

25 JUN 2010

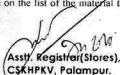
To

1. All the Statutory Officers, CSKHPKV, Palampur.
2. All the HODs/Head of Offices/DDOs in CSKHPKV
3. All the Assoc. Directors/Scientists Incharges of RRS/RSS/KVKs/Units in CSKHPKV
4. The Joint Controller (Audit), CSKHPKV, Palampur.
5. The Secy. to Vice-Chancellor, CSKHPKV, Palampur.
6. The Public Relation Officer, CSKHPKV, Palampur.

Subject: Constitution of Committee.

Sir,

In continuation to this office letter No.QSD.Store/1-26/10/CSKHPKV/-51476-578 dated 26-05-2010, I am directed to intimate that all the Heads of Departments/Units of the University may convene the meeting of the Technical Committee instead of referring the cases to the the Convenor/Co-ordinator of the Technical Committee while processing the cases for sanction to dispose off/write off the unserviceable store/stock articles so declared by the Physical Verification Committee constituted for the purpose through Public Auction/Destruction by the Department/Office concerned. However, the obsolescence of the equipments and ^{instruments and} would also be justified and certified by the Departmental Committee on the list of the material to be disposed off.


Asst. Registrar (Stores),
CSKHPKV, Palampur.

Endst.No.Even

Dated:

Copy of above is forwarded for information and necessary action to:-

1. Sh. R.K. Chandel, Sr. System Analyst(Co-ordinator-Technical Committee), University Library, CSKHPKV, Palampur w.r.t. his letter dated 21-06-2010.
2. Sh. Vaibhab Kalia, Asstt. Professor (Computer Sciences), COBS, CSKHPKV, Palampur.
3. Executive Engineer (Elect.),CSKHPKV, Palampur.
5. Sh. Prem Sagar, Computer Programmer o/o Comptroller, CSKHPKV, Palampur.


Asst. Registrar (Stores),
CSKHPKV, Palampur.

26 MAY 2010

To

1. All the Statutory Officers, CSKHPKV, Palampur.
2. All the HODs/Head of Offices/DDOs in CSKHPKV
3. All the Assoc. Directors/Scientists Incharges of RRS/RSS/KVKs/Units in CSKHPKV
4. The Joint Controller (Audit), CSKHPKV, Palampur.
5. The Secy. to Vice-Chancellor, CSKHPKV, Palampur.
6. The Public Relation Officer, CSKHPKV, Palampur.

Subject: Constitution of Committee.

Sir,

The Hon'ble Vice-Chancellor, CSKHPKV, Palampur has been pleased to constitute and approve the following Technical Committee to inspect all the unserviceable Computers, Printers, UPSs, Laptops, instruments and any other electronics items etc. so proposed for disposing off through Public Auction/Destruction by the different Departments/Units/Offices of CSKHPKV on the recommendations of the Physical Verification Committee so constituted for the purpose. The Committee will inspect all such items and submit its report to the concerned Departments/Offices/Units. Thereafter the case(s) shall be processed for obtaining sanction(s) of the competent authority with regard to disposing/writing off the material to the Higher Authority by the concerned Head of Office(s) through their Controlling Officers.

You are, therefore, requested to send all such cases to dispose off unserviceable store/stock articles after completing all codal formalities as per CSKHPKV Accounts Manual alongwith Technical Report of the Technical Committee:-

- | | |
|---|--------------|
| 1. Sh. R.K. Chandel, Sr. System Analyst
University Library, CSKHPKV, Palampur | Co-ordinator |
| 2. Sh. Vaibhab Kalia, Asstt. Professor (Computer Science)
COBS, CSKHPKV, Palampur. | Member |
| 3. Executive Engineer (Elect.),
CSKHPKV, Palampur/his nominee | Member |
| 4. Head of Department concerned/his nominee | Member |
| 5. Sh. Prem Sagar, Computer Programmer
o/o Comptroller, CSKHPKV, Palampur. | Convener |

Yours faithfully,



Comptroller,
CSKHPKV, Palampur.

Endst.No.Even

Dated:

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1. Sh. R.K. Chandel, Sr. System Analyst, University Library, CSKHPKV, Palampur
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3. Executive Engineer (Elect.), CSKHPKV, Palampur
5. Sh. Prem Sagar, Computer Programmer o/o Comptroller, CSKHPKV, Palampur.


**Comptroller,
CSKHPKV, Palampur.**