



CSK Himachal Pradesh Krishi Vishwavidyalaya  
**Palampur – 176062 (HP), India**

**Application Form for Direct Selection**

**To be filled in by the candidate**

Post Applied for		
Advertisement No.		
Item No.		
Demand Draft No. & Date of issue	Name of Issuing Bank	Amount of Fee Remitted

**(Name & Signature of the Candidate)**

**For Official Use Only**

Date of receipt of application:

Checked by	Section Officer	Assistant/Deputy Registrar

Scrutinized by:-	Eligible	In-eligible
1. Name with Designation: _____		
2. Name with Designation: _____		
3. Name with Designation: _____		
4. Name with Designation: _____		

Remarks, if in-eligible:

1.....

2.....

3.....

4.....

(Signature of the Screening Committee)



**CSK Himachal Pradesh Krishi Vishvavidyalaya  
Palampur – 176062 (HP), India**

**PART-A**

Please affix your  
latest passport  
size self-attested  
photograph

**PART-A OF APPLICATION FORM  
(To be filled in by the applicant)**

1. Name in full (in capital letters) First name- Middle name-Surname						
2. Sex (Male/Female)						
3. Date of Birth (DD, MM, YY),	Year		Month		Day	
4. Age as on ....	Year		Month		Day	
5. Father's Name						
6. Mother's name						
7. Full Postal Address for Correspondence with pin code						
8. Contact details: Mobile; Telephone & Fax No. with area code; and e-mail ID	Mobile					
	Tel.					
	Fax					
	e-mail					
9. Permanent Address						
10. (a) Are you a citizen of India?  (b) If yes, by birth/domicile?	(a)  (b)					
11. Community (SC/ST/OBC/General)						
12. (a) Have you ever been convicted by a court of law for any offence? (Yes/No) (b) If yes, details thereof?	(a)  (b)					

<p>13. (a) Whether any disciplinary case is pending against you? Details thereof.</p> <p>(b) Has any minor/major penalty been imposed on you during the last ten years?</p>	<p>(a)</p> <p>(b)</p>
<p>14. Indicate, if you possess (Yes/No)</p> <p>(a) essential qualifications</p> <p>(b) desirable qualifications</p>	<p>(a)</p> <p>(b)</p>
<p>15. If employed, name of the Institution/ Organization where employed</p>	

Signature of Applicant (with name and date)



**CSK Himachal Pradesh Krishi Vishwavidyalaya  
Palampur – 176062 (HP), India**

**PART-B**

Please affix your  
latest passport  
size self-attested  
photograph

**PART-B OF APPLICATION FORM**

Name		Date of Birth				Designation	
Age as on closing date in India [Year/month/day]				Present pay scale/ band/Gross salary			
Post applied for							
Advt. No.							

<b>A. Academic Qualifications</b>							
Level	Degree	Institute/ University	Year	Subject(s) with major field	Fellowship/ Scholarship	Class/Divisio/ Grade/marks	Rank/ Medal/ Award
Graduation							
Masters							
Ph.D.							
NET							
Other							

*Note: Please enclose self-attested photocopies of 1. Date of Birth proof; 2. B.Sc. 3. M.Sc./M.V.Sc. degree; 4.Ph.D. Degree; 5. NET certificate.*

<b>B. Employment Record</b>						
Designation	Pay Scale/ Pay band	Nature of work	Organization	Institution & Place of posting	Period (From-to)	*Duration (years, months)

*Note: Post-Doctoral work experience may also be included.*

<b>Consolidated experience of service in different cadres</b>				
Cadre	From	To	Experience	
			Year	Month
Experience below Assistant Professor/ equivalent but not below the rank of SRF/JRF/RA				
Experience in the cadre of Assistant Professor/ equivalent				
Experience in the cadre of Associate Professor/ equivalent				
Experience in the cadre of Professor/equivalent				
Total				

<b>C. Experience in relevant field</b>		
<i>Column below to be filled only for the post of Assistant Professor/equivalent</i>		
<b>Experience as JRF/SRF/RA/PDF</b>		
Position	Details	Period
<i>Column below to be filled for the post of Associate Professor/equivalent and above</i>		
<b>Significant Contributions related to the relevant field of specialization of the post advertised</b> (Patents, technologies, varieties)		
Title	Details	Year

<b>Research papers in the relevant field of specialization</b>			
Total No. (attach list of research publications) :			
Sr. Nos. (as mentioned in publication list) :			
<b>Documents published in the relevant field of specialization</b> (Thesis including those of students guided as Major Guide, Books, Reports, Compendium, Monograph, Project Reports etc.)			
Title	Pages	Publisher	Year


