



CSK Himachal Pradesh Krishi Vishvavidyalaya
Palampur-176062(H.P.)
“Directorate of Research”



No. QSD.8-110/DR/CSKHPKV/- 10744-823

Dated: 27-03-2024

NOTIFICATION

On the recommendations of the committee constituted for opening/scrutinizing the tenders for outsource services, the Hon'ble Vice-Chancellor, CSKHPKV, Palampur has been pleased to award service contract for providing outsource services to M/s Orion Facilities & Security Services (P) Ltd., SCO 57-58, First Floor, Royal Estate, Zirakpur 140603 on the basis of lowest quoted rate of services charges i.e. @ 1.00% of min. wages. The contract shall be valid from 01.04.2024 to 31.03.2025.

It is, therefore enjoined upon all concerned that:-

1. The wages rates of various categories of services enclosed as **ANNEXURE** may be followed.
2. Sanction cases for required outsource manpower may be submitted to the controlling officers of the respective schemes well before the manpower is outsourced. Obtaining one time sanction for the period under contract be preferred.
3. It may be ensured that the payment of wages as prescribed in respect of outsourced manpower is made through the service providing agency by the 7th of each following month in pursuance to the provision contained in the Payment of Wages Act, 1936 and agreement with the agency concerned.
4. It may also be noted that except peculiar circumstances, no ex-post facto sanction cases for outsource manpower shall be entertained.
5. **The TDS on each wages bill of the agency shall continue to be deducted @2% of the gross amount.**
6. The PAN of the agency is: **AACO1277G.**
7. The agency may be contacted at Mob. No. **7837043100 (Auth. Person Mr. Neeraj Suri), Mr. Sudhir Kumar 8219552817, Mr. Sunny Mehra 8219745004** and on e-mail at: **orionpalampur@gmail.com, orion67sss@gmail.com.**
8. No DDO/PI/HoD shall engage/retrench any worker without the prior notice to the approved service providing agency. The category of manpower so outsourced in last years will not be upgraded (i.e. from unskilled to skilled/any other category) during the contract period i.e. 01.04.2024 to 31.03.2025.
9. Consolidated monthly report of the work done by outsourced manpower shall have to be countersigned by the HoD concerned.
10. The cheques of outsource manpower may be issued in name of firm i.e. **M/s Orion Facilities & Security Services (P) Ltd.**
11. The following certificate by the PI/DDO/HoD concerned shall be essential at the time of processing the wages bills for payment:-

“Certified thatmandays as shown in the attendance sheet have been utilized as per actual requirement in the project during the month of.....”

(Signature of PI/DDO/HoD)

Director of Research-cum-Principal Employer

...PTO...

Endst. No. Even.

Dated: Even.

Copy of above is forwarded to the following for information and necessary action:-

1. All the Statutory Officers, CSKHPKV, Palampur.
2. All the Head of Departments/Units/Offices, CSKHPKV, Palampur.
3. All the Associate Directors, HARECs of CSKHPKV.
4. All the Programme Coordinators of KVKs of CSKHPKV.
5. All the Scientist Incharge's of Research Stations of CSKHPKV.
6. The Joint Controller (Local Audit) CSKHPKV, Palampur.
7. The Joint Director (I &PR), CSKHPKV, Palampur.
8. The PS to Vice-Chancellor/Registrar, CSKHPKV, Palampur.
9. The Incharge, UNS, CSKHPKV, Palampur with the request to upload this notification on the University Website.
10. The Assistant Registrar (Compilation), office of the Comptroller, CSKHPKV, Palampur.
11. M/s Orion Facilities & Security Services (P) Ltd., SCO 57-58, First Floor, Royal Estate, Zirakpur 140603, Branch Office Near Gate No.5, CoBS, CSKHPKV, Palampur.


Director of Research-cum-Principal Employer

ANNEXURE

Revised Rates of outsource services w.e.f. 01.04.2024 onwards in CSKHPKV Palampur

Non-Tribal Areas						
Category	Min. Wages Rs.	EPF @13% of Min. wages Rs.	Service Charge on Min. Wages@1.00% Rs.	Total(B+C+D) Rs.	Service Tax/GST	Total Rs.
A	B	C	D	E	F	G
Unskilled	400	52.00	4.00	456.00	Exempted	456.00
Skilled	452	58.76	4.52	515.28	Exempted	515.28
Driver	469	60.97	4.69	534.66	Exempted	534.66
Junior Draftsman	551	71.63	5.51	628.14	Exempted	628.14
Computer Operator	588	76.44	5.88	670.32	Exempted	670.32
Instructor	626	81.38	6.26	713.64	Exempted	713.64
J.E./Pharmacist/ Draftsman (Arch. Wing)	663	86.19	6.63	755.82	Exempted	755.82

Tribal Areas						
Category	Min. Wages Rs.	EPF @13% of Min. wages Rs.	Service Charge on Min. Wages@1.00% Rs.	Total(B+C+D) Rs.	Service Tax/GST	Total Rs.
A	B	C	D	E	F	G
Unskilled	500.00	65.00	5.00	570.00	Exempted	570.00
Skilled	565.00	73.45	5.65	644.10	Exempted	644.10
Driver	586.25	76.21	5.86	668.32	Exempted	668.32
Junior Draftsman	688.75	89.54	6.89	785.18	Exempted	785.18
Computer Operator	735.00	95.55	7.35	837.90	Exempted	837.90
Instructor	782.50	101.73	7.83	892.06	Exempted	892.06
J.E./Pharmacist/ Draftsman (Arch. Wing)	828.75	107.74	8.29	944.78	Exempted	944.78

Note: The rates of minimum wages mentioned above are those as notified from time to time by the Department of Finance Govt. of HP.


Director of Research-Cum-Principal