

MOST URGENT

"Say Yes to Life/Say No to Drugs"

CSK HIMACHALPRADESH KRISHI VISHVAVIDYALAYA PALAMPUR (HP)
OFFICE OF THE COMPTROLLER
Central Purchase and Disposal Unit

22752-851

No.QSD./ CPDU-1/CSKHPKV/22/
Dated, Palampur, the:

24 MAR 2022

To
All the Statutory Officers,
CSKHPKV, Palampur.


Sub: Setting up of Central Purchase & Disposal Unit-issuance of procedure and guidelines -thereof.

Sir,

In continuation to this office letter No. QSD./ CPDU-1/CSKHPKV/22/ 12981-13081 dated 14.02.2022 on the above noted subject, it is intimated that keeping in view the urgency for the purchase of Feed and Fodder etc. for Animals/Birds and scarcity of staff in the (CPDU) Central Purchase and Disposal Unit, the Hon'ble Vice-Chancellor, CSKHPKV, Palampur has been pleased to accord approval to exercise the financial powers delegated vide Sr.No.8 of the schedule of Financial Powers by the concerned authority by keeping it out of the purview of the Central Purchase & Disposal Unit (CPDU) subject to observance of all codal formalities/relevant rules and availability of funds for the purpose. Further, in case the purchase of Feed and Fodder and related ingredients is decided to be made on Spot Purchase basis, the Spot Purchase Committee so constituted for the purpose will collect and open the quotations at the spot and the Committee will prepare the comparative statement and recommend the lowest rates on lowest quotation basis which will be approved by the Convener of the Spot Purchase Committee for placing the supply order to the lowest quotee firm on the spot, subject to the condition that the comparative statement shall be countersigned by the appropriate authority on the spot or immediately after arrival of the Spot Purchase Committee at Headquarter.

This issues with the prior approval of the Hon'ble Vice-Chancellor, CSKHPKV, Palampur.

Yours faithfully,


Comptroller
CSKHPKV, Palampur.

Dated:

Endst.No.Even

1. The Secretary to Hon'ble Vice-Chancellor, CSKHPKV, Palampur for kind information of the latter, please.
2. All the Heads of the Departments/Offices/Units in CSKHPKV.
3. All the Associate Directors, HAREC/SAREC/MAREC/Scientists-Incharge /Programme Coordinator of all RSS/KVKs.
4. Joint Controller(State Audit), CSKHPKV, Palampur (HP).
5. The Incharge,UNS, CSKHPKV, Palampur with the request to upload the same in the University Website.
6. The Dy. Registrar and Asstt. Registrar, o/o the Comptroller, CSKHPKV, Palampur.
7. The Section Officer(CPDU), CSKHPKV, Palampur.
8. All the Section Officers/Superintendents, o/o the Comptroller, CSKHPKV, Palampur
9. P.A. to Comptroller, CSKHPKV, Palampur.
10. All Dealing Assistants, CPDU, CSKHPKV, Palampur.
11. . Guard file.


Comptroller
CSKHPKV, Palampur.