exhaustive nor a legal document. The information contained herein is believed to be correct at the time of publication/uploading. However, the University reserves the right to make any alteration without any prior notice in the provisions contained in the Information Brochure & Prospectus whereupon, the University will not be responsible for any hardship or expenses incurred by any candidate or any other person on account of such changes, additions, omissions or errors, no matter how they are caused.

The students are advised to refer to the Academic Regulations and other Statutory/Administrative provisions applicable at a particular point of time on various aspects, viz. system of education, residence in the University Hostels, enrollment in NSS/NCC, award of scholarships, stipends, fellowships, medals, certificates of honour and conduct in the University premises, etc.

The students in the University should also note that the provisions of the Act, Statutes, Academic Regulations and other Legal/Administrative notifications, orders, instructions, guidelines, etc. can be changed by the University at any time without assigning any reason or prior notice.

Though every effort shall be made to stick to and follow the instructions and schedule of dates given in this Information Brochure & Prospectus, yet under certain compelling circumstances, if there has to be any deviation, University shall not be responsible for any inconvenience, losses or ill-consequences arising there from.

Admission to the University implies acceptance of all provisions given in the University Act, Statutes, Academic Regulations & admission policy and changes made from time to time therein, by the candidate and his/her parents/guardians.

Disputes pertaining to admission, if any, shall fall within the jurisdiction of Himachal Pradesh Courts at Palampur and Shimla only.

INTRODUCTION

Himachal Pradesh Krishi Vishvavidyalaya (HPKV), Palampur was established, by the then visionary Chief Minister of Himachal Pradesh, Hon'ble Shri Shanta Kumar Ji on 1st November, 1978, with Solan as its second campus. It was rechristened as Chaudhary Sarwan Kumar Himachal Pradesh Krishi Vishvavidyalaya (CSKHVKV) on June, 2001. On December 1, 1985 the Solan campus was carved out from the State Agricultural University and renamed as Dr. Yashwant Singh Parmar University of Horticulture and Forestry, Solan. Earlier the agricultural education in Himachal Pradesh was imparted by two Colleges of Agriculture- one at Palampur and the other at Solan which were the part of the then Agricultural Complex functioning under Himachal Pradesh University, Shimla. The College of Agriculture, Palampur was established in 1966 under Punjab Agricultural University, Ludhiana and the College of Agriculture, Solan in 1964 under Panjab University, Chandigarh. With the trifurcation of the state of Punjab in 1970 and establishment of Himachal Pradesh University (HPU), Shimla; teaching, research and extension education in agriculture came under the umbrella of the Agricultural Complex with its headquarter at Palampur under HPU. The University has been mandated for imparting quality education in Agriculture, Veterinary & Animal Sciences, Community Science, Basic Sciences and allied disciplines of learning, undertaking need-based research for the hill and mountain farmers of the State and further extension of such technologies to the stakeholders with the following objectives:

1. Making provisions for imparting education in agriculture and other allied branches of learning and scholarship which University may find necessary to include.
2. Furthering the advancement of learning and prosecution of research both basic and applied.
3. Undertaking extension of such sciences, especially to the rural people of the State.
4. Such other purposes as the University may determine from time to time.

To achieve its mandates and objectives, there are four constituent colleges (Agriculture, Veterinary & Animal Science, Basic Sciences and Community Science), a Directorate of Research and a Directorate of Extension Education, Students' Welfare Organization, Library, ICT Cell etc. These Colleges offer 7 Bachelor, 27 Masters' and 14 Doctoral Degree Programmes. The University is marching by leaps and bounds towards excellence which can be judged from the fact that the University has been ranked at 14th position at All India Level in the ICAR's ranking of arm Universities.

Building Partnership

The University maintains intra-institutional linkages with various departments of the constituent Colleges and its Regional Research Stations and Extension Centres. In order to develop quality education and research collaborations, the University has entered into Memorandum of Understanding (MOU) with Regional, National and International Institutions in the priority/thrust areas to expand its strategic partnership. The University has MOUs with various prestigious institutions.

Location

The campus of the University is located at a distance of 3 km from the Palampur bus stand along the Pathankot- Mandi National Highway (NH-154) at an elevation of about 1250 meter above mean sea level. It is also linked with narrow gauge railway and the nearest station is Palampur (Himachal Pradesh), which is about 5 km from the University Campus. The Civil Airport at Dharamshala (Gaggal) is about 50 km from the Campus. The 600 hectare farm of the University including 198 hectare at out campus dotted with imposing beautiful buildings against the backdrop of panoramic majestic snow-clad Dhauladhar range makes it picturesque.

Constituent Colleges

The University has following four colleges:

1. College of Agriculture

The College of Agriculture, Palampur was initially conceived as a Junior College of Agriculture cater to the educational needs of far-flung hilly areas of the then Punjab. It was formally inaugurated by late Dr. P.N. Thapar, ICS(Retd.), the first Vice-Chancellor of Punjab Agricultural University (PAU) on August 1, 1966. The then Deputy Prime Minister of India, Late Shri Morarji Ranchhod ji Desai laid the foundation stone of the college building on May 23, 1968. With the reorganization of the Punjab on November 1, 1966, the college became part of the

territorial jurisdiction of Himachal Pradesh. Nevertheless, it remained a part of PAU till July 21, 1970. With the inception of Himachal Pradesh University on July 22, 1970, the college became a part of the Agricultural Complex under the aegis of Himachal Pradesh University which comprised agricultural colleges of Palampur and Solan along with research stations located at different places in Himachal Pradesh. The college attained the status of a postgraduate institution in 1971 and postgraduate classes in the disciplines of Agronomy, Plant Breeding & Genetics, Soil Science & Agricultural Chemistry were transferred from Solan to Palampur. The doctoral programme in these disciplines was initiated in 1974. Postgraduate classes in Animal Sciences and Agricultural Economics were started in 1976 and 1978, respectively.

2. Dr. G.C. Negi College of Veterinary and Animal Sciences

The College of Veterinary and Animal Sciences was established in 1986 to cater the specific needs of the Animal Husbandry sector of the state under the aegis of Himachal Pradesh Krishi Vishvavidyalaya. Earlier, it was felt that very little efforts have been made to promote livestock production and control of diseases, besides research and extension under Sub-Mountain, temperate and sub-temperate conditions of Himachal Pradesh. There was a general consensus that tremendous scope exists for livestock development including education research and extension besides conservation of natural germplasm of typical hill species like Yaks, Gaddi sheep, goats, hill cattle and a variety of wild species of fauna (animals and birds), which otherwise could not be better looked after by the veterinarians trained in other parts of the country. There was also a wide gap in livestock resources available in the State vis-à-vis the qualified human resources to provide efficient veterinary health cover. The HPKV constituted an expert committee in consultation with the Indian Council of Agricultural Research for assessing the establishment of a Veterinary institution. This committee, in its meeting on 19th December, 1985 at HPKV recommended the establishment of a Veterinary College at Palampur as a model Veterinary College for hilly regions of the country. Consequently, the College of Veterinary and Animal Sciences (COVAS) was established by the State Government in 1986 and it was duly accredited by the ICAR and approved by the Board of Management of the University.

