



"Say Yes to Life/Say No to Drugs"



**Ch. Sarwan Kumar Himachal Pradesh Krishi Vishvavidyalaya  
Palampur, Distt. Kangra - 176 062 (H.P.)  
Office of the Registrar, Establishment Section-II**

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No.QSD.10-42/2023/CSKHPKV/(Estt.-II)/- 52783-94

Dated, Palampur, the:

25 SEP 2023

**OFFICE ORDER**

In pursuance of instructions contained in H.P. Govt. Finance Department Office Memorandum No. Fin. (C) B (7)-3/2012 dated 31.7.2012 as adopted in this University vide Notification No.QSD.Bud.5-102/12/CSKHPKV/-59844-960 dated 22.9.2012 and further instructions in supersession of O.M. No.Fin.(C)B(7)-3/2012 dated 15.12.2012 and No. Fin.(C)B(7)-3/2012 dated 28.2.2019, issued by the Finance Deptt. Govt. of HP vide Office Memorandum No.Fin.(C)B(7)-3/2012 dated 19.5.2021 as adopted in the University vide Notification No.QSD.5-102/015/CSKHPKV/-49446-68 dated 17.7.2021 and on the recommendations of the Departmental Promotion Committee in its meeting held on 22.09.2023, the following categories of Class-IV employees in the Level-1(Cell-I) of Pay Matrix in the revised pay structure are hereby granted benefit of one additional increment on completion of 20 years of regular service from the date as mentioned against each as per enclosed **Annexures:**

1. Beldar in the Level-1 (Cell-1) of Pay Matrix
2. Sewerman in the Level-1 (Cell-1) of Pay Matrix

In case of over payment, if any, as a result of any error/discrepancy noticed at a later stage, the same shall be recovered from the employees(s) concerned.

This issues with the approval of the competent authority.

Deputy Registrar (Estt.),  
CSKHPKV, Palampur.

Endst. No. Even.

Dated: Even

Copy to the following for information & necessary action:-

1. The Dean, COA, CSKHPKV, Palampur.
2. The Director of Research, CSKHPKV, Palampur.
3. The Estate Officer, CSKHPKV, Palampur.
4. The Head, Deptt. of Seed Science & Technology, COA, CSKHPKV, Palampur.
5. The Scientist Incharge, MARES, Salooni, Distt. Chamba (HP).
6. The Deputy Controller, (State Audit), CSKHPKV, Palampur.
7. The Assistant Registrar, Pay Cell, CSKHPKV, Palampur.
8. PA to Vice-Chancellor/Registrar, CSKHPKV, Palampur.
9. The Incharge, UNS, CSKHPKV, Palampur for uploading this office order with Annexures in the University website-Registrar's Portal-Establishment.
10. Individuals concerned (through their respective Deptts/Offices).
11. Personal files/Guard file.

Deputy Registrar(Estt.),  
CSKHPKV, Palampur

**ANNEXURE**

**PROFORMA FOR THE GRANT OF ONE ADDITIONAL INCREMENT TO CLASS-IV EMPLOYEES ON COMPLETION OF 20 YEARS OF REGULAR SERVICE**

Sr. No.	Name & Designation/ Department	Date from which continuously working in Class-IV post	Date of completion of 20 yrs of regular service	Date of Grant of one additional increment	Pay immediately before completion of 20 yrs regular service		Pay fixed after grant of one additional increment on completion of 20 yrs. regular service		Date of next increment	Remarks
					Level in the pay matrix/Cell	Pay	Level in the pay matrix/Cell	Pay		
1	2	3	4	5	6	7	8	9	10	

**Beldar in the pay matrix of Level -1/ Cell-1**

1.	Sh. Hans Raj, MAREC Salooni	1.12.1997	30.11.17	1.12.2017	Level-3/Cell-18	33300	Level-3/Cell-19	34300	1.12.18	
							Level - 3/ Cell- 20	35300	1.12.19	
							Level - 3/ Cell- 21	36400	1.12.20	
							Level - 3/ Cell- 22	37500	1.12.21	
							Level - 3/ Cell- 23	38600	1.12.22	
							Level - 3/ Cell- 24	39800	1.12.23 (if otherwise admissible)	
2.	Sh. Surinder Singh, SST	17.2.2001	16.2.2021	17.2.2021	Level - 3/ Cell- 19	34300	Level - 3/ Cell- 20	35300	1.2.22	
							Level - 3/ Cell- 21	36400	1.2.23	
							Level - 3/ Cell- 22	37500	1.2.24 (If otherwise admissible)	



**Deputy Registrar (Estt.)  
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1	2	3	4	5	6	7	8	9	10	

**Sewerman in the pay matrix of Level -1/ Cell-1**

3.	Sh. Raj Kumar, Estate Organization	4.7.2000	7.2.2023 ( remained suspend w.e.f. 23.10.2009 to 31.5.2012	8.2.2023	Level-3/Cell-19	34300	Level - 3/ Cell- 20	35300	1.2.2024 (If otherwise admissible)	Remained under suspension w.e.f. 23.10.09 to 31.5.2012 which period was treated as non duty & non-qualifying for grant of said benefit
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**Deputy Registrar (Estt.)**  
**CSKHPKV, Palampur.**