**Trainings (minimum duration of 21 days) attended in the relevant field of specialization**

Title	Institution	Duration		
		From	To	Duration (days)

**D. Service in Remote Areas**

Designation	Name & Location	Period		Duration (years, months)
	Remote Area	From	To	

**E. Awards/Recognition**

Name of the Awards/Recognitions	Awarding Organization (Place/Country)	Year	National/International, Institutional/Professional Society	Individual/ Collaborative

**F. Teaching/Research/Extension/Administration** (to be filled for the post of Associate Professor/ equivalent and above)

Area of Work	Specify (any three) primary, secondary and tertiary area of work	% of time
Teaching		
Research		
Extension		
Administration		

<b>Teaching</b>			
Item	Details	Year(s)	Individual/Collaborative & No. of Collaborators
Courses taught			
Innovation in teaching methods			
Major Guide for Students at Master/Doctoral level			
Success as Students' Research Advisor			

<b>Research</b>			
<b>Projects handled</b>			
Type of project	Details (Title, PI/Co-PI, Duration, Project Cost)	Objectives	Accomplishments (Objective-wise)
Externally funded ad-hoc projects			
Institutional projects			
Consultancy			

<b>Involvement in Participatory Technology Development</b>				
At	Details of technology packages	Year(s)	Level of participation (PI/Co-PI)	Accomplishments
Institutional level				
National level				
International level				

<b>Extension</b>			
<b>Popularization of new technologies</b>			
Technology popularized	Methods adopted	Impact assessment	Individual/Collaborative
Innovation of new extension technologies			

<b>Collaborative extension programmes</b>					
Trainings conducted (Title)	Date (d-m-y)	Duration	Number of beneficiaries	Co-ordinator/ associated	
Organization of Kisan Melas, exhibitions (Title and location)					
Participation in Kisan Melas, exhibitions (Title and location)	Date	Duration	Number of beneficiaries	Level of participation	
Lectures delivered, Radio/TV talks delivered	Date	Title of the training programme	Title of the talk	Organizer	Number of trainees
Front-line demonstrations/ Adaptive trials conducted					
Initiation of new collaborative extension programmes					



<b>Administration</b>		
Position held	Location	Duration (year/months)
Additional administrative responsibility, if any		

**G. Summer School/ Winter School/Refresher Course/ Seminar/ Symposium etc. Organized/Attended** (to be filled for the post of Associate Professor/equivalent and above)

Name of the programme	Level of participation	Title	Year	Duration	Funding agency
<b>Organized</b>					
<b>Attended</b>					

**H. International Exposure** (other than the period spent for Master/Doctoral degree)

Country	Purpose/Subject Title	Year	Duration	Sponsor

**I. Research Publications-** research papers published in refereed journals (indicate only 5 best papers for Assistant Professor/equivalent; 10 best for Associate Professor/ equivalent; 20 best for Professor/ equivalent; and 25 best for Dean/Director positions)

Authors	Year	Title	Journal	NAAS Journal ID

<b>J. Other Publications</b>				
Item	Year	Details	Publisher	Page No.
Books Published ( <i>other than those mentioned in para C</i> )				
Authored				
Edited				
Book Chapters/Manuals				
Conference proceeding papers, Popular articles, Bulletins, Short communications				

<b>K. Institution Building Activities</b>		
Creation of new lab, field facility, addition of new equipment etc. that has bearing on research/ extension/ income generation etc. may be given <i>(to be filled for the post of Professor/equivalent and above)</i>		
Sr. No.	Activity	Level of Involvement

<b>L. Inter-Institutional Projects</b> <i>(to be filled for the post of Professor/equivalent and above)</i>						
PI/Co-PI	Title	Institutions	Year	Duration	Amount	Funding Agency

<b>M. Any other Information in support of outstanding contribution</b> <i>(Do not attach annexure or supporting documents)</i>		
1.		
2.		
3.		
4.		

<b>Any other posts applied in this Advertisement, if any.</b> <i>(Do not attach annexure or supporting documents)</i>		
1.		
2.		

**DECLARATION**

I, hereby declare that the information furnished above is true and correct to the best of my knowledge and belief and also that I have not concealed any fact or with held any information regarding my past service and record. If any information is found to be false or incorrect or anything is found to have been concealed, I will be disqualified for selection or if appointed, will be liable to termination without any notice or compensation.

Place: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

(Signature of Applicant)

.....

**FOR USE OF APPLICANTS IN EMPLOYMENT**  
(Certificate to be given by the Employer)

Certified that Dr./Shri/Smt./Kum .....  
is working as ..... in this  
Department/Office/Institute/Organization. I have no object to his/her application being considered  
for this post. He / She will be relieved as per rules, if he / she is selected for the said post.

