

To

- ✓ All Statutory Officers, CSK HPKV.
All HODs & DDOs, CSK HPKV.
All Associate Directors/Scientist Incharges/ Programme Coordinators.

Subject: - Regarding Special drive/campaign for settlement of Audit Paras & Audit Requisitions and advances.

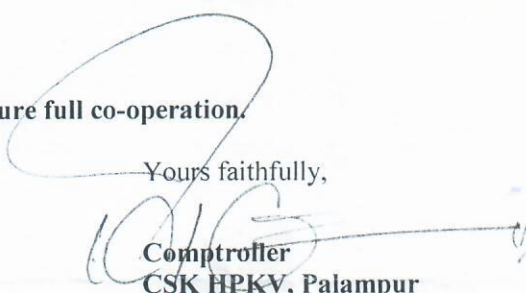
Sir/Madam,

Your kind attention is invited to Deputy Controller (State Audit), letter No. Jt.Co(Audit)/PLP/2023/-143-144 dated 28.07.2023 on the subject cited above vide which he has intimated that to ensure settlement of audit paras, audit requisitions and advances incorporated in audit reports upto 2019-20, a special drive/campaign will be started from 16.08.2023 to 29.08.2023.

Therefore, you are requested to direct the officers and officials dealing with the subject matter to make all possible efforts ensuring preparations of replies in annotated form to audit paras and audit observations so that fruitful result with regard to settlement of audit paras is achieved. It is expected that maximum numbers of audit paras and observations shall be settled during this special campaign. All relevant records pertaining to audit shall be kept ready and handy before start of campaign. The schedule of special campaign given on the back of this letter.

Treat it as most urgent and ensure full co-operation.

Yours faithfully,


Comptroller
CSK HPKV, Palampur

Endst. No.

Even

Dated: Even

Copy to:

1. The Deputy Controller (State Audit), Resident Audit Scheme, CSK HPKV, Palampur w.r.t. his letter No. Jt.Co(Audit)/PLP/2023/-143-144 dated 28.07.2023 and with the request that maximum settlement of outstanding paras/requisitions and advances may kindly be credited to the University, please.
2. The Secretary to Vice- Chancellor, CSKHPKV, Palampur for information to the Hon'ble Vice-Chancellor, CSKHPKV, Palampur.
3. Deputy/Assistant Registrar/Section Officer(s)/Superintendents(s) Headquarter, for information and necessary action.
4. All SOs/Supdts o/o the Comptroller with the directions that relevant record pertaining to the Annual Account for the year 2019-20 may be presented to the Deputy Controller (State Audit) immediately on demand without any delay for vetting/checking by them.
5. The Incharge, UNS, CSK HPKV, Palampur with the request to uploading the same in the University Website.


Comptroller
CSK HPKV, Palampur

P.T.O

Time Schedule w.e.f. 16.08.2023 to 29.08.2023

Sr. No.	Departments	Date
1.	i) Dean, COA , CSK HPKV ii) All Departments under control of Dean, COA	16.08.2023 & 17.08.2023
2.	i) Dean, COCS, CSK HPKV ii) All Departments under control of Dean, COCS	18.08.2023
3.	i) Dean, COBS, CSK HPKV ii) All Departments under control of Dean, COBS	19.08.2023
4.	i) Dean, COVAS, CSK HPKV ii) All Departments under control of Dean, COVAS	21.08. 2023 & 22.08.2023
5.	i) Registrar Office, CSK HPKV ii) Student Welfare Organization, CSK HPKV iii) Library, CSK HPKV	23.08.2023
6.	ii) Dean, PGS, CSK HPKV iii) Directorate of Research, CSK HPKV	24.08.2023
7.	Comptroller Office, CSK HPKV	25.08.2023
8.	i) Director of Extension Education, CSK HPKV ii) Estate Office, CSK HPKV iii) Construction Division, CSK HPKV	26.08.2023
9.	i) All Krishi Vigyan Kendra, CSK HPKV ii) All SAREC/MAREC/RSS/RWRC, CSK HPKV	28.08.2023
10.	i) All HAREC, CSK HPKV	29.08.2023