

**CSK HIMACHAL PRADESH KRISHVI VISHVAVIDYALAYA  
PALAMPUR-176 062(H.P),INDIA**

**Application Form**

**Instructions**

1. The candidate must be a citizen of India.
2. A separate application form must be submitted for each post/item in the advertisement.
3. Persons in service may submit an advance copy of the application along with the application fee (as applicable) direct to the Registrar, CSKHPKV, PALAMPUR so as to reach on or before the closing date. **The application duly forwarded by the employer must reach the University within 30 days of the closing date, failing which the application would stand automatically rejected without notice.**
4. The candidates should attach self attested testimonial/documents as specified in the application form.
5. With the application, a crossed Demand Draft of application form fee as prescribed by the CSKHPKV or as mentioned in the Advt. (valid for three months, with name and address of the candidate on its back) should be submitted, drawn in favour of the Comptroller, CSKHPKV, Palampur payable at SBI, Himachal Pradesh Agricultural University, Palampur.
6. Candidates must attach self attested copy of relevant Caste certificate (wherever applicable) issued by the competent authority.
7. Incomplete applications and applications not accompanied with the prescribed fee (unless exempted) are liable to be rejected.
8. Candidates applying from outside India should arrange to send International Crossed Demand Draft for US \$ as prescribed by the CSKHPKV or as mentioned in the Advt. drawn on or before the closing date for receipt of applications.
9. Original documents in support of various claims should be produced at the time of interview.
10. No TA/DA will be paid to the candidates.
11. A candidate must be in sound health. He/she must be prepared to undergo such medical examination and satisfy such medical authority as required.
12. CSKHPKV, Palampur is an autonomous organization. The grant of leave, pay, advance, travelling and other allowances, and other service conditions, of officers and establishments in the service of the University/Institution are regulated in accordance with the relevant rules/instructions issued by the University from time to time.
13. The decision of the University (CSKHPKV) with regard to eligibility or otherwise of any candidate based upon evaluation of the application and particulars/records submitted with the application by the candidate shall be final, and the University will not enter into any correspondence in this

regard with the unsuccessful candidates.

14. Convassing in any manner shall lead to disqualification.
15. All claims mentioned in the Application Form should be supported by relevant documents.
16. Certificate for prescribed qualifications must have been obtained from competent authority on or before the last date of submission of application.
17. Separate sheets may be attached wherever necessary.
18. The University reserves the right not to fill up all or any of the post advertised.
19. Selected Candidates will be posted in any constituent Unit of the University across the jurisdiction of University including tribal areas.
20. Conditions for service in the University shall be as prescribed under the Statutes of the University.
21. Any pressure brought on the member of Selection Committee or the members of the Board by a candidate will disqualify the candidate for the post.
22. The application fee is not refundable in any case.
23. Candidates are advised to consult the score card given on the University Website before filling the application form.
24. Candidates must possess the prescribed qualifications/ required experience on the last date of receipt of applications.
25. Number of posts may vary depending upon the need of the University.

### **Instructions for completion of Part-B**

- A. The candidates are advised to carefully go through the details of Score Card for relevant to the post concerned.
- B. Part B of the application form should be filled up carefully as it is considered for evaluation and scoring.
- C. Each parameter mentioned in Part-B carries a certain weightage of marks. The Screening Committee will go through the application for evaluation. Hence, the candidates are instructed to fill them legibly or even type on separate sheets.
- D. Any other information: Include any significant contribution relevant to the post applied for and not covered elsewhere. In case of candidates dealing with work related to coordination/ facilitation, significant contributions can be given here for evaluation against other parameters explained above.
- E. Giving of any false information or claim may render the candidate liable to such action as the University may deem fit and appropriate apart from disqualification of candidature.

**CSK HIMACHAL PRADESH KRISHVI VISHVAVIDYALAYA  
PALAMPUR-176 062(H.P),INDIA**

**Certificate of Verification by the Employer**

1. The entries made in the application of Dr./Sh./Smt./Km. ....  
for the post of .....have been verified and are correct.
2. There is no vigilance/disciplinary case pending against him/her.
3. Details of the Minor/Major penalties imposed during the last ten years, if any.
4. Certified that the work and conduct of Dr./Shri/Smt./Km. .... is above average for the last five years.

The gist of APAR/ACR gradings/ratings for the preceding five years is as follows:-

Year →					
Grading/Rating by Reporting Officer →					
Grading/Rating by Reviewing Officer →					

Office File/Ref No. ....

.....

