

**Notice Inviting Quotations (NIQ) for purchase of tea 'Stalk Sorting Machine'**

Sealed quotations are invited for procuring Tea 'Stalk Sorting Machine' for orthodox/green Kangra teas as per the following specifications & requirement:

SN	Item	Specifications	Qty
1	Tea 'Stalk Sorting Machine'	Vibro-Motor driven, stepped/ladder type, adjustable sliding plates for required sizing, sturdy frame structure, with output capacity of at least 100 Kg or more per hour	One set

**TERMS and CONDITIONS:**

(Please note: Submission of quotation will imply 'acceptance of these terms & conditions'. Therefore, read carefully.)

1. The quotation (with brochure of the machine & price list, if available) should reach the O/o "**The Head, Department of Tea Husbandry & Technology, CSK HPKV, Palampur 176 062, HP**" by **04.03.2022 upto 5.00 PM** in sealed cover super-scribed as "**Quotation for tea stalk sorting machine**" and have complete address of the sender. The quotations will be opened on 05.03.2022 at 11.00 AM in the office of the undersigned in the presence of the quote firm or authorized representative, if wish to be present.
2. Rates should be quoted **F.O.R. "Tea Factory of the Dept. of Tea Husbandry & Technology, CSK HPKV, Palampur 176 062, HP"** (i.e., inclusive of all charges whatsoever). **Nothing will be paid extra.**
3. GST No. of the firm should be clearly mentioned in the quotation.
4. GST (%) should be clearly & separately shown. No 'C' & 'D' form will be issued by this department. This University is an R & D State Educational Institution. Concessional GST @ 5%, if otherwise applicable/admissible, exemption certificate will be issued by the University to the successful bidder.
5. Authorized dealer certificate and Guarantee/Warranty certificate should be attached with the quotation.
6. After sale/installation maintenance conditions should be clearly mentioned.
7. Quotation should be accompanied with a refundable Earnest money deposit (EMD) @ 2% of quoted rates in the shape of FDR/TDR/DD in favour of the Head, Dept of Tea Husbandry & Technology, CSK HPKV, Palampur 176062, HP. **Quotation will not be considered without EMD.**
8. A satisfactory user report/certificate, from the institution/tea factory/department where the said machine has been **earlier** supplied & installed by the firm, should be attached with the quotation.
9. A refundable Performance security, @ 5% of the awarded material, will be obtained from the **successful bidder** at the time of supply of the machine.
10. Supply & installation of the machine is to be effected immediately. Therefore, quotation should be submitted only if the item can be supplied promptly on demand.
11. Payment will be made after successful installation and demonstration of functioning of machinery (trial run) by the supplier and upon satisfactory inspection report of the Inspection Committee constituted for the purpose.
12. Condition of advance payment or cash payment or 'conditional quotation' will not be considered.
13. The E-Way bill will be required along with Actual Bill at the time of supply of the material.
14. Cutting/overwriting should be avoided and, if any, should be legibly signed by the authorized person.
15. If any given date happens to be a holiday, next working day will be considered for the purpose.
16. The supplier will adhere to the prevailing law of land and provisions of Motor Vehicle Act during transportation of material.
17. Dispute(s), if any, will be subjected to jurisdiction of Court of Law at Palampur (HP).
18. The undersigned reserves the right to consider or reject any quotation(s) or cancel this process at any time without assigning any reason. Contact the undersigned for clarification, if any (headtht@gmail.com; 94180 54450).

Sd/-

**Head of Department**

Copy to: The Incharge, UNS with the request to upload it on University website portals for wider publicity:-

<http://hillagric.ac.in/info/tenders&quotations/index.htm> and

[http://hillagric.ac.in/edu/coa/tea/tender\\_auction\\_niq.htm](http://hillagric.ac.in/edu/coa/tea/tender_auction_niq.htm)