No.

Signature.....

Date:    /    /

Designation.....

Office Stamp.....

**GENERAL INFORMATION AND INSTRUCTIONS TO CANDIDATE  
(TO BE RETAINED BY THE CANDIDATE)**

1. Separate application should be submitted for different posts.
2. Please answer each question clearly and completely.
3. The eligibility and suitability of a candidate shall be considered based on the information provided in the application.
4. All claims mentioned in the application should be supported by relevant and authorized documents.
5. Certificates for prescribed qualifications must have been obtained from Competent Authority on or before the last date of submission of application.
6. Applications should be complete in all respects as on last date of submission. Any additional documents/certificates/records provided after the last date for submission of filled in application will not be considered for award of marks. Application received after the last date shall stand rejected automatically.
7. Separate sheets may be attached wherever necessary.
8. Incomplete applications shall be rejected.
9. The In-service /Outside employee candidates should submit their applications through their Controlling Officer/Employer. They should also ensure that the applications should reach the University on or before the last date prescribed. If any delay in sending the application through proper channel is anticipated, an advance copy of the application should be sent within the last date prescribed.
10. The University reserves the right not to fill up all or any of the posts advertised.
11. Selected candidates will be posted in any constituent unit of the University.
12. Applicants are required to submit the attested copies of the marks cards of different examinations and copies of the certificates furnishing the service particulars along with the application.
13. Applicants called for interview are required to appear before the Selection Committee at their own cost with all original certificates/documents.
14. The allowances for the officer posts shall be as per the University rules and as amended from time to time.
15. Conditions for service in the University shall be as prescribed under the statutes of the University.
16. Any pressure brought on the Members of Selection Committee or the Members of the Board by a candidate will disqualify the candidate for the post.
17. A crossed Demand Draft covering the amount of application fee as mentioned in the Advertisement Notice should be drawn in favour of Comptroller, CSKHPKV, Palampur payable at Palampur.
18. The application fee is not refundable in any case.
19. Candidates are advised to consult the score cards given on the University Website before filling the application forms.
20. The applicant must be a citizen of the India.
21. The candidates must fulfill the prescribed qualifications/required experience on the last date of receipt of applications.
22. Number of posts may vary depending upon the need of the University.

**Score Card Guidelines for Assistant Scientist/Equivalent**

<b>Sr No.</b>	<b>Details</b>	<b>Score</b>
<b>A</b>	<p><b>Academic Qualifications</b></p> <p>Per cent Marks obtained to be factored as</p> <p>Bachelor degree = 15 Master degree = 25 Doctoral degree =10</p> <p><i>Note: Master's degree without thesis/Doctoral degree with thesis only (without course work) will get 80% weightage; M. Phil. With thesis will be treated at par with Master's degree with thesis.</i></p>	<b>50</b>
<b>B.</b>	<p><b>Employment Record</b> (on equivalent position)</p> <ul style="list-style-type: none"> <li>• Half mark for every six months experience in relevant field</li> </ul>	<b>05</b>
<b>C.</b>	<p><b>Experience in relevant field</b></p> <ul style="list-style-type: none"> <li>• JRF/SRF/RA/PDF (half mark for every six-months experience)</li> </ul> <p><i>Note: JRF/SRF for purpose of earning Master/Doctoral degree shall not be counted towards service experience</i></p>	<b>05</b>
<b>D.</b>	<p><b>Service in remote areas</b> (on equivalent position)</p> <p>Marks are assigned for service rendered in the following remote areas namely, the Andaman, Nicobar, Lakshdweep, Minicoy and Amindivi islands; States/Union territories in the North-eastern region, Ladakh Division of J&amp;K State, Sikkim, Pangi Sub-Division of Chamba, Lahaul &amp; Spiti and Kinnaur districts of Himachal Pradesh and others defined by HP Government.</p> <ul style="list-style-type: none"> <li>• Half mark for each completed year of service in a remote area</li> </ul>	<b>02</b>
<b>E.</b>	<p><b>Awards/Recognitions</b></p> <ul style="list-style-type: none"> <li>• Gold Medal: One mark for each gold medal</li> <li>• Other awards: One mark for each award (recognized by ICAR/UGC/CSIR/Professional Societies/Academies)</li> </ul>	<b>04</b>
<b>F.</b>	<p><b>Teaching/Research/Extension/Administration</b></p> <p><b>Externally funded Projects</b> Only those projects supported from external sources on the basis of applicant's competence should be mentioned, such as Competitive Grant Projects (CGP) funded by World Bank, DST, DBT and state/national/international organizations/ agencies; projects with more than Rs. 2.0 lakhs support will be considered.</p> <ul style="list-style-type: none"> <li>• Two marks for Principal Investigator (PI) and one mark for Co-PI/associated scientist.</li> </ul>	<b>02</b>

