

**Department of Tea Husbandry & Technology**  
CSK HPKV, College of Agriculture, Palampur 176 062, HP

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+91 01894-230398; **headtth@gmail.com**; +91 94180-54450

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No. QSD. 2-14/THT/CSKHPKV/2020/684

Dated: 29.08.2020

**TENDER / SALE NOTICE (THT-01/2020)**

Sealed tenders are invited by this department for sale of bulk quantity of approximately 1250 Kg Certified Organic & FSSAI approved Green Tea 'Tippy'. The Tender Form, along with Terms & Conditions of the tender, may be procured from the office of the undersigned (observing COVID-19 guidelines) on any working day or may be downloaded from the University website ([hillagric.ac.in/info/tenders&quotations/index.htm](http://hillagric.ac.in/info/tenders&quotations/index.htm)). The Tender Form, complete in all respects & duly sealed, may be submitted by post/in person (observing COVID-19 guidelines) so as to reach this office on or before **October 12, 2020** up to **5.00 PM** and the same will be opened on next day at 11.00 AM.

Sd/-  
**Head**

Copy to:

1. All the Statutory Officers and all Heads/Incharges/Associate Directors of Departments/Units Research Stations/KVKs, CSK HPKV through email for information and wider publicity, please.
2. The ToT, Tea Wing, Palampur and The Deputy Director, Tea Board India Regional Office, Palampur through email for information & wider publicity, please.
3. The Incharge, UNS for uploading the entire set on University Website, please. ([hillagric.ac.in/info/tenders&quotations/index.htm](http://hillagric.ac.in/info/tenders&quotations/index.htm))

**TENDER / SALE Notice (THT-01/2020)**

**Terms and Conditions**

1. Sealed tenders are invited by the department of Tea Husbandry & Technology, CSK HPKV, Palampur (HP) for sale of bulk quantity of approximately **1250 Kg** Certified Organic & FSSAI approved **Green Tea** (Tippy grade). Available quantity of this tea may be inspected in the department on any working day with prior permission of the undersigned.
  2. The Tender (completely filled) may be submitted by post/in person so as to reach this office on or before **October 12, 2020 up to 5.00 PM** and the same will be opened on October 13, 2020 at 11.00 AM.
  3. The sealed Tender (Envelope) should be superscribed with **“TENDER/SALE Notice (THT-01/2020) due on October 12, 2020”**. The sealed envelope should have the complete address/contact details of the sender/tenderer.
  4. The Tender should be accompanied with a **non-refundable Tender fee of Rs 1,000/-** (Rupees One Thousand only) to be remitted through Demand Draft in the name of the Comptroller, CSKHPKV, Palampur 176 062 (HP) payable at SBI branch HPAU (03632), Palampur 176 062 (HP).
  5. The Tender should be accompanied with a **refundable/adjustable** earnest money (**EMD**) @ 10% of the total quoted cost of the material in the shape of DD/FDR/TDR/ to be pledged in the name of the Comptroller, CSK HPKV, Palampur 176 062, HP.
  6. The firm will have to mention its GST No.
  7. Cutting/overwriting should be avoided and, if any, should be legibly signed by the tenderer.
  8. The successful tenderer will have to execute an agreement/MoU on non-judicial stamp paper (within ten working days) for lifting of the whole stock of tea within a specified time limit as agreed upon on mutual basis by both the parties.
  9. The successful bidder/tenderer (quoting the highest rates) will have to deposit a refundable/adjustable performance Security money of Rs 1,00,000/- (Rupees One Lac only) in the shape of Bank DD in the name of the Head, Department of Tea Husbandry & Technology, CSK HPKV, Palampur 176 062, HP payable at SBI branch HPAU (03632), Palampur, HP (within ten working days) before issuance of award letter of tender. This amount will be adjusted/refunded after receipt of full payment or at the time of lifting of entire lot of tea. This security amount will be got forfeited in the event of breach of any clause/condition of the agreement by the approved tenderer.
  10. In case of any legal dispute, the matter will be settled in the jurisdiction of Court of Law, Palampur (HP).
  11. If any given date happens to be a holiday, the next working day will be considered for the purpose.
  12. The tender without tender fee or EMD or Conditional or un-balanced tender will not be entertained.
  13. The undersigned reserves the right to offer the whole or partial quantity of tea for sale; reject any or all the tenders or cancel this process at any stage without assigning any reason.
  14. The successful purchaser/Contractor will adhere to the provisions of Motor Vehicle Act for transportation of material.
  15. All the statutory taxes/charges, etc. shall be borne by the Tenderer.
  16. The approved Tenderer will not sublet the tender or any part thereof to any other agency/party.
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**TENDER / SALE Notice (THT-01/2020)**

**TENDER FORM**

**PART A:**

1	Reference no.	:	Ref. No. QSD. 2-14/THT/CSKHPKV/2020/684 Dated: 29.08.2020
2	Date of Issue of Tender Document	:	29.08.2020
3	Last date of Receipt of Tender in the O/o Head, Dept. of Tea Husbandry & Technology, CSK HPKV, Palampur 176 062 (HP)	:	12.10.2020 up to 5.00 PM
4	Date & Time of opening of tenders	:	13.10.2020 at 11.00 AM
5	Address for communication	:	The Head, Dept. of Tea Husbandry & Technology, CSK HPKV, Palampur 176 062 (HP)
6	ITEM for bulk sale	:	Organic Green Tea (Tippy): Approx. 1250 Kg

**PART B (To be filled by the Tenderer):**

7	(i) Rate Quoted ( <u>Rs. per Kg</u> )  (ii) Total amount (for 1250 Kg)	:	(i) Rs.:  (ii) Rs.:
8	Mode of submission of Tender	:	By post / in-person
9	Particulars of Tender Fee (Rs 1,000/-) In the shape of Demand Draft in the name of the Comptroller, CSKHPKV, Palampur 176 062 (HP) payable at SBI branch HPAU (03632), Palampur 176 062 (HP)	:	DD No. & date:  Issuing bank:
10	Particulars of earnest money (EMD) @ 10% of the total quoted cost at 7(ii): DD/FDR/TDR pledged in the name of the Comptroller, CSK HPKV, Palampur 176 062, HP	:	
11	Full Address of the Tenderer (with contact no. & email & GST No.)	:	
12	Signature of Tenderer (with Stamp, if a firm or a company)	:	