3. College of Basic Sciences

The College of Basic Sciences was established in the year 1991 and it is one of the four constituent colleges of the University and was initiated a decade after the establishment of university to fulfil the need of quality education in basic sciences in the region. The college offers four year undergraduate programme in two streams i.e. B.Sc. (Honours/Honours with Research) Physical Sciences in Physics/Chemistry/Mathematics and B.Sc. (Honours/Honours with Research) Life Sciences in Botany/Zoology/Chemistry with multiple entry and multiple exit options. College of Basic Sciences also caters the needs of teaching and research in basic science subjects in the other three colleges of the University.

4. College of Community Science

The College of Community Science, earlier Home Science, was established in May, 1991 with the mission to empower individual, family and community for effective role performance and management of resources to improve the quality of life. It primarily emerged out of the much felt need for a comprehensive training to the students in the context of changes in the socio-economic environment as well as changes in the family system and functions. Community Science was conceptualized basically as an interdisciplinary applied area of study built upon the basic and social scientific knowledge. At present, there are five major areas viz. Food Science, Nutrition & Technology, Family Resource Management & Consumer Sciences, Human Development & Family Studies, Textiles & Apparel Designing, Extension Education & Communication Management as they are instrumental in imparting relevant information to the students. Although the philosophy of Community Science was family oriented however it has now broadened its philosophy to extend the nucleus of family to the national and international education and economic policy requirements. The college offers Bachelor's degree programme in B.Sc. (Hospitality and Hotel Administration), B.Sc. (Hons.) Community Science and B.Tech. (Food Technology).

The five major components of Hospitality and Hotel Administration are Accommodation Operations; Food Production, Front Office, Food and Beverage Service and Tourism. The major stakeholder of the programme is the tourism industry i.e. both Government organizations and private properties.

Advisory system:

The University ensures attention to individual student through its advisory system. The Dean of College concerned assigns each undergraduate student to a teacher of the college who acts as the 'Advisor' to the student in all academic matters and also nominates a teacher of the college to act as 'Tutor' of an undergraduate class who would coordinate with all the Advisors of that class for proper supervision and registration of students of that class. The advisory system has been strengthened and has developed as 1+0 non-credit course.

Directorate of Research

The Directorate of Research coordinates research in the field of Agriculture, Veterinary and Animal Sciences, Community Science and Basic Sciences. Priority is given to the location specific, need based and problem oriented research with multidisciplinary approach at the main campus, Palampur and its various satellite stations viz. Hill Agricultural Research and Extension Centre, Bajaura and Dhaulakuan & Highland Agricultural Research and Extension Centre Kukumseri and 10 sub stations i.e. Rice and Wheat Research Centre Malan; Bee Research Station, Nagrota Bagwan; Research Sub Station Kangra, Salooni, Akrot, Berthin, Sundernagar, Sangla, Leo & Lari situated at different locations representing different agro-climatic zones of the State. Research activities in the University are mainly carried out through All India Coordinated Research Projects and various adhoc research projects financed by different outside funding agencies. There are various research projects on different thematic areas of agriculture and allied sectors including AICRPs are in operation. The University has developed and released more than 150 improved varieties of different crops. The University produces around 800 and 1000 quintal breeder and foundation seed respectively of cereals, pulses, oilseeds, vegetables and fodder crops seed. It is supplied to the State Department of Agriculture for further multiplication and making it available to the farming community. To enhance crop and animal productivity, the University has developed >100 farm technologies which have been recommended to the farmers in the areas of crop improvement, animal breeding, disease combating, natural resources management etc. The University is presently focusing its research activities on natural farming and a Model "Zero Budget Natural Farming" has been established in the University in an area of 25 acres. The University is pioneer in the country to establish an Advanced Centre on Protected Agriculture and Natural Farming with an outlay of Rs. 2266 lakhs from World Bank sponsored National Agricultural Higher Education Project of the ICAR. It initiated research for developing technologies for safe farm produce.

Directorate of Extension Education

The Directorate of Extension Education (DEE) provides extension services to the farming community of the state through various programmes and activities planned, coordinated and implemented at the headquarter as well as through its eight Krishi Vigyan Kendras (KVKs) located at Dhaulakuan (Sirmour), Bajaura (Kullu), Bara (Hamirpur), Una, at Sundernagar (Mandi), Kangra, Kukumseri (L&S), Berthin (Bilaspur). Such programmes and activities include Trainings, Front line Demonstrations, Field days, Kisan Melas/ Kisan Goshthi, Crop Seminars, Exhibitions, Radio Talks, TV Telecast, Film Shows, Workshops etc. The directorate has close coordination and liaison with various line departments of government. The Directorate and its KVKs are equipped with experienced team of Scientists/Extension Specialists with focus on dissemination of promising technologies emerging from various research outcomes in Agriculture, Animal Husbandry and food processing and value addition etc. of the University to the field functionaries and farmers. The Directorate is involved in the capacity building of the extension functionaries of departments of Agriculture, Horticulture and Animal Husbandry through trainings and workshops viz. model training courses, refresher courses and others such activities involving the stakeholders. Various projects are in operation for evaluation and demonstration of newly developed technologies at the directorate and KVK level for the upliftment of farmers. The directorate has entered into MOUs with institutions like ICAR, NABARD, SJVN, ATMA, etc. for technology transfer. The directorate and KVKs are involved in skill development trainings sponsored under Agricultural Skill Council of India to produce agri-entrepreneurs to establish agricultural related business enterprises. The Agricultural Technology Information Centre at the Directorate is involved in providing services to the farmers of the state by providing literature, improved seeds and planting material and other inputs including various R & D products and through telephonic helpline by addressing various queries related to farming. Each KVK takes care of technology evaluation through on farm testing, demonstration, trainings of field functionaries and farmers under district level micro-situation. The feedback by the KVK scientists regarding

the university technologies and other NARS (National Agricultural Research System) institutions help the university research system in designing new projects for further research and development in Agriculture and allied sciences.

