

Department of Tea Husbandry & Technology
CSK HPKV, College of Agriculture, Palampur 176 062, HP

headtth@gmail.com; +91 01894-292528; +91 94180-54450

Ref. No.: QSD. 2-14/THT/CSKHPKV/2020/733

Dated: 29.09.2020

TENDER / CONTRACT Notice (THT-02/2020)

Sealed tenders are invited by this department for **contracting out** about 20 ha of certified Organic Tea Orchard of **Banuri Tea Farm, Palampur** for plucking & taking away of fresh green tea leaf only, initially for 5 (five) years which may further be extended on mutual agreement basis. The Tender Form, along with Terms & Conditions, may be procured from the office of the undersigned (observing COVID-19 guidelines) on any working day or may be downloaded from the University website

(hillagric.ac.in/info/tenders"ations/index.htm OR

http://hillagric.ac.in/edu/coa/tea/tender_auction__niq.htm).

The completely filled Tender along with requisite tender fee (as per "Terms & Conditions") may be submitted in a sealed envelope by post/in person (observing COVID-19 guidelines) so as to reach this office on or before **02 November, 2020** up to 5.00 PM and same will be opened on next day at 11.00 AM.

Sd/-
Head

Copy to:

1. All the Statutory Officers and all Heads/Incharges/Associate Directors of Departments/Units/ Research Stations/KVKs, CSK HPKV through email for information and wider publicity, please.
2. The ToT, Tea Wing, Palampur and The Deputy Director, Tea Board India Regional Office, Palampur through email for information & wider publicity, please.
3. The Incharge, UNS for uploading the entire set on University Website (hillagric.ac.in/info/tenders"ations/index.htm & http://hillagric.ac.in/edu/coa/tea/tender_auction__niq.htm) for wider publicity & information of all concerned, please.

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Dated: 29.09.2020

TENDER / CONTRACT Notice (THT-02/2020): Terms and Conditions

1. Sealed tenders are invited by the department of Tea Husbandry & Technology, CSK HPKV, Palampur (HP) for **contracting out** about 20 ha of certified Organic Tea Orchard of “**Banuri Tea Farm**” for plucking & taking away of fresh green tea leaf only, initially for 5 (five) years which may further be extended on mutual agreement basis by both the parties. The proposed tea farm may be visited/inspected by the interested parties on any working day with the prior permission of the undersigned.
2. The last date for receipt of tender is **02 November 2020** upto 5:00 PM. The tenders will be opened on **03 November 2020 at 11:00 AM** in the presence of the bidders or their authorized representatives, if wish to be present.
3. The sealed Tender envelope should be super scribed with “**TENDER/CONTRACT Notice (THT-02/2020) due on 02 November 2020**”. The sealed envelope should have the complete address/contact details of the sender/tenderer. **The firm will have to mention its GST No.**
4. Tender should be accompanied with a **non-refundable Tender fee of Rs 1,000/-** (Rupees One Thousand only) in the shape of Bank Demand Draft in the name of the Comptroller, CSKHPKV, Palampur 176 062 (HP) payable at SBI branch HPAU (03632), IFSC: SBIN0003632, Palampur 176 062 (HP).
5. The Tender should be accompanied with a **refundable/adjustable** earnest money (**EMD**) @ 10% of the total amount of the initial **quoted cost of the contract** (based on rates quoted for 1st year for 20 ha) in the shape of FDR/TDR/DD pledged in the name of the Comptroller, CSK HPKV, Palampur 176 062, HP.
6. Rates should be quoted in Indian Rupees on per hectare basis. The contract will be awarded on competitive basis and the tenderer/bidder quoting the highest rates per hectare and per year will be awarded the assignment.
7. There should be **at least** (minimum) 50% incremental increase during 3rd to 4th year over 1st year rate and 25% incremental increase during 5th year over 3rd year rate in the **quoted rates**, i.e., 3rd year & 4th year rate= 1st year rate + 50% increase (at least) and 5th year rate = 3rd year rate+25 % increase (at least).
8. Cutting/overwriting should be avoided and, if any, should be legibly signed by the tenderer.
9. Payment of yearly charges has to be remitted in advance every year with the Head of Department by the approved party.
10. The approved party will deposit Rs.2,00,000/- (Rupees Two Lacs only) as performance security (**refundable**) in advance (within fifteen working days), in the shape of Bank DD in the name of the Head, Department of Tea Husbandry & Technology, CSK HPKV, Palampur 176 062, HP payable at SBI branch HPAU (03632), IFSC: SBIN0003632, Palampur, HP, before notification of the approval/award letter which will be **refundable/adjustable** at the end/completion of the contract. This security will stand forfeited in the event of breach of agreement by the approved contractor.
11. The approved party will sign a MoU/Affidavit on a non-judicial paper with the Department/University on mutually agreed terms (within fifteen working days) before notification of the successful bidder (tenderer)/issuance of award letter.
12. Since, it is a certified organic tea plantation, NO CHEMICAL/SYNTHETIC FORMULATION, etc., in whatsoever form, will be applied to the plantation/land/soil/water source, etc. at any stage. In any case, if the contractor intends/plans to apply even any ORGANIC or NATURAL FORMULATION, prior permission of the Head has to be taken in writing.
13. Maintenance of the said tea plantation will be responsibility of the approved contractor on “**AS IT IS BASIS**”. Only the green tea leaf will be plucked and the party will not make any change to the existing plantation (e.g., tea & forest) and land, etc. except carrying out required pruning/skiffing/cleaning operations.
14. A designated technical committee of experts of the Department/University will regularly visit/monitor the contracted out tea farm and submit its report periodically to the undersigned w.r.t. the status, maintenance, etc. of the said tea orchard.
15. In case of any legal dispute, the matter will be settled in the jurisdiction of Court of Law, Palampur (HP).
16. If any given date happens to be a holiday, the next working day will be considered for the purpose.
17. The tender without tender fee or EMD or Conditional or un-balanced tender will not be entertained.
18. The undersigned reserves the right to offer the whole or partial area of tea orchard for this contract; reject any or all the tenders or cancel this process at any stage without assigning any reason.
19. The successful contractor will adhere to the provisions of Motor Vehicle Act for transportation of material.

