



CSK HIMACHAL PRADESH KRISHI VISHVAVIDYALAYA
PALAMPUR (HP)
"Academic Branch"



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Email: registrar@hillagric.ac.in

No. QSD.13-10/CSKHPKV/Acad /- 38115 - 79

Dated, Palampur, the:-

NOTIFICATION

23 JUL 2024

The Academic Council vide Item No. 28 of its 204th emergent meeting held on 28.06.2024 has amended the Academic Regulations 7.12.1 to 7.12.8 governing Oral Comprehensive Examination (for Ph.D. Programme) as under :

Academic Regulation	Existing Provision	Amended Provision
7.12.1	The Oral Comprehensive Examination shall cover both the major and minor fields and shall be conducted by the examining committee composed of the Advisory Committee, Head of the Department (major field) and one External Examiner.	-No change-
7.12.2	The Major Advisor of the student shall suggest a panel of three names for appointing the External Examiner with latest contact numbers/email IDs for conducting comprehensive examination on the Academic Form No-15 . The Head of the Department may add one name before forwarding the panel to the Dean, Postgraduate Studies who may add or delete a name from the above panel, and thereafter convey its approval to the Registrar who will contact the Examiner in order of approved panel for his/her consent for conducting the examination.	The Major Advisors of the two eligible students shall suggest panels of three names for appointing the External Examiner with latest contact numbers/email IDs for conducting comprehensive examination on the Academic Form No-15 . The Head of the Department based on two independent panels will suggest a common panel by adding or deleting the names from two independent panels before forwarding the common panel alongwith independent panels submitted by the Major Advisors to the Dean, Postgraduate Studies who may add or delete a name from the above panel, and thereafter convey its approval to the Registrar who will contact the Examiner in order of approved panel for his/her consent for conducting the examination. In case the number of eligible student is less than two in the department, the Head of the Department shall also submit the panel of external examiner following same procedure.
7.12.3	No person should be appointed as External Examiner more than twice in each academic session consecutively. However, after the period of one year, the same Examiner may be appointed again.	-No change-

7.12.4	After the consent of the External Examiner is received, the Registrar shall inform the Head of the Department under intimation to the Major Advisor concerned to arrange the Oral Comprehensive Examination of the Ph.D. student.	After the consent of the External Examiner is received, the Registrar shall inform the Head of the Department under intimation to the Major Advisors concerned to arrange the Oral Comprehensive Examination of the Ph.D. student(s) in one lot as per suggested panel.
7.12.5	For holding the Oral Comprehensive Examination, notice shall be given to all members of the Advisory Committee by Head of Department. The members of the Advisory Committee shall be present at the time of student's examination. In extraordinary circumstances, the Dean, Postgraduate Studies may permit substitution of the member of the Advisory Committee.	-No change-
7.12.6	The student's performance in the oral comprehensive examination may be considered 'Satisfactory' or 'Unsatisfactory' on the unanimous recommendation of the Examining Committee. It shall also be within the competence of the Committee to indicate deficiencies, if any, and may recommend suitable measures to make up these deficiencies.	-No change-
7.12.7	A student failing in the oral comprehensive examination shall apply for permission to appear for a second time to the Dean, Postgraduate Studies with the recommendation of the Major Advisor and Head of the Department concerned. Permission to appear for the second time may be given, but the re-examination shall take place only after the expiry of 3 months of last examination.	-No change-
7.12.8	A report on the performance of a student in the oral comprehensive examination (Academic Form No. 16) shall be sent as soon as examination is held by the Major Advisor to the Head of the Department who shall forward it to the Registrar through the Dean, Postgraduate Studies. The result shall be notified by the Registrar.	-No change-

According to the Academic Council also revised the Academic Form No. 15 as per Annexure.

As a sequel to above, the Academic Regulations of the University be deemed to have been modified to above extent.


 Registrar,
 CSKHPKV, Palampur.

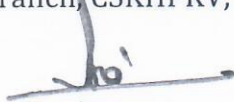
Endst. No. Even

Dated: Even.

Copy of above is forwarded to the following for information and necessary action :

1. The Dean, Postgraduate Studies, CSKHPKV, Palampur.
2. The Dean, COA/DGCN COVAS/COCS/COBS, CSKHPKV, Palampur.
3. The Director of Research, CSKHPKV, Palampur.
4. The Director of Extension Education, CSKHPKV, Palampur.
5. The Students' Welfare Officer.
6. The Librarian, CSKHPKV, Palampur.
7. All Heads of the Departments, CSK HPKV, Palampur.
8. The Incharge, UNS, CSKHPKV, Palampur with the request to upload the notification on the University website under the portal of Registrar-Academic.
9. The Secretary to the Vice-Chancellor, CSKHPKV, Palampur.
10. The PS to the Vice-Chancellor/ Sr. PS to Registrar, CSKHPKV, Palampur.
11. The Dealing Assistant (Academic Council), Academic Branch, CSKHPKV, Palampur.
12. Guard file.




Registrar ,
CSKHPKV, Palampur.

"Say Yes to Life/Say No to drugs"

Existing

Acad. Form-15

Panel for Appointment of External Examiner for Conducting Oral Comprehensive Examination
(See Academic Regulation No. 7.12.2)

Name of the student
Admission Number

Major Field

Minor Fields

a)

b)

Title of Thesis

No. & date of the letter vide which result of written comprehensive examination intimated to the Dean Postgraduate Studies

Panel proposed by the Major Advisor

Sr. No.	Name	Address (including contact number & email ID)	Field of Specialization
1.			
2.			
3.			

Recommendation of Head of the Department with addition(s), if any.

Sr. No.	Name	Address (including contact number & email ID)	Field of Specialization
1.			

Signature of Major Advisor

Signature of the Head of the Department

Endst. No.

Dated:

Forwarded to the Dean, Postgraduate Studies, CSKHPKV, Palampur for information & necessary action please.

Head of the Department

Proposed

Acad. Form-15

Panel for Appointment of External Examiner for Conducting Oral Comprehensive Examination
(See Academic Regulation No. 7.12.2)

S. No.	Name of the student	Admission Number	Discipline	Title of Thesis
1.				
2.				
3.				

Panel proposed by the Major Advisor

Sr. No.	Name	Address (including contact number & email ID)	Field of Specialization
1.			
2.			
3.			

Signature of Major Advisor

Common panel proposed by the Head of the Department:

Sr. No.	Name	Address (including contact number & email ID)	Field of Specialization
1.			
2.			
3.			
4.			

Certified that the above panel is in accordance with the Academic Regulation 7.12.2 governing the postgraduate programmes.

Signature of Head of the Department

Endst. No.

Dated:

Forwarded to the Dean, Postgraduate Studies, CSKHPKV, Palampur for information & necessary action please.

Head of the Department