International Coordination Cell (ICC)

To facilitate foreign/International students for admissions and their stay at CSKHPKV, Palampur, an International Coordination Cell having an Executive Committee, an Advisory Committee with Registrar as its Liaison Officer has been established.

Students' Welfare Organization

This organization is responsible for overall welfare of the students including hostel accommodation, personality development, counseling & placement, sports and co-curricular activities, NSS and NCC activities, besides maintenance of discipline amongst the students. Every undergraduate male and female student is required to undergo compulsory NCC / NSS courses, during the first two years of his/her degree programme. The university extends opportunity for female students to join NCC. The office of the organization is housed in the Khel Parisar of the University.

Hostel Facilities:

There are 10 students' hostels (housing 1130 students) comprising five for girls including an independent wing for international women students, four for boys and one for international men students. The accommodation for international students has attached washroom and kitchen for self-cooking. Each hostel is looked after by Wardens appointed from amongst the faculty. The hostel messes are run on co-operative basis and are being managed by the hostel residents on rotation, providing an opportunity to work in a team and learn management skills. The hostels are provided with internet facility, CCTV cameras, washing machines, newspapers etc., besides television and facilities for indoor and outdoor games.

Sports Facilities:

The University has a well-maintained playground with 400 meters standard six lane track and with facilities to play, football, hockey, cricket, besides a well-equipped gymnasium and indoor table tennis, basketball, volleyball and badminton courts.

Human Resource Development and Placement Centre:

This center has been established by the University under Students' Welfare Organization to provide guidance to students for pursuing higher education both within the country and abroad; to impart coaching for competitive examinations both for winning scholarship and employment; to assist the students in finding and exploring the employment by proper placement, in collaboration with other units of the university the Directorate of Extension Education, possibility for self-employment, entrepreneurship to the unemployed graduates through different programmes run by different agencies like through PM/CM startup and RKVY- RAFTAAR schemes of the Government.

University Library

The University Library caters the need of the students, teachers, researchers, extension personnels and the staff of the four constituent colleges of the university as well as the faculty stationed at Research Centers, Research Sub-Stations and Krishi Vigyan Kendras of the university. The library is well equipped with all the relevant reading material. The library has its own building with sufficient seating capacity for the readers. The library has approximately more than one lakh collection comprising books, journals, e-books, etc. The theses in the library are uploaded on the e-portals **KRISHIKOSH** and **SHODHGANGA** for free access to the researchers. The library provides online services and resources like **OPAC** (Online Public Access Catalogue), full-text online journals through **CeRA** (Consortium for E-Resources in Agriculture), e-books, e-theses, and other reading materials. It is fully automated with an **RFID** (Radio Frequency Identification Device) system integrated with the **KOHA** Library Management System. The FAO has designated the University Library as an "FAO Repository," therefore it is entitled to FAO publication as gratis. The Himachal Section of the University Library is containing literature on Himachal Pradesh written by authors of the state origins. All the books in the Himachal Section are also available in digital form. The university library has **Anti-Plagiarism Software (DrillBit)**. The theses, articles, etc. are checked for plagiarism in the library.

Health Centre

The University has its own health centre with two medical officers and para medical staff (staff nurses, pharmacist, laboratory technician etc.) The hospital is equipped with the facilities like pharmacy counter, nursing care station and laboratory. In addition, medical facilities are also available at Vivekanand Medical Research Institute and Civil Hospital, Palampur. In the health centre, all the routine clinical tests are conducted under scientific condition.

Medical fitness certificate and driving license certificate are provided to all the students, university and IHBT employees after complete check up. In case of emergency, the patients are referred to Civil Hospital, Palampur, Dr. Rajendra Prasad Government Medical College, Tanda and Vivekanand Medical Research Institute, Palampur.

Information and Communication Technology Cell

The Information and Communication Technology Cell was established in September 2020 under the office of Vice-Chancellor Secretariat to facilitate the use of information and communication technologies for the benefit of the students, farmers and researchers. ICT cell is looking after the digital needs of the administration, students and teachers for online teaching, examination and evaluation through licensing various platforms offering learning management system. A new website of the university, which is informative and dynamic has been designed. ICT cell has registered with Digi locker to provide digital degree to the passed-out graduates of the University.

Medium of Instruction

The medium of instruction in all academic programmes is English. It is, therefore, necessary for all students to possess high standards of competence in the language for proper comprehension.

ADMISSION AND ENROLMENT

The procedure how to apply for Undergraduate Programme (UG) for B.Sc. (Hospitality and Hotel Administration) Self-Financed Programme, payment of application fee, regarding last date for receipt of online application form, mode of admission, other important dates, etc., the detailed information has been given under "Important Information" in the beginning.

Rejection of Application

Incomplete application or the application not accompanied by requisite fee shall be rejected straightway.

Academic Programme and Mode of Admission

The University shall offer admission to B.Sc. (Hospitality and Hotel Administration) programme under Self-Financed Scheme during the Academic year 2024-25 based on *merit* in the qualifying examination (percent marks upto second place of decimal).

Note:

- i. Where two or more candidates have equal percentage of marks in the eligibility subjects of the qualifying examination, the percentage of marks in the eligibility subjects except English, of the qualifying examination will be considered. If there is still tie, the seniority in merit of such candidates will be decided on the basis of age and a candidate older in age will be placed higher in merit.
- ii. No candidate shall be admitted in Under graduate programme unless:
 - a. He/she has completed 17 years of age by 31st December, 2024.
 - b. He/she has acquired the minimum eligibility qualifications on the date of applying to the programme.

Time of Admission

Admission to Undergraduate programme mentioned in this Information Brochure and Prospectus Merit Based Admissions 2024-25 shall be made at the commencement of the first semester of the academic year.

Duration of Programme

The duration of Programme shall be as under: -

Programme	Duration	
	Normal	Maximum
B.Sc. (Hospitality and Hotel Administration)	8 semesters	Double the duration of the normal period, irrespective of registered / unregistered / withdrawn semester(s). Under no circumstances the maximum duration shall be extended.

Subjects of Study

The subjects of study and the syllabi thereof for the programme shall be as prescribed from time to time by the Academic Council.

