



CSK H.P. KRISHI VISHVAVIDYALAYA, PALAMPUR

"INSPECTION BRANCH"

OFFICE OF THE COMPTROLLER



No. 4-40/LAD/Insp./2020-21/CSKHPKV/- 42 383 - 472 Dated:

14 AUG 2024

To

All Statutory Officers, CSK HPKV.
All HODs & DDOs, CSK HPKV.
All Associate Directors/Scientist Incharges/ Programme Coordinators.

Subject: - Request to launch the Special drive for settlement old outstanding Audit Paras & Audit Requisitions.

Sir/Madam,

Your kind attention is invited to Deputy Controller (State Audit), letter No. Jt.Co(Audit)/PLP/2024/-93 dated 05.08.2024 on the subject cited above (copy enclosed).The State Audit Department has fixed every Wednesday and Thursday of each week for settlement of outstanding paras.

You are therefore, requested to direct all officials working under your control to make all possible efforts for preparations of replies of audit paras and audit observations in annotated form and submit the same to this office so that the same could be placed before the State Audit for settlement. At the end of each month, detail of paras pertaining to your office settled during the month may be sent to this office on the following performa for record /review, please.

Information of paras settled during the month of.....

Sr. No.	No. of Paras of which replies submitted to Comptroller office	No. of Paras placed before State Audit Department	No. of Paras settled

Encls:- As above

Yours faithfully,

[Signature]
Comptroller
CSK HPKV, Palampur

Endst. No. Even

Dated: Even

Copy to:

1. The Deputy Controller (State Audit), Resident Audit Scheme, CSK HPKV, Palampur w.r.t. his letter No. Jt.Co(Audit)/PLP/2024/-93 dated 05.08.2024.
2. All SOs/Supdts o/o the Comptroller with the request to submit the reply of audit parars/requisitions with the relevant records concerned to your branch.
3. The Incharge, UNS, CSK HPKV, Palampur with the request to uploading the same in the University Website.

[Signature]
Comptroller
CSK HPKV, Palampur