Signature

Name

Designation with office seal

Office Seal

Date

-----

**CSK HIMACHAL PRADESH KRISHVI VISHVAVIDYALAYA  
PALAMPUR-176 062(H.P),INDIA**

Please affix your latest  
passport size self attested  
photograph

**Application Form**  
**(To be filled in by the candidate)**

Post applied for		
Advertisement No.		
Item No.		
Demand Draft No. & Date of Issue	Name of the Issuing Bank	Amount of fee remitted

(Name & signature of the candidate)

**For Official Use Only**

Date of receipt of the application

Checked by	Dealing Assistant	Section Officer

Remarks, if any

**PART-A**  
**CSK HIMACHAL PRADESH KRISHVI VISHVAVIDYALAYA**  
**PALAMPUR-176 062(H.P),INDIA**

**PART-A ( TO BE FILLED IN DUPLICATE)**

1	Name of the candidate (in Block Letters) Surname-First name-Middle name.									
2	Sex (1 for Male, 2 for Female)									
3	Date of birth (Day-Month-Year)									
4	Age as on closing date for receipt of applications in India (Years/Months/Days)									
5	Father's Name									
6	Designation of the candidate, if employed									
7	Name of the Office/Institution/Organization, if employed.									
8	Actual place of posting									
9(a)	Full postal address for correspondence with pin code									
9(b)	Permanent address									
9(c)	Contact details	<table border="1"> <tr> <td>Mobile No.</td> <td></td> </tr> <tr> <td>Tel. No.</td> <td></td> </tr> <tr> <td>Fax No.</td> <td></td> </tr> <tr> <td>E-mail IDs</td> <td></td> </tr> </table>	Mobile No.		Tel. No.		Fax No.		E-mail IDs	
Mobile No.										
Tel. No.										
Fax No.										
E-mail IDs										
10	Do you belong to Agricultural Research Service (ARS) of ICAR? If so, state the discipline.									
11	Are you a citizen of India by birth/domicile?									
12	Category (SC/ST/OBC/General)									
13	Have you ever been convicted by a court of law for any offence? If so, give details thereof.									
14	Have you ever been punished or debarred from service of Govt. or other organizations/ICAR etc.? If so, details thereof.									
15	Whether any disciplinary case is pending against you? Has any major/minor penalty been imposed on you?									
16	If selected, are you prepared to accept the minimum initial pay offered? If not, state the lowest initial pay that you would accept.									
<b>Signature of the candidate</b>										
<b>Date and Place</b>										

## PART-A

### CSK HIMACHAL PRADESH KRISHVI VISHVAVIDYALAYA PALAMPUR-176 062(H.P),INDIA

#### PART-A ( TO BE FILLED IN DUPLICATE)

1	Name of the candidate (in Block Letters) Surname-First name-Middle name.		
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15	Whether any disciplinary case is pending against you? Has any major/minor penalty been imposed on you?		
16	If selected, are you prepared to accept the minimum initial pay offered? If not, state the lowest initial pay that you would accept.		
<b>Signature of the candidate</b>			
<b>Date and Place</b>			

**PART-B**  
**CSK HIMACHAL PRADESH KRISHVI VISHVAVIDYALAYA**  
**PALAMPUR-176 062(H.P),INDIA**

Please affix your  
latest passport size  
self attested  
photograph

**PART-B**

<b>Name</b>		<b>Date of Birth (Date/Month/Year)</b>				<b>Designation</b>	
<b>Age as on Closing date in India [Year/Month(s)/Day(s)]</b>				<b>Present Pay Scale/Band,</b>			
				<b>Grade</b>	<b>Pay/Research</b>		
				<b>Grade Pay</b>			
				<b>Basic Pay</b>			
<b>Post applied for</b>							
<b>Advt. No.</b>				<b>Item No.</b>			

<b>1. Academic Qualifications</b>							
Level	Degree	Institute/ University	Year	Subject(s) with major field	Fellowship/ Scholar- ship	Class/ ** Divi- sion/ Grade/ Marks	Rank/ Medal/ Award
<b>Graduation</b>							
<b>Masters</b>							
<b>Ph.D*</b>							
<b>Post-Doc</b>							
<b>Others</b>							

<b>Title of Master/Ph.D Thesis :</b>

**Note :** Please enclose self-attested photocopies of (i) Date of Birth Certificate (ii) \*\*B.Sc./B.V.Sc./B.E./B.Tech. degree (iii) M.Sc./M.E./M.Tech./Ph.D degree.

\* Date of completion of Ph.D

\*\* Provide evidence of Class/Division with appropriate conversion formula of the awarding University..



## 2. Employment Record & Experience in Relevant Field

### 2 (i) Employment Record (Starting from the present position)

Designation	Pay Scale/ Pay Band with Grade Pay/Research Grade Pay	Nature of work	Organization	Institution & Place of posting	Period (From-To)	Actual Duration (Years & Months)

### 2 (ii) Trainings attended in the relevant field of specialization

Title	Duration	Institution	Year

### 2 (iii) Experience in Research Management Position (RMP)/Equivalent post in regular capacity, if applicable.

Post held	From	To

**Note :** While filling entries for this attribute, the candidates should give details about the service rendered in a regular capacity only, and not about the service rendered in officiating capacity or in temporary capacity or as In charge.