Minimum Eligibility Qualification

The minimum eligibility qualification for admission to the degree programme shall be as under:

Undergraduate Programme	
Degree	Eligibility Qualifications
B.Sc. (Hospitality and Hotel Administration)	<p>Qualification:10+2/Intermediate/Higher Secondary or equivalent examination conducted by an Education Board/University/Council (duly recognized by the H.P. Board of School Education, Dharamshala / MHRD, New Delhi) in any stream.</p> <p style="text-align: center;">OR</p> <p>Any examination of a University / Education Board / College / School in a foreign country recognized by the University as equivalent for the purpose with good knowledge of English.</p> <p>Minimum Percentage: 50% marks in aggregate in all subjects with English as one of the subjects and not less than pass marks in each subject.</p>

Number of Seats

The total number of students to be admitted in the Academic Year 2024-25 in B.Sc. (Hospitality and Hotel Administration) programme under Self-Financed Seats for the degree programme is fixed by the Academic Council and it shall not be reviewed for that Academic Year. **The number of seats for the Academic Year 2024-25 in B.Sc. (Hospitality and Hotel Administration) programme of College of Community Science is 30.**

Programme	Seats under Self-Financed Scheme
B.Sc. (Hospitality and Hotel Administration)	30 (Self-Financed seats)

Selection of Candidates for Admission to B.Sc. (Hospitality and Hotel Administration) programme

General Instructions for Counseling/Registration/Admission

1. The candidates seeking admission to **B.Sc. (Hospitality and Hotel Administration)** programme of CSK HPKV, Palampur shall have to fill the online application form by uploading the self-attested photocopies of all the requisite relevant certificates/documents relating to admission as mentioned in Counseling Proforma (Annexure-I) at the University Website <http://hillagric.ac.in>.
2. The admissions shall be made strictly on the basis of merit in the qualifying examination.
3. A candidate shall have to mention his/her personal details (name, father's name, mother's name); programme applied for i.e. B.Sc. (Hospitality and Hotel Administration) correctly while **submitting the Online Application Form**.
4. **The Non-HP bonafide candidates can also apply for self-financing category seat.**
5. Where two or more candidates have equal percentage of marks in the eligibility subjects of the qualifying examination, the percentage of marks in the eligibility subjects except English, of the qualifying examination will be considered. If there is still tie, the seniority in merit of such candidates will be decided on the basis of age and a candidate older in age will be placed higher in merit.
6. The competent authority shall reserve the right to reject any admission form with reasons to be recorded in writing.
7. *The provisional Select/Waiting list of the shortlisted candidates for admission to the programme in order of merit subject to fulfilling the eligibility criteria after scrutiny of application forms will be displayed on the University website <http://hillagric.ac.in> before the start of Counseling which will be purely temporary. If any candidate has any objection or finds that his/her name is missing in the said short listed list, he/she will be free to point out the same within 48 hours by writing to the Registrar, CSKHPKV, Palampur through e-mail contactpetcskhpkv@gmail.com by mentioning his/her application number and name failing which no claim/representation of the candidate will be entertained thereafter. After verification of the objection, if any, raised/pointed out by the candidate(s), the final provisional select list/waiting list for Counseling to B.Sc. (Hospitality and Hotel Administration) programme will be issued separately which shall also be available on the*

University Website <http://hillagric.ac.in> containing all the instructions/procedure for Counseling to the programme. If any correction / error is noticed during verification, the same shall also be rectified by the University for which no objection will be entertained. The candidate shall have to remain in touch with the University website. This will be followed by counseling of the eligible candidates as per mode of admission.

8. It is mandatory for a candidate to report for counseling on the specified date, time and venue and mark his/her attendance in the attendance sheet/ register kept for the purpose otherwise his/her candidature shall not be entertained and his/her right to admission shall be forfeited.
9. All original certificates/documents for admission to B.Sc. (Hospitality and Hotel Administration) must be shown to the Counseling Committee of the University by the candidate at the time of counseling. Simultaneously, the candidate shall have also to submit two copies of his/her recent photograph and two sets of self-attested photocopies of all the relevant certificates/documents (as mentioned in the counseling Proforma) relating to admission along with Counseling Proforma (Annexure I) duly filled in all respects, at the time of document verification with the Counseling Committee.
10. After counseling the candidates, maximum 3-5 times of the total intake capacity, in order of merit as per mode of admission shall be called on date of Registration-cum-Admission-I to report by 11.30 AM. The list of such candidates will be available on the University web site, before the date of Registration-cum- Admission – I. The candidature of the candidates reporting after 11.30 AM shall not be considered/entertained. The candidate(s) who finds himself/herself selected through Registration -cum- Admission -I process, shall have to deposit the requisite fee and get himself/herself registered by 4.00 PM on the same day failing which his/her claim for the said seat shall be forfeited and he/she shall have no right for his/her admission from the waiting list to be issued by the University. However, such candidates can participate/take part in the final round of counseling/mop up round for admission to B.Sc. (Hospitality and Hotel Administration) programme.
11. The seats remaining vacant from the registration-cum- admission -I to the programme, shall be filled from the waiting list of the candidates to be notified by the University on the University web site. The waiting list shall consist the name of the candidates for Registration-cum- Admission -II who reported on the day of registration-cum-admission-I but could not be selected for admission and the rest of the eligible candidates for the said programme. All such candidates shall have to report on the day of registration-cum- admission -II by 11.30 AM. The candidature of the candidates reporting after 11.30 AM shall not be considered/entertained. The candidate(s) who finds himself/herself selected through Registration-cum- Admission- II process, shall have to deposit the requisite fee and get himself/herself registered by 4.00 PM on the same day failing which his/her claim for the said seat shall be forfeited. However, such candidates can participate/take part in the final round of counseling/mop up round for admission to B.Sc. (Hospitality and Hotel Administration) programme.
12. The candidates selected for admission through registration-cum- admission -I & II in B.Sc. (Hospitality and Hotel Administration) programme shall have to deposit the requisite fee except hostel charges, as given at 'D' of Important Information, directly in the **Comptroller's Account No. 32088116733 (IFSC: SBIN0003632) at SBI, HPAU, Palampur or Account No. 9993000001978 (IFSC Code HDFC 0001736) at HDFC bank, Palampur through internet banking or any other bank transaction** at the time of Registration-cum-Admission – I/II as the case may be and submit the computer generated receipt or bank receipt as a proof of deposit of fee in the Office of the Dean, College of Community Science on the day of Registration-cum- Admission I/II upto 4.00PM. The candidate can also deposit the fee by way of demand draft drawn in favour of Comptroller, CSKHPKV, Palampur payable at SBI, HPAU, Palampur (code 0003632) or payable at Palampur (in case of any other bank) and submit the said draft in the office of the concerned Dean at the time of Registration-cum- Admission I & II. On allotment of hostel accommodation, the student shall have to deposit the hostel charges directly in the **Students' Welfare Officer Account No. 10640344201 (IFSC: SBIN0003632) at SBI, HPAU, Palampur** through internet banking or any other bank transaction and submit the computer- generated receipt or bank receipt as a proof of deposit of fee in the Office of the Students' Welfare Officer.
13. In case, the seats in programme remain vacant after admitting candidates through the process described in detail later in the prospectus from registration cum admission rounds list(s) or fall vacant thereafter, the same will be filled through final round of counseling/mop-up round on the specified date (given at 'F'). The candidates shall have to check the availability of vacant seat, if any, before the final round of counseling/mop- up round on the

