



CHAUDHARY SARWAN KUMAR HIMACHAL PRADESH
KRISHI VISHVAVIDYALAYA,
PALAMPUR - 176062(H.P.), India
BUDGET BRANCH OFFICE OF THE COMPTROLLER



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No. QSD.Bud.6-50/CSKHPKV/2023/-

Dated Palampur, the:

18997-19080

To

05 APR 2024

1. All the Head of Departments in CSKHPKV.
2. All the Associate Directors/Scientist Incharge, MAREC/HAREC/SAREC/RSS, CSKHPKV.
3. All the Programme Coordinators, KVKs in CSKHPKV.

Subject: Performa to be submitted along with sanction cases - thereof.


Sir,

As all are aware that the financial year 2023-2024 has ended and it was noticed in the previous year that there was no mention of "allocation of funds under respective head of the project and also the amount available against the total allocation" in any of the cases submitted to this office for obtaining the financial sanction of the Competent Authority which creates intransparency and results in the negative closing balance in the AUC. To avoid this in the current financial year and to ensure transparency in the utilization of funds, the Principal Investigators of the projects are requested to submit the details as per per forma given below while submitting the sanction cases to this office.

Allocation under respective head	Amount already utilized	Amount Available	Remarks (if any)

This letter may be brought to the notice of all Officers and Staff concerned.

Yours faithfully,


Comptroller,
CSKHPKV, Palampur (HP)

Copy to:

1. The Secretary to the Vice-Chancellor, CSKHPKV, Palampur for information, please.
2. The Director of Research/Director Extension Education, CSKHPKV, Palampur for information, please.
3. The Incharge, UNS, CSKHPKV, for uploading the same in the University website.
4. Guard File.


Comptroller,
CSKHPKV, Palampur (HP)