## 2 (iv) Experience in Relevant Field

Details of 5 most significant contributions (in bullet form) relating to the relevant field of specialization of the post applied for (*Maximum 200 words*).

## 2 (v) Leadership Attributes

(To be filled only by the candidates applying for RMP posts)

Attribute	Details
(a) Major R & D initiatives including those related to WTO/IPR etc.	
(b) Evidence of clear vision, integrity, creativity, fairness and assertiveness in research, extension, management and administration.	
(c) Initiation/implementation and monitoring of Multi-disciplinary and multi-Institute research/network programmes as PI/Co-PI	
(d) Resource fund generated from outside CSKHPKV regular grants/funds.	
(e) Linkages established (National/International)	
(f) Bringing recognition to Institution as well as at personal level, if any.	



## 5. Teaching/Research /Extension/Service Function

Identify one primary and one or two secondary area(s) of work with minimum 25% of time spent and in multiples of 25.

Area of Work	Specify one primary and/or one or two secondary area(s)	% of time (in multiples of 25)
Teaching		
Research		
Extension		
Service Function		

### 5 (i) Teaching

Item	Details	Year (s)	Individual / Collaborative
<b>Courses taught</b> [Minimum 2 Credit (for sole teacher) or 4 credits (for associate teacher)]			
<b>Designing of course curriculum</b>			
<b>Innovation in teaching methods</b>			
<b>M.Sc / Ph.D students guided as Major/Co-guide</b>			

### 5 (ii) Research

**Projects handled (Mention the type of projects such as 'Institutional', 'Inter-Institutional', 'Sponsored', 'Contractual' and 'Consultancy')**

Title of the Project	Whether PI/CO-PI/Associate	Duration	Category	Major Accomplishments

## 5 (iii) Extension

### Technology Application, Demonstration and Adoption

Activities	Duration, methodology and collaboration	Outcome/impact
<p>Technology assessment and refinement on farm trails and frontline demonstrations. Farming System Research and Extension (FSR/E), PRA and yield gap and impact assessment and technology consequence.</p> <p>Innovative extension methodologies, management cases, success stories. Scales, tests and performance indices developed, gender mainstreaming and technology inventory support provided.</p>		

### Extension Approaches for Technology Dissemination

Activities	Details of Programme, beneficiaries and number	Salient Achievement/outcome
<p>Community and Group approach activities undertaken, innovative extension methods and institutional innovations adopted.</p> <p>Implementing e-extension/ICT based extension programmes, web based knowledge portals.</p> <p>Organizing or coordinating interface meetings, farmers meet/fair etc. Production and supply of technology products and TV &amp; Radio talks.</p>		

### Capacity Development and Collaborative Programmes

Activities	Details of Programme/products	Salient Achievements/outcome
<p>Inter institutional collaborative programmes organized/coordinated. Development of training inventories, technology products, methodology etc. Analysis of training needs, performance effectiveness, etc.</p>		
<p>Any other relevant contribution not included above.</p>		



<b>6(ii) Resource Generation</b>			
<b>Item</b>	<b>Title</b>	<b>Year</b>	<b>Amount</b>
(a) Training			
b) Consultancy			
c) Farm Produce			
d) Others			

**7. Summer/Winter School/Refresher Course/Symposia/Conference etc.**

<b>Name of the programme organized</b>	<b>Function(s) performed</b>	<b>Title</b>	<b>Year</b>	<b>Duration</b>	<b>Funding agency</b>

**8. International Recognitions**

<b>Country</b>	<b>Type of Recognition</b>	<b>Year</b>	<b>Duration</b>	<b>Funding agency</b>





<b>Books Edited</b>				
<b>B) Book Chapters/Manuals</b>				
<b>C) Conference Proceeding Papers, Popular Articles, Bulletins, Short Communications</b>				

<b>10. Institution Building</b>		
<b>Item</b>	<b>Detail of Activity</b>	<b>Level of Involvement</b>
<b>a) Infrastructure &amp; Farm Development</b>		
<b>b) Laboratory Development</b>		
<b>c) Structural changes in research and management</b>		
<b>d) Administration and financial reforms</b>		
<b>e) Others</b>		

**11. Any other specific information in support of outstanding contribution if not covered earlier. (Do not attach annexure or supporting documents)**

**12. Any other post(s) applied under this Advertisement, if any**

<b>S. No</b>	<b>Name of the post</b>	<b>Advt. No. /Item No.</b>

**I hereby declare that the statements made in the application (Part-A & Part-B) are true**

**Date and Place**

**Candidate's Signature**