University Website <http://hillagric.ac.in>. **All the candidates who have already applied online for B.Sc. (Hospitality and Hotel Administration) programme of this University along with requisite application fee will only be entitled to appear for final round of counseling/Mop up round cum admission for the programme.** Important instructions with regard to admission in the undergraduate programme through final round of counseling/mop-up round are given hereunder:

- i.* The candidates wishing to take admission through final round of counseling/mop-up round may appear for final round of counseling /mop-up round of B.Sc. (Hospitality and Hotel Administration) programme on specified date and venue upto 11.00 AM for counseling. Such candidates shall have to mark their attendance in the attendance sheet/register kept for the purpose, in the office of the Dean, College of Community Science, CSK HPKV, Palampur.
 - ii.* The admission shall be made on the basis of merit list (as per mode of admission) to be drawn on the day of final round of counseling/mop-up round.
 - iii.* The candidates appearing in final round of counseling/mop-up round **in case they are offered a seat for admission, must have to deposit requisite amount of fee except hostel charges in the Comptroller, CSKHPKV, Palampur Account No.32088116733 (IFSC : SBIN0003632) at SBI, HPAU, Palampur or Account No. 99930000001978 (IFSC Code HDFC 0001736) at HDFC bank, Palampur through internet banking or any other bank transaction and submit the computer generated receipt as a proof of deposit the fee on the spot on the same day.**
 - iv.* **On allotment of hostel accommodation**, the student shall have to deposit the hostel charges directly in the **Students' Welfare Officer Account No. 10640344201 (IFSC: SBIN0003632)** at SBI, HPAU, Palampur through internet banking or any other bank transaction and submit the computer-generated receipt or bank receipt as a proof of deposit of fee in the Office of the Students' Welfare Officer.
- 14. The candidates shall have to pay fees and other charges except hostel charges at the time of Registration-cum-Admission-I/II as the case may be, failing which the seat will be declared vacant and his right for admission shall stand cancelled and he/she will not be eligible for admission except in the final counseling / mop-up round. Also, if any candidate remains absent at the time of document verification, fee deposition, the seat will be presumed to be vacant. Further, if a candidate refuses to accept admission at his/her own turn, he/she shall loose his or her right for admission to the programme. However, such candidates can appear in the final round of counseling / mop-up round.**
15. After selection against the seat on the day of Registration cum -Admission -I & II, as the case may be to B.Sc. (Hospitality and Hotel Administration) programme the candidate shall deposit the fee and other charges on the same day and also submit the medical fitness certificate as per Annexure III in the office of the Dean, College of Community Science, CSK HPKV, Palampur to complete the admission process on the same day.
16. The record of the candidates who are not admitted even during the final round of counseling/mop-up round shall be destroyed after six months barring those related to the court cases, if any.
17. The record related to admission process/counseling shall be destroyed after six months after the final round of counseling/mop-up round except the record of any pending court case.
18. If a candidate vacates the seat, he/she shall have to give in writing and also request for refund of fee deposited by him with the university. In such cases, the fee will be refunded to him/her as per University rules.

Note:

- i)* The candidates for admission to above Undergraduate programme shall have to produce all original relevant certificates/testimonials and other documents relating to admission as per Counseling Proforma to the Counseling Committee on the date of counseling failing which the candidature of the candidate for admission shall not be entertained.
- ii)* In case of final round of counseling/mop-up round, the Chairman of the Committee will declare the list of the selected candidates on the day of final round of counseling/mop-up round of B.Sc. (Hospitality and Hotel Administration) programme and display the same on the notice board of the office of the Dean concerned with a copy to Registrar, CSKHPKV, Palampur. If a candidate fails to register himself/herself as per Mode of Registration and deposit the fee by the due date of registration, his/her candidature will be cancelled and the seat shall be

allotted to the next candidate on merit. The candidate shall be required to deposit the fee as per procedure described in 'Important Information'. However, it will be the sole responsibility of the candidate to verify his/her selection to the programme applied for.

Right of Petition

No representation/petition against the selection will be entertained after the lapse of seven days from the issue of final selection list.

Registration –cum-Admission

The registration of candidates selected for admission through Registration-cum-Admission -I& II shall be completed on as described in '**Important Information**'.

Mode of Registration

- i. On the day of Registration-cum-Admission as described under Important Information, the candidate after his selection against the seat to the programme after having deposited the requisite fee shall meet his/her Advisor/Tutor to get advice regarding registration of various courses and shall fill up a set of four differently coloured registration cards in person. After filling up the registration cards, the student shall contact concerned Course Instructors for enrolment in various courses entered in the registration cards.
- ii. On completion of registration cards as above, the student shall deposit the cards with the Dean, College of Community Science, CSK HPKV, Palampur on the day of registration upto 04.00 PM.

Refusal of Admission

1. At the time of counseling, the Committee shall also consider the past record of the candidate as a student in the previous institution. If it is known that candidate being considered for admission has been involved in any act of misconduct/indiscipline in the hostel, in the college or elsewhere, the Counseling Committee may refuse to recommend such a candidate for admission. Those who have been rusticated or debarred by the previous institutions shall not be admitted to this University during the period of their disqualification.
2. The Vice-Chancellor, for reasons to be recorded in writing, reserves the right of refusing admission to any candidate, whose admission in the opinion of the Vice-Chancellor, is not in the interest of the University, even though he/she may fulfill the academic requirements for admission. Further, the Vice-Chancellor reserves the right of cancelling admission of any student without notice against whom an adverse report about his/her conduct has been received and his/her continuance is considered to be against the interests of the University. The decision of the Vice-Chancellor shall be final and binding on the candidate.
3. It is the responsibility of the candidate to furnish complete and correct information in the online application form. In case, any relevant information is concealed or any certificate/degree/testimonial is found fake/false at any point of time, the admission of the candidate shall be cancelled forthwith at the cost and risk of the candidate.

Medical Fitness

The medical fitness certificate from any Govt. Hospital in the format given at Annexure III as per medical and physical fitness standards prescribed in Annexure IV must be produced at the time of Registration-cum-Admission. In case a candidate is not found physically and mentally fit even after the admission, he/she will be referred to the Medical Officer of the University for the Medical Opinion.

