



CSK H.P. KRISHI VISHVAVIDYALAYA, PALAMPUR

"INSPECTION BRANCH"

OFFICE OF THE COMPTROLLER



No. QSD/5-1-24/Insp./A.G./CSKHPKV/

65092-191

Dated: 21 NOV 2020

To

All the Statutory Officers/Heads of Deptts/Units/Office(s)
DDO(s), Assoc. Directors/Prog. Coordinator/Scientist Incharges,
HAREC/RWRC/SAREC/MAREC/KVKs/RSS

Subject: Audit and Inspection of accounts of CSK HPKV for the period from 04/2017 onwards.

Sir/Madam,

It is being informed that Sr. Audit Officer of the office of the Principal Accountant General (Audit) H.P. Shimla-3 has intimated telephonically that the audit & inspection of the accounts/records of the CSK HPKV will be conducted w.e.f. 23.11.2020 for the period from 04/2017 onward.


This office has already requested to your office vide letter No. 7620-7719 dated 14.02.2020, No. 7720-7819 dated 14.02.2020, No. 11559-648 dated 07.03.2020 and No. 47861-981 dated 14.09.2020 to supply the requisite information as desired by the A.G. Audit and keep the relevant record ready.

It is therefore, requested, to ensure that all the relevant accounts/records are kept ready and produced to Audit as and when required by the Audit Party. It must be ensured that full co-operation is extended to the audit party. The concerned staff may not be allowed to proceed on leave during the course of audit.

You are further requested to ensure that all the previous outstanding paras are got settled during current audit by showing the compliance/relevant records/or explaining the factual position to the audit party in person.

This may be treated as "Most Urgent".

Yours faithfully,


Comptroller,
CSKHPKV, Palampur

Endst. No.


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Dated:

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Copy of the above is forwarded to the following for information and necessary action:-

1. The Senior Audit Officer, office of the Accountant General (Audit), camp at Palampur.
2. The Registrar, CSK HPKV, Palampur.
3. Secretary to Vice-Chancellor w.r.t. his telephonic message on 21.11.2020 for kind information of Hon'ble Vice-Chancellor.
4. The Deputy/Assistant Registrar/S.O(s)/Superintendent(s) Hqrs., CSK HPKV, Palampur.
5. The Incharge, UNS, CSK HPKV, Palampur with the request to upload the circular in the University website.
6. Guard file/concerned file.


Comptroller,
CSK HPKV, Palampur

"Say Yes to Life/Say No to drugs"