

Personal Attention



C.S.K. HIMACHAL PRADESH KRISHI VISHVAVIDYALAYA,
PALAMPUR - 176062(H.P.), India
BUDGET BRANCH OFFICE OF THE COMPTROLLER



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No.QSD.Bud.6-50/CSKHPKV/2023/- 59898-979

Dated Palampur, the:

10 NOV 2023

To

1. All Statutory Officer, CSKHPKV, Palampur.
2. All Head of Departments/DDOs, CSKHPKV, Palampur.
3. All Associate Directors / Scientist Incharge, MAREC / HAREC / SAREC / RSS in CSKHPKV.
4. All Programme Coordinators, KVKs in CSKHPKV.

Subject: Unspent amount – Refund thereof.

Sir,

As all are aware that the amount available as unutilized at the concluding of project or at the end of the financial year is to be refunded to the funding agency. Recently, some of the Departments of the University have submitted the proposal for revalidation / refund of unspent balance to the funding agency. In some of the cases, it has been found that huge amount remained unutilized at the end of the financial year. This practice of non-utilization of funds is not healthy one and has not been appreciated by the Hon'ble Vice-Chancellor as well as Peer Review Team during discussion instead viewed seriously.

Therefore, you are requested to ensure full / optimum utilization of funds as on 31.03.2024 with nil balance failing which the responsibility for any unspent amount shall rest with the concerned officer of department / PI's of the project and this will be viewed seriously.

Yours faithfully,

Comptroller,
CSKHPKV, Palampur (HP)

CC:-

1. The Secretary to the Vice-Chancellor, CSKHPKV, Palampur for information, please.
2. Incharge, UNS, CSKHPKV, Palampur for uploading the same on University Website.
3. Guard File.