Migration Certificate

The students who have passed their qualifying examination from an educational institution are required to submit their **MIGRATION CERTIFICATE IN ORIGINAL before the start of end-term examination of first semester** otherwise they will not be allowed to sit in the examination.

Note:

- i) The documents uploaded on the Digi-locker will also be acceptable for document verification.
- ii) The Provisional Degree Certificate, Transcript of Academic Record, Degree, etc. to a student of CSKHPKV, Palampur will be issued by mentioning his/her name, Father's Name and Mother's Name as recorded in his/her Matriculation or equivalent certificate.

INSTRUCTIONS/REGULATIONS REGARDING RAGGING

Ragging, in any form, is strictly banned and is a cognizable offence as per the directions of Hon'ble Supreme Court. If any incident of ragging comes to the notice of the authority, the authority would take stern action including expulsion from the Institution as per Academic Regulations. **At the time of admission, every student shall be required to fill online Anti Ragging Undertaking at www.amanmovement.org (or) www.antiragging.in as per Annexure II.**

Academic Regulation governing 'Ragging'

[At par with the UGC Guidelines and Himachal Pradesh Educational Institutions (Prohibition of Ragging) Act, 2009]

Preamble of Ragging

- 18.2 Ragging includes any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or indiscipline activities by any student or students which causes, or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof, in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing of power, authority or superiority by a student over any fresher or any other student, in the Institution. Therefore, to provide conducive and healthy environment for proper physical and psychological development of all students, the Chaudhary Sarvan Kumar Himachal Pradesh Krishi Vishvavidyalaya, in accordance with UGC Guidelines and the Himachal Pradesh Educational Institutions (Prohibition of Ragging) Act, 2009, brings forth these Academic Regulations to curb the menace of ragging (Applicable from July 4, 2009).

Definition of Ragging

- 18.3.1 Any act or conduct of student/students whether by words spoken or written which has the effect of teasing, treating or handling with rudeness a fresher/freshers or rowdy or indiscipline activities which causes annoyance, hardship or psychological harm or to raise fear or apprehension thereof or asking to do any act which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of fresher/freshers or showing of power, authority or superiority on fresher/freshers.

Any act of violence, physical/mental, directed towards any other student of the College, within a Campus or outside a Campus is Ragging.

- 18.3.2 The act or conduct of ragging includes the following:
- i) any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
 - ii) indulging in rowdy or indiscipline activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
 - iii) asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
 - iv) any act by a senior student that prevents, disrupts or disturbs the regular academic activity of a fresher or any other student;
 - v) exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students;

- vi) any act of financial extortion or forceful expenditure burden put on a fresher or any other student by student(s);
- vii) any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- viii) any act or abuse by spoken words, emails, SMS, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- ix) any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing of power, authority or superiority by a student over any fresher or any other student;
- x) to force to look at pornographic pictures or to force take/ arrange drinks.

Administrative Action in the event of Ragging:

- 18.5 The institution shall punish a student found guilty of ragging after following the procedure as prescribed below:
- a) The Anti-Ragging Committee of the institution shall take an appropriate decision with regard to punishment or otherwise, depending on the facts of each incident of ragging, and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.
 - b) The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments:
 - i. cancellation of admission,
 - ii. suspension from attending classes,
 - iii. withholding/withdrawing scholarship/fellowship and other benefits,
 - iv. debarring from appearing in any test/examination or other evaluation process,
 - v. withholding results,
 - vi. debarring from representing the institution in any regional, national or international meet, tournament, and youth festival, etc.,
 - vii. suspension/expulsion from the hostel,
 - viii. expulsion from the institution and consequent debarring from admission to any other institution,
 - ix. fine of Rs. 25,000/-,
 - x. collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential ragers.

Action to be taken by the Vice-Chancellor:

- 18.6 On receipt of any information concerning any reported incident of ragging, the Vice-Chancellor shall immediately determine, if a case under the penal laws is made out, and if so, either on his own or through a member of the Anti-Ragging Committee authorized by him in this behalf, he would proceed to file a First Information Report (FIR) within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following:
- i. abetment to ragging;
 - ii. criminal conspiracy to rag;
 - iii. unlawful assembly and rioting while ragging;
 - iv. public nuisance created during ragging;
 - v. violation of decency and morals through ragging;
 - vi. injury to body, causing hurt or grievous hurt;
 - vii. wrongful restraint;
 - viii. wrongful confinement;
 - ix. use of criminal force;
 - x. assault as well as sexual offences or unnatural offences;
 - xi. extortion;
 - xii. criminal trespass;
 - xiii. offences against property;
 - xiv. criminal intimidation;
 - xv. attempts to commit any or all of the above-mentioned offences against the victims;
 - xvi. physical or psychological humiliation;
 - xvii. all other offences contained in the definition of "Ragging".

Provided further that the institution shall also continue with its own enquiry initiated under this regulation and other measures without waiting for the action on the part of the police/local authorities and such remedial action shall be initiated and completed immediately and in no case later than a period of seven days of the reported occurrence of the incident of ragging.

“In case, FIR is lodged, on conviction, the student/students can be punished with imprisonment for a term which may extend to three years or with fine which may extend to fifty thousand rupees or with both”.

Contacts in case of ‘Ragging’

Designation	Email Address	Telephone*	
Vice-Chancellor	vc@hillagric.ac.in	+91-1894230521 (O)	+91-1894230522 (R)
Registrar	registrar@hillagric.ac.in	+91-1894230383(O)	+91-1894230324 (R)
Students’ Welfare Officer-cum-Nodal Officer, Anti Ragging Cell	swo@hillagric.ac.in	+91-1894230356(O)	+91-9418040256 (M)
Dean, Postgraduate Studies	deanpgs@hillagric.ac.in	+91-1894230408(O)	+91-7018370171(M)
Dean, COA	deancoa@hillagric.ac.in	+91-1894230371(O)	+91-9418015941 (M)
Dean, COVAS	deancovas@hillagric.ac.in	+91-1894230327(O)	+91-7018765107 (M)
Dean, COCS	deancocs@hillagric.ac.in	+91-1894230397(O)	+91-9816082444 (M)
Dean, COBS	deancobs@hillagric.ac.in	+91-1894230311(O)	+91-9418010737 (M)

