



CSK H.P. KRISHI VISHVAVIDYALAYA, PALAMPUR
"INSPECTION BRANCH"
OFFICE OF THE COMPTROLLER

URGENT



No. 4-1/(Insp.)/CSKHPKV/-

38441-523

Dated:

25 JUL 2024

To

All the Statutory Officers, CSK HPKV.
All the HODs & DDOs, CSK HPKV.
All the Associate Directors/Programme Coordinators/Scientist Incharges
HAREC/KVK/MAREC/RWRC/RSS.

Subject: - Instructions regarding procurements of goods.

Sir/Madam,


It has come to the notice that some departments of the University are regularly purchasing goods from the e-commerce companies such as Amazon, Flipkart etc. Even some officers/officials are procuring material from their personal e-commerce accounts which is irregular and violation of the rules of the University Accounts Manual, Store Purchase Rules and Himachal Pradesh Financial Rules, 2009.

The University has already circulated the necessary instructions/guidelines for procurement of goods and services through GeM Portal vide letter No.QSD/CPDU/1-5/21/CSKHPKV/-58901-15 dated-31.08.2021 and even No. 20798-882 dated- 18.04.2024.

The HODs/Incharges of the Departments/Units of the University are requested to adhere the instructions as circulated vide above referred letter strictly and not to procure material/store except procedure prescribed in rules/regulations. No request for accord of sanction/ex-post facto sanction for procurement of material from e-commerce sites will be entertained by the office.

These instructions may be brought to the notice of all concerned for strict compliance.

Yours faithfully,



Comptroller
CSKHPKV, Palampur

Endst.No. Even

Dated: Even

Copy to:-

1. The Secretary to Vice-Chancellor, CSKHPKV, Palampur for information.
2. The Deputy Controller (State Audit), Resident Audit Scheme, CSK HPKV, Palampur.
3. ✓ The Incharge, UNS, CSK HPKV, Palampur for uploading in the University website.


Comptroller
CSKHPKV, Palampur