

"Say Yes to Life/Say No to Drugs"

**Ch. Sarwan Kumar Himachal Pradesh Krishi Vishvavidyalaya
Palampur, District Kangra (HP)- 176062
College of Agriculture**

08/07/2022

No.QSD.COA/PF/CSKHPKV/Estt/-300/-50

Dated, Palampur, the:

CIRCULAR

Sh.Arjun Singh, Supervisor-cum-Staff car Driver, College of Agriculture, CSKHPKV, Palampur shall retire from the University service after attaining the age of superannuation on **31.12.2022**. In order to process his retirement claims, **No Dues Certificate** is required from all the Offices/Departments/Units of the University. It is, therefore, requested to kindly intimate this office by **01.08.2022**, if anything is due against the above official. In case nothing is heard by **01.08.2022**, it will be presumed that nothing is due against Sh.Arjun Singh from the Offices/Departments/Units concerned. It is also made clear that those department(s)/office(s) in which Sh.Arjun Singh has rendered his services, issuing of No Dues Certificate by them is mandatory.



Dean,
College of Agriculture,
CSKHPKV, Palampur.

08/07/2022
Dated: Even 8/7/2022

Endst.No.:Even

Copy to:-

1. All the Statutory Officers, CSKHPKV, Palampur.
2. All the Heads of Departments/Offices, CSKHPKV, Palampur.
3. All the Associate Directors/Scientists Incharge/Programme Coordinators of RRS/RSS/KVKs.
4. The Senior Medical Officer, CSKHPKV, Palampur.
5. The Deputy Controller (State Audit), RAS, CSKHPKV, Palampur.
6. The PA to Vice-Chancellor/ Registrar, CSKHPKV, Palampur.
7. The Incharge, Legal Cell/ Pay Cell, CSKHPKV, Palampur.
8. The Incharge, UNS, CSKHPKV, Palampur with the request to upload the circular in the University website.
9. All DAs, O/o the Dean, COA, CSKHPKV, Palampur.
10. Guard file.



Dean,
College of Agriculture,
CSKHPKV, Palampur.

08/07/2022
8/7/2022