



08 AUG 2023

**OFFICE ORDER**

As per decision taken in the meeting of the Statutory Officers of the University held on 07.08.2023, the Vice-Chancellor, CSK HPKV, Palampur has ordered that the cleanliness of unwanted bushes etc. in the campus be got done on **12<sup>th</sup> August, 2023** by pooling the un-skilled Outsourced Workers and Beldars working in various departments/Offices/ units of the University. The cleanliness of Research/experimental farm areas will be made by the concerned department/Unit at their own level. The area wise distribution of work is as under:-

Sr. No.	Area	Un-skilled Outsource Workers & Beldars to be pooled	Coordinator
1.	Entire areas behind Administrative Block to Gate No.1, Kailash Bhawan, Library, Dean, PGS, Ganesh Bhawan, International Hostel to organic Agriculture including residential colony (New campus).	Comptroller's office, Registrar's Office, Estate Organization, University Library, Dean, PGS, Directorate of Research & Extension Education and Organic Agriculture & Natural Farming.	Director of Research
2.	Entire area of University Health Centre, Rukmani & Parvati Hostels, Auditorium, College of Agriculture, Shivalik and Dhauladhar Hostels, Horticulture Department including the area behind Vice Chancellor residence.	College of Agriculture including its all departments/Units except (Organic Agriculture & Natural Farming, Seed Science & Technology, Agril. Engineering, Fodder Section, Spawn lab), Students Welfare Organization.	Dean, COA
3.	Entire area from State Bank of India to Mashroom Centre, Agril. Engineering, Seed Science & Technology, road sides area from the Gate Opposite to Gate No.3 to University Workshop, road sides from Chadhiar road to Vice-Chancellor's residence	Agril. Engineering, Seed Science & Technology, Fodder Section and Spawn lab.	Librarian
4.	Entire areas of College of Community Science, Basic Sciences, VIP Guest House, Vegeshwari Girls Hostel, residential Colony (Old campus), road sides from Vice-Chancellor's residence to Gate No.5	College of Community Science and College of Basic Sciences including their Departments/ Units.	Dean, COBS
5.	Entire areas of College of Veterinary and Animal Sciences, Feed Section, Milk Plant, Dairy Farm area, Chamundeshwari Hostel, Monal Hostel, water tank area, department of Fisheries upto University Workshop, residential areas of Holta Colony including adjacent areas	College of Veterinary and Animal Sciences including its Departments/ Units/Sections	Dean, Dr. G.C. Negi COVAS

The Estate Officer, CSK HPKV, Palampur will act as Nodal Officer for this purpose and will coordinate with all the Statutory Officers for optimum deployment of the labour at all points of cleanliness. All the Statutory Officers will submit the detail of deputed un-skilled Outsourced Workers/ Beldars of their College/Organization/Office/Unit for the purpose to the Nodal Officer by 10.08.2023 positively.

All the un-skilled Outsourced Workers and Beldars be asked by the controlling officers to bring their tools required for cleaning/cutting the grass/bushes etc. and deploy sufficient supervisors for the purpose. The coordinator of the concerned area will mark the attendance of the workers both times i.e. in morning and evening session. If any, coordinator/officer happens to be on leave etc. on the said date, he will assign the duty to some other teacher/Officer.

In addition to above, it has also been decided in the above meeting that the Students' Welfare Officer will direct all the NSS Incharges of constituent Colleges of the University to deploy NSS students for two hours on every working Friday and Saturday for cleanliness work of the surrounding/ adjoining areas of concerned College .



Registrar  
CSK HPKV, Palampur.  
Dated; Even.

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Copy to:

1. All the Statutory Officers, CSK HPKV, Palampur.
2. All the Heads of Departments/Units/Offices, CSK HPKV, Palampur.
3. The Senior Medical Officer, University Health Centre, CSK HPKV, Palampur.
4. The Joint Controller (State Audit), CSK HPKV, Palampur.
5. The Joint Director (I&PR), Directorate of Extension Education, CSK HPKV, Palampur.
6. The Incharge, UNS, CSKHPKV, Palampur for uploading the same on the University website.
7. The Secretary to Vice-Chancellor, CSK HPKV, Palampur.
8. The Deputy Registrar(Estt.)/(Acad.), CSK HPKV, Palampur.
9. The PS to the Vice-Chancellor/ SPS to Registrar, CSK HPKV, Palampur.
10. The Security Supervisor, CSK HPKV, Palampur.

Registrar  
CSK HPKV, Palampur.