FEE STRUCTURE

The fee structure is approved by the Competent Authority of the University and it shall generally remain unchanged during the entire duration of the degree programme. The candidates selected for admission through Registration-cum-Admission I & II in B.Sc. (Hospitality and Hotel Administration) programme shall have to deposit the **requisite fee except hostel charges** directly in the Comptroller's Account No. 32088116733 (IFSC: SBIN0003632) at SBI, HPAU, Palampur or **Account No. 9993000001978 (IFSC Code HDFC 0001736) at HDFC bank, Palampur** through internet banking or any other bank **transaction on the same day by 4.00 PM** and submit the computer-generated receipt or bank receipt as a proof of deposit of fee in the Office of the concerned Dean on the same day. Such Candidates can also opt to deposit the fees through Internet Banking/UPI directly into the Comptroller account as given above. The candidate can also deposit the fee by way of demand draft drawn in favour of Comptroller, CSKHPKV, Palampur payable at SBI, HPAU, Palampur (code 0003632), or payable at Palampur (in case of any other bank) and submit the said draft in the office of the concerned Dean at the time of Registration-cum-admission I & II on the same day by 4.00 PM. On allotment of hostel accommodation to a student, he/she will have to deposit the hostel charges *directly in the Students' Welfare Officer Account No. 10640344201 (IFSC: SBIN0003632) at SBI, HPAU, Palampur* through internet banking or any other bank transaction and submit the computer-generated receipt or bank receipt as a proof of deposit of fee in the Office of the Students' Welfare Officer. The Fee structure for B.Sc. (Hospitality and Hotel Administration) programme for the academic year 2024-25 is given below:

A. B.Sc. (HHA) Programme:

Common Fee #	
Particulars	Amount (in Rupees)
Fees to be paid once at the time of admission	
Refundable	
Library Security	1500
NCC/NSS Security	500
Non-Refundable	
Admission	2000
Identity cum Library Card	200
Fees to be paid annually	
Infrastructure Development	1500
Student Welfare	1000
Medical	500
Yuva Rakashak Insurance Premium	178
Youth Red Cross Membership Fee	100
Study Tour	3000
Magazine	200
Library Service	500
Fees to be paid per semester	
Tuition Fee	8500
Registration	700
Examination	4000
Sports & Co-curricular	1000
Amalgamated	1500
NCC/NSS	200
Counseling & Placement	200
Internet	100
Students Association	100
College Common Room	200
Ferry Services	300
Green Campus Fee	100
Total Fee to be deposited at the time of Admission	28078

B. FEE FOR SELF-FINANCING SEATS (in rupees)

Sr. No.	Programme	Fee per semester	Fees for additional semester
1.	B.Sc. (Hospitality and Hotel Administration)	25,000	12,500
Total Fee for Self-Financing Seat of B.Sc. (Hospitality and Hotel Administration)			Rs. 28078 + 25000 = Rs. 53078

C. HOSTEL CHARGES (in rupees)

Hostel Charges (In Rupees) *	
Particulars	Amount (in Rupees)
Fee to be paid once at the time of admission	
Hostel Security (Re-fundable)	5000
Fee to be paid annually	
Water Charges	200
Fees to be paid per semester	
Hostel Maintenance	500
Utensils, Crockery and Breakage fee	200
Electricity and maintenance Charges	3000
Common Room	200
Mess Service Charges **	3000
Garbage collection charges	50
Laundry charges (optional)	2500
Room Rent	
Two bedded	1800 (per bed)
RoomsDormitory	1200 (per bed)
Total Hostel Fee to be deposited	Depends on the type of accommodation allotted

does not include miscellaneous fee.

* will be payable at the time of registration subject to availability of seat in the hostel on the basis of merit.

** to be paid in the concerned Hostel.

Note:

- i. The fee for Self-Financing Seat is in addition to usual fee and will be payable by the student at the time of registration-cum-admission.
- ii. The students with Benchmark Disability admitted in B.Sc. (Hospitality and Hotel Administration) programme shall have to pay the boarding & lodging charges and the fee for Self-Financing seat of the degree programme.

D. Miscellaneous Fee as applicable for Undergraduate {B.Sc. (Hospitality and Hotel Administration)} programme

Particulars	Amount (In rupees)
Late admission fee (Per day)	1000
Re-registration fee	1000
Continuance Fee (Semester-wise)	600
Mass Absence (Per course/per day)	100
Compartment/Re-examination fees	1000
Repeat course fee per course	500
Odd Semester Fee without teaching (per course)	1000
Odd Semester Fee with teaching (per course)	2000
Re-admission fee	2000
Degree fee*	500
Transcript of Academic Record*	500
Additional charges for issuing Transcript of Academic Record after 5 years but before 10 years after the examination	500
Additional charges for issuing Transcript of Academic Record after 10 years examination	1000
Provisional Degree Certificate*	300
Migration Certificate	300
Rank Certificate	200
Charges for each Duplicate Certificate	1000
Charges for issuing of each Duplicate Detailed Marks Certificate/ Semester Report	200
Charges for authentication of each Certificate**	
i) For 5 years or less old	100
ii) Between 5 to 10 years	300
iii) After 10 years	500

*To be charged from only final year students

** The postal charges of Rs. 1000/- in case of documents to be dispatched to foreign country

Refund Policy:

On vacating the seat in the programme of the University on submission of written request up to the last round of counseling/mop up round (cut-off date of admission) (by 11.00 AM), an amount of Rs.1000/- will be deducted as processing fee and the rest amount of fee will be refunded. On vacating the seat thereafter in the programme, only security will be refunded. However, the fee of candidates admitted in the programme of the University, on his selection/shifting to another programme within the University at any time, will be adjusted/refunded on vacating the seat for which he/she shall have to produce the receipt of deposition of fee duly countersigned by concerned Dean.

Note:

1. The refund of security to all students shall be made only after the student has obtained the **Clearance Certificate** from the Dean, College of Community Science, CSK HPKV, Palampur. The refund of security shall be permissible up to a period of one year from the date the student leaves the University. Thereafter, it shall stand credited to the amalgamated fund of the College.
2. The electricity charges in excess of collection will be borne equally by the residents of the respective hostels.

