



Say Yes to LIFE/Say No to DRUGS  
 चौधरी सरवण कुमार हिमाचल प्रदेश कृषि विश्वविद्यालय, कुलपति सचिवालय,  
 पालमपुर कांगडा, हिमाचल प्रदेश- 176062

CHAUDHARY SARWAN KUMAR HIMACHAL PRADESH KRISHI VISHVAVIDYALAYA,  
 VC's Secretariat, Palampur, Kangra Himachal Pradesh - 176062.

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No.QSD.7-3/Pool/SVC/CSKHPKV/ 2952-84

Dated, Palampur, the:

**OFFICE ORDER**

24 DEC 2024

The following Drivers of various Departments/Units/Offices of the CSKHPKV, Palampur are hereby placed on **night duty** and **emergency duty** on **Sunday** and **Gazetted holidays** for the period mentioned against their names during the month of **January, 2025** :-

Night Duty			
Sr.No	Name of Driver & Contact No.	Deptt./office in which working	Period of duty
1.	S/Sh. Vijay Kumar (Outsource 9418220348)	Dean, COVAS	01.01.2025 to 03.01.2025
2.	Bhinder Kumar (Outsource) (9418361003)	Students Welfare Organization	04.01.2025 to 06.01.2025
3.	Brij Dev Ojha (9418164343)	Vehicle Pool	07.01.2025 to 09.01.2025
4.	Ramesh Kumar (Outsource) (7807540141)	Vehicle Pool	10.01.2025 to 12.01.2025
5.	Rajesh Kumar (Outsource) (8626820022)	Deptt. of Animal Nutrition	13.01.2025 to 15.01.2025
6.	Vinod Kumar (Outsource) (9915288937)	Dean, COVAS	16.01.2025 to 18.01.2025
7.	Rajinder Kumar (9418414210)	Directorate of Extension Edu.	19.01.2025 to 21.01.2025
8.	Ajit Chand (9418535914)	Vehicle Pool	22.01.2025 to 24.01.2025
9.	Amit Kumar (Outsource) (8219741781)	Deptt. of Vety. Gyane. & Obs.	25.01.2025 to 27.01.2025
10.	Ashok Kumar (8629809299)	Deptt. of Seed Science & Tech	28.01.2025 to 31.01.2025

Day Duty on Sunday & Gazetted Holidays			
Sr.No	Name of Driver & Contact No.	Deptt./office in which working	Period of duty
1.	Vijay Kumar (Outsource 9418220348)	Dean, COVAS	05.01.2025
2.	Amit Kumar (Outsource) (8219741781)	Deptt. of Vety. Gyane. & Obs.	06.01.2025
3.	Rajinder Kumar (9418414210)	Directorate of Extension Edu	11.01.2025
4.	Karan Kumar (Outsource) (8219705144)	Vehicle Pool	12.01.2025
5.	Bhinder Kumar (Outsource) (9418361003)	Students Welfare Organization	14.01.2025
6.	Vinod Kumar (Outsource) (9915288937)	Dean, COVAS	19.01.2025
7.	Ramesh Kumar (Outsource) (7807540141)	Vehicle Pool	25.01.2025
8.	Brij Dev Ojha (9418164343)	Vehicle Pool	26.01.2025

The vehicle No. HP49A-0503 (Bolero) for night duty will be available in the premises of Ganesh Bhawan (near Gate No.1). It is the duty of the driver on duty to maintain the Log Book of the vehicle properly and also to get it signed from the travelling Officer/Official and then from Controlling Officer of the Vehicle. Intercom No. 210 (Security Check Post Gate No.1) and Intercom No. 261 (Ganesh Bhawan) have been declared as emergency numbers. Contact No. of Pool Officer is 94183-45785 and Dealing Assistant is 7018277688.

The duties as above **once notified will not be cancelled in any case**, except in very exceptional circumstances. However, in case, any internal change is required, the same may be got done after making necessary arrangement, at College/Deptt. level.

Pool Officer,  
 Vice-Chancellor's Sectt.  
 CSK HPKV, Palampur.

Dated: Even

Endst. No. Even

Copy of above is forwarded to the following for information and necessary action:-

1. All the Statutory Officers, CSKHPKV, Palampur.
2. All concerned Controlling Officers/HOD of concerned Drivers/Assistant Engineer (Mech.) Univ. Workshop, CSKHPKV, Palampur. They are requested to kindly get the duties noted from all drivers working under their control and also ensure the delivery of above office order to the concerned driver.
3. All concerned Drivers for strict compliance. They are directed to ensure their presence well in time i.e. **10 minutes before commencement of their duty**. Besides this, they are directed to give their arrival information to EPABX No. 601 and 603 with name and Mobile Nos. daily. The POL advance shall be provided by the SWO, CSKHPKV, Palampur. In case of any deviation of above office order, strict disciplinary action will be initiated against the defaulter as per rules.

The Security Supervisor, CSKHPKV, Palampur alongwith 3 spare copies of the order with the direction to display the same in the Security Check Posts of Gate No.1 and Vice-Chancellor's residence.  
 The Incharge, Hospitality Cell/Ganesh Bhawan, CSKHPKV, Palampur.

Pool Officer,  
 Vice-Chancellor's Sectt.  
 CSK HPKV, Palampur.

Suo

A. B. Singh  
 24/12/24  
 Sec (Ven.)

4  
 24/12/24

From pre page

**CSK HIMACHAL PRADESH KRISHI VISHVAVIDYALAYA, PALAMPUR (HP)-176062  
"STUDENTS' WELFERE ORGANISATION"**


Endst. No.QSD.1-25/Vehicle/SWO/CSKHPKV/2022/-

03-12

Dated, Palampur, the: 01/01/2025

**A copy of the overleaf is forwarded to the following for information and further necessary action:**

1. The Hostel Warden, Shivalik/ Dhauladhar/ Vageeshwari UG/ Vageeshwari PG/ Parvati/ Gauri/ Shankar Bhawan/ Monal/ Chamundeshwari Hostel/ International Students Hostel, CSKHPKV, Palampur.
- ✓ 2. The Incharge, University Network System (UNS), CSKHPKV, Palampur for Uploading on website of Students Welfare Officer/Hostels.
3. PA to Students' Welfare Officer, CSKHPKV, Palampur.

  
Section Officer,  
Students' Welfare Organization,  
CSKHPKV, Palampur

UNS