Sd/-
Head of Department

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TENDER/CONTRACT Notice (THT-02/2020)

***TENDER FORM**

PART A:

1	Reference no.	:	QSD. 2-14/THT/CSKHPKV/2020/733 Dated: 29.09.2020
2	Date of Issue of Tender Document	:	September 29, 2020
3	Last date of Receipt of Tender in the O/o Head, Dept. of Tea Husbandry & Technology, CSK HPKV, Palampur 176 062 (HP)	:	November 02, 2020 up to 5.00 PM
4	Date & Time of opening of tenders	:	November 03, 2020 at 11.00AM
5	Address for communication	:	The Head, Dept. of Tea Husbandry & Technology, CSK HPKV, Palampur 176 062 (HP)
6	ITEM for contract	:	Contracting out about 20 ha of certified Organic Tea Orchard of Banuri Tea Farm, Palampur for plucking & taking away of fresh green tea leaf only. <i>(please refer to the 'Terms & Conditions')</i>

PART B (To be filled by the Tenderer):

7	(i) Rate Quoted (Rs. per hectare) per year (for 1 st & 2 nd year)	:	(i) Rs.
	(ii) Total amount for 20 ha per year (1 st year basis)	:	(ii) Rs.
8	(a) Rate for 3 rd & 4 th year per ha [1 st year rate + at least 50% increase]	:	(a) Rs.
	(b) Rate for 5 th year per ha [3 rd year rate + at least 25% increase]	:	(b) Rs.
9	Mode of submission of Tender	:	By post / in-person
10	Tender Fee (Rs 1,000/-) in shape of Demand Draft in the name of the Comptroller, CSK HPKV, Palampur 176 062 (HP) payable at SBI branch HPAU (03632), IFSC: SBIN0003632, Palampur 176 062 (HP)	:	DD No. & date: Issuing bank:
11	Particulars of Earnest Money Deposit (EMD): FDR/TDR/DD pledged in the name of the Comptroller, CSK HPKV, Palampur 176 062, HP	:	
12	Full Address of the Tenderer (with contact no., email & GST No.)	:	
13	Signature of Tenderer (with Stamp, if a firm or a company)	:	

***Please do read the 'Terms & Conditions' section carefully.**