COUNSELING PROFORMA

Programme **B.Sc. (Hospitality and Hotel Administration)**
(For Academic Year 2024-25)

Photo
same as on application form

S. No.	Particulars		
		English (block letters)	(Hindi)
1.	Name of the candidate		
2.	Father's name		
3.	Mother's name		
4.	Gender: M/F/Third gender		
5.	Date of Birth		
6.	Address for correspondence		
7.	Permanent address		
8.	Aadhar Card No.		
9.	Phone No.		
	Mobile No.		
	Email ID		
10.	State of domicile		
11.	Category: Gen./SC/ST/OBC		
12.	Person with Benchmark Disability	Yes	No
13.	Year of passing qualifying examination		
14.	Name of Board/University of qualifying examination		
15.	a. Details of subjects with marks obtained in qualifying examination (10+2) or equivalent		
	Qualifying Examination		
	Name of the Subject	Maximum Marks	Marks obtained
	English		
	Total		
	b. Aggregate % marks		
16.	Do you want to stay in Hostel?	YES/NO	

Documents to be attached:

Document	Check
i. Marks sheet of qualifying examination	Yes/No
ii. Certificate of High School or equivalent examination as a proof of age	Yes/No
iii. Character Certificate issued by the Headmaster/Principal/Dean of the Institution last attended	Yes/No
iv. Latest character certificate not more than 6 months old issued by the SDM/ Tehsildar of the area concerned (For Gap year only)	Yes/ No
v. Copy of Aadhar Card	Yes/ No
vi. Proof for gap in studies	Yes/No
vii. Certificate of being person with Benchmark Disability	Yes/No

(Signature of Candidate)

Documents In order Not in order

(Checking Officer)

(UNDERTAKING BY THE STUDENT)

(To be filled at the time of admission)

The undertaking is to be filled ONLINE. Please consult www.amanmovement.org (OR) www.antiragging.in
Step 1.

Online Undertaking

Click it.

Check Complaint Status

I have registered but have not received my undertaking on email.

Please resend it.

Contact us

Step 2.

ANTI RAGGING UNDERTAKING BY STUDENTS AND PARENTS/GUARDIANS

TO BE FILLED BY A STUDENT

Fields marked with * are compulsory.

If you do not have an email address, please create one before you fill in this form.

- If your mother or father or guardian does not have a phone or a mobile phone or email then please give the numbers /email of their friends or relations or neighbours.
- If you do not have a mobile number, then please give the mobile number of your friend in the college.
- After filling this form successfully, you will receive the Student's Anti Ragging Undertaking and the Parents Anti Ragging Undertaking in your email. Please print both the Undertakings, sign them yourself, request your parents to read the details and request them to sign their undertaking and then present both at your college at the time of registration, each year.

Personal Details (1/5)

*Student's last name :	<input type="text"/>
Student's middle name :	<input type="text"/>
*Student's first name :	<input type="text"/>
*Gender :	<input checked="" type="radio"/> Male <input type="radio"/> Female
*Nationality :	<input type="text"/>
*Student's mobile number :	<input type="text" value="+91"/>
*Student's friend's mobile No. in case of emergency :	<input type="text" value="+9"/>
*Landline number :	<input type="text" value="+9"/>
*Student's email ID :	<input type="text"/>
*Confirm student's email ID :	<input type="text"/>
*Permanent Address 1 :	<input type="text"/>
Address 2 :	<input type="text"/>
*City :	<input type="text"/>
*State :	<input type="text"/>

FORMAT FOR MEDICAL FITNESS CERTIFICATE

(To be obtained from the Medical Officer from any Government Hospital)

Name of Candidate				Age		Sex			
Father's name									
(To be filled by candidate)									
L.T.				M.I				Vision	
Height		Weight		Chest		Abdomen		Colour Vision	
								Without glasses	
								With glasses	
History		Operations		Kock's		Colic		BP	
		Seizures		Asthma		Piles		Diabetes	
								Blood Group	
Pulse		Tonsil		DNS		Hernia			
Pallor		L Nodes		CSOM		Hydrocele			
Cardiovascular				CNS					
Respiratory				GIT					
Genitourinary				Others					
Is the candidate 'persons with benchmark disability : Yes/No									
If yes, Type of Benchmark Disability :									
Any other finding									
Final result. (Fit/Unfit) for the admission to degree programme of the CSKHPKV, Palampur									

Signature of candidate

Signature of Medical Officer/
(With Official stamp and date)

MEDICAL AND PHYSICAL FITNESS STANDARDS

1. **General Requirement:** The candidates should possess good general physique and should be free from any infectious or contagious disease. He/she should be free from any physical or mental illness or defect likely to interfere with the training in the university.
2. **Heart and lungs:** No significant abnormality should be present.
3. **Hernia, Hydrocele:** There should be no hernia or hydrocele.
4. **Vision:**
 - (a) Normal eye without glasses. Where defective, it must be corrected up to 6/9 in better eye and 6/12 in other eye.
 - (b) There should be no colour blindness for major colours.
5. **Speech:** There should be no major speech defects.

6. Physical Benchmark Disability:

The medical standards for a candidate to be considered under physically benchmark disabled category are low vision, hearing impairment, locomotors benchmark disability or cerebral palsy having at least 40% benchmark disability.

(Person with benchmark disability means a person with not less than 40% of a specified disability where specified disability has not been defined in measurable terms and include a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority.)

The candidate claiming for above benefit should submit at the time of counseling, a certificate by a duly constituted and authorized Medical Board comprising of at least three specialists out of which two should be of the concerned specialty. The last valid benchmark disability certificate of the candidate should not be more than six months old from the date of submitting his/her certificate. However, the Permanent Disability Certificate issued by the authorized Medical Board will be acceptable.

Note: *The candidates are well advised to get themselves checked up for any defects and get the same rectified before taking admission to avoid rejection.*

DECLARATION

I aged..... years son/daughter of Sh./Smt.....
R/O.....hereby declare that:

1. I shall not make any form of abuse of narcotic drugs or psychotropic substances while being a student of this University.
2. I shall bring into the notice of authorities designated by the University for this purpose, the incidence of any illicit drug or substance abuse occurring within the university campus which might have come to his/her knowledge and also about any drug dealer/ peddler who according to his /her information is carrying out or is trying to carry out his activities related to supply of illicit drugs within the University Campus.

Declaration:

I.....aged.....years, Son/Daughter of Sh.....
R/o.....hereby declare that the contents of the above declaration have been issued by me at my own will and I have concealed nothing therefrom.

Signed on thisday of (Month/Year)

Signature

Every student is mandated to submit a declaration at the time of his/her admission to the University/College as per the above format.



For further enquiries, please contact:

**Assistant Registrar (Academic)/ Section Officer
(Academic), CSKHPKV, Palampur (H.P.)-176062**

**Tel.: +91-1894-230394/230351 – Extn. 118/ 230367 –
Extn.119/231141 – Extn. 120 (O)Fax: +91-1894-230511**

**Email: contactpetcskhpkv@hillagric.ac.in /
contactpetcskhpkv@gmail.com**

