

श्री.स.कु. हिमाचल प्रदेश कृषि विश्वविद्यालय, कुलपति सचिवालय,
पालम्पुर कांगड़ा, हिमाचल प्रदेश - 176082
CSK HIMACHAL PRADESH KRISHI VISHVAIDYALAYA,
VC's Secretariat, Palampur, Kangra Himachal Pradesh - 176082.
Telephone: 01894-230521, 01894-230465(Fax)



No. OSD.7-3 Pool SVC/CSKHPKV - 3598-368/ Dated, Palampur, the:

OFFICE ORDER

The following Drivers of various Departments/Units/Offices of the CSKHPKV, Palampur are hereby placed on night duty and emergency duty on Sunday and Gazetted holidays for the period mentioned against their names during the month of January, 2024 :-

Night Duty

Sr.No.	Name of Driver & Contact No.	Deptt./office in which working	Period of duty
1.	S/Sh. Vijay Kumar (Outsource 9418220348)	Dean, COVAS	01.01.2024 to 03.01.2024
2.	Karan Kumar (Outsource) (8219705144)	Deptt. of Agril. Engineering	04.01.2024 to 06.01.2024
	Brij Dev Ojha (9418164343)	Vehicle Pool	07.01.2024 to 09.01.2024
3.	Rajesh Kumar (Outsource) (8626820622)	Deptt. of Animal Nutrition	10.01.2024 to 12.01.2024
4.	Bhinder Kumar (9418361003)	Students Welfare Organization	13.01.2024 to 15.01.2024
5.	Vinod Kumar (Outsource) (9915288937)	Dean, COVAS	16.01.2024 to 18.01.2024
6.	Rajinder Kumar (9418414210)	Directorate of Extension Edu.	19.01.2024 to 21.01.2024
7.	Ashok Kumar (8629809299)	Deptt. of Seed Science & Tech	22.01.2024 to 24.01.2024
8.	Brij Dev Ojha (9418164343)	Vehicle Pool	25.01.2024 to 27.01.2024
9.	Ramesh Kumar (7807540141)	Vehicle Pool	28.01.2024 to 31.01.2024

Day Duty on Sunday & Gazetted Holidays

1.	Ramesh Kumar (7807540141)	Vehicle Pool	01.01.2024
2.	Vinod Kumar (Outsource) (9915288937)	Dean, COVAS	07.01.2024
3.	Vijay Kumar (Outsource 9418220348)	Dean, COVAS	13.01.2024
4.	Brij Dev Ojha (9418164343)	Vehicle Pool	14.01.2024
5.	Krishan Kumar (9459134350)	Vehicle Pool	21.01.2024
6.	Bhinder Kumar (9418361003)	Students Welfare Organization	25.01.2024
7.	Brij Dev Ojha (9418164343)	Vehicle Pool	26.01.2024
8.	Ash Chand (9415335914)	Vehicle Pool	28.01.2024

The vehicle No. HP49A0503 (Boiero) for night duty will be available in the premises of Ganesh Bhawan (near Gate No.1). It is the duty of the driver on duty to maintain the Log Book of the vehicle properly and also to get it signed from the travelling Officer/Official and then from Controlling Officer of the Vehicle. Intercom No. 219 (Security Check Post Gate No.1) and Intercom No. 261 (Ganesh Bhawan) have been declared as emergency numbers. Contact No. of Pool Officer is 94183-45785 and Dealing Assistant is 7018277688.

The duties as above once notified will not be cancelled in any case, except in very exceptional circumstances. However, in case, any internal change is required, the same may be got done after making necessary arrangement, at College/Deptt. level.

[Signature]
Pool Officer,
Vice-Chancellor's Secy.
CSK HPKV, Palampur.

Dated: Even

DA (Vehicle)
SWO
23/12/2023

Copy of above is forwarded to the following for information and necessary action:-

- All the Statutory Officers, CSKHPKV, Palampur.
- All concerned Controlling Officers/HOD of concerned Drivers Assistant Engineer (Mech.) Univ. Workshop, CSKHPKV, Palampur. They are requested to kindly get the duties noted from all drivers working under their control and also ensure the delivery of above office order to the concerned driver.
- All concerned Drivers for strict compliance. They are directed to ensure their presence well in time i.e. 15 minutes before commencement of their duty. Besides this, they are directed to give their arrival information to SP/IBK No. 601 and 603 with name and Mobile No. daily. The POL advance shall be provided by the SP/O, CSKHPKV, Palampur. In case of any deviation of above office order, strict disciplinary action will be initiated against the defaulters as per rules.
- The Security Supervisor, CSKHPKV, Palampur alongwith 3 spare copies of the order with the direction to display the same in the Security Check Posts of Gate No.1 and Vice-Chancellor's residence.
- The In-charge Housemaid, Cell Ganesh Bhawan, CSKHPKV, Palampur.

[Signature]
Pool Officer,
CSK HPKV, Palampur.
21/12/2023