



Say Yes to Life/ Say No to Drugs



चौ.स.कु. हिमाचल प्रदेश कृषि विश्वविद्यालय, पालमपुर

CHAUDHARY SARWAN KUMAR HIMACHAL PRADESH  
KRISHI VISHVAVIDYALYA, PALAMPUR

Office of the Registrar, Establishment Section-I



कृषियेन कुटुम्बकम्  
ONE EARTH • ONE FAMILY • ONE FUTURE

☎: 01894-230383

Fax: 01894-230511

Email: registrar@hillagric.ac.in

No. QSD.5-103/23/CSKHPKV(Estt.)/- 9403-83

Dated: Palampur, the: 17 FEB 2024

From

Registrar

To

1. All the Statutory Officer, CSKHPKV, Palampur.
2. All the Heads of Departments/Offices, CSKHPKV, Palampur.
3. All the Associate Directors/Scientists Incharges/ Programme Coordinators, HARECs/MARECs/RSSs/KVKs.

Subject: Regarding regularization of contract appointees.

Sir,

I am directed to inform you that as per regularization policy of the State Govt., notified by the Department of Personnel, Govt. of H.P vide notification No. PER(AP)-C-B-(2)-2/2015 dated 2.12.2023 further adopted in this University vide notification No. QSD.4-8/CSKHPKV(GA)Vol.IV/- 2541-2640 dated 18.1.2024, the services of the contract appointees are to be regularized after completion of their two years service on contract basis as on 31<sup>st</sup> March of the extant year. Accordingly, to complete the preliminary exercise required in completing the whole process, it is requested that the work and conduct report of those contract appointees working under your control/ establishment who have either completed or going to complete their two years contractual service as on 31.3.2024 may kindly be supplied to this office, on the prescribed format (specimen enclosed) at the earliest.

It is also intimated that the regularization of eligible incumbents will be made only after 31.3.2024 i.e cut off date.

Yours faithfully,

Encl:- As above

Deputy Registrar (Estt.)  
CSKHPKV, Palampur

Dated: Even

Endst.No: Even

Copy to:

1. ✓ The Incharge, UNS, CSKHPKV, Palampur. He is requested to upload the same along with specimen enclosed, in the University website-Registrar Portal-Establishment.

Deputy Registrar (Estt.)  
CSKHPKV, Palampur.



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### To WHOM IT MAY CONCERN

It is certified that the work and conduct of Shri/Smt./Dr. \_\_\_\_\_ appointed as \_\_\_\_\_ on contract basis vide Registrar's office letter No. \_\_\_\_\_ dated \_\_\_\_\_ and presently working in the Department/Office \_\_\_\_\_ has been found satisfactory from the date of his/her posting in this University i.e from \_\_\_\_\_ to till date.

It is also certified that nothing has come to my knowledge which casts any reflection on the integrity of above named officers/official. His/Her general reputation for honesty is good and I certify his/her integrity. No disciplinary/criminal proceedings have either been contemplated or pending against him/her.

Signature of Head  
of Deptt./ Office