**CSK H.P. Krishi Vishvavidyalaya, Palampur, H.P. (INDIA)**

<b>G.</b>	<b>Summer School / Winter School / Refresher Course / Seminar/ Symposium etc. Organized/Attended</b>	<b>0</b>
<b>H.</b>	<b>International Exposure</b> <ul style="list-style-type: none"> <li>• _____mark for each visit for a minimum of one month experience of working in internationally important organization/laboratory. Period spent abroad towards Masters/Ph.D/Post-doctoral experience will not be considered.</li> <li>• _____mark for paper/poster presentation in international event-seminar/symposium/conference/workshop/exposure visit.</li> </ul>	<b>03</b>
<b>I.</b>	<b>Research Publications in Refereed Journals</b> <ul style="list-style-type: none"> <li>• Identify five best research papers published in refereed journals for allocation of score according to NAAS Journal ID on a scale of 1 to 10. The total score obtained will be multiplied by 1/5 to obtain the actual marks.</li> <li>• For each research publication where NAAS Journal ID is not available, 0.5 score shall be awarded.</li> </ul>	<b>06</b>
<b>J.</b>	<b>Other Publications</b> <ul style="list-style-type: none"> <li>• Authored/edited book: one mark to first author and half mark to co-authors for each book published with ISBN Number.</li> <li>• Book chapter/training manual: half mark to first author and 0.25 mark for co-authors for each book chapter and training manual.</li> <li>• A half mark for each conference proceeding paper/popular article/bulletin/short communication.</li> </ul>	<b>03</b>
<b>K.</b>	<b>Institution Building Activities</b>	<b>0</b>
<b>L.</b>	<b>Inter-Institutional Projects</b>	<b>0</b>
<b>M.</b>	<b>Any other information in support of outstanding contribution</b>	<b>0</b>

**Total=80**

**Interview=20**

**Grand Total=100**

**Score Card Guidelines for Associate professor/Equivalent**

<b>Sr No.</b>	<b>Details</b>	<b>Score</b>
<b>A</b>	<p><b>Academic Qualifications</b></p> <p>Per cent Marks obtained to be factored as</p> <p>Bachelor degree = 5 Master degree = 10 Doctoral degree =10</p> <p><i>Note: Master's degree without thesis/Doctoral degree with thesis only (without course work) will get 80% weightage; M. Phil. With thesis will be treated at par with Master's degree with thesis.</i></p>	<b>25</b>
<b>B.</b>	<p><b>Employment Record in relevant field</b></p> <ul style="list-style-type: none"> <li>• One mark for each year of service over and above the prescribed for the post</li> </ul>	<b>03</b>
<b>C.</b>	<p><b>Experience in relevant field</b></p> <ul style="list-style-type: none"> <li>• Specify significant contribution in the field of specialization as indicated under desirable qualifications supported by appropriate documents/publications: half mark for each patent; 0.25 mark for each other contribution (technology, variety development etc.) (maximum of 1 mark)</li> <li>• Total number of research publications in the relevant field with NAAS rating 3 and above: half mark for each paper (maximum 3 marks)</li> <li>• Other documents published in the relevant field of specialization (Thesis including those of students guided as Major Guide, Books, Reports, Compendium, Monograph, Project Reports etc.) : 0.25 mark for each publication (maximum 3 marks)</li> <li>• Specify trainings (minimum duration of 21 days each) undertaken in the field of specialization: 0.5 mark for each training (maximum of 1 mark)</li> </ul>	<b>08</b>
<b>D.</b>	<p><b>Service rendered in remote areas</b></p> <p>Marks are assigned for service rendered in the following remote areas namely, the Andaman, Nicobar, Lakshdweep, Minicoy and Amindivi islands; States/Union territories in the North-eastern region, Ladakh Division of J&amp;K State, Sikkim, Pangi Sub-Division of Chamba, Lahaul &amp; Spiti and Kinnaur districts of Himachal Pradesh and others defined by HP Government</p> <ul style="list-style-type: none"> <li>• One mark for each completed year of service in a remote area.</li> </ul>	<b>03</b>
<b>E.</b>	<p><b>Awards/Recognitions</b></p> <ul style="list-style-type: none"> <li>• One mark each for national/international award (recognized by ICAR, CSIR, DBT/ National Institutes, Ministries of State or Central Government, FAO of the UN etc.)</li> <li>• A half mark each for Institutional or recognized professional societies fellow/Awards/Recognitions; Conference prize/medal such as best paper or best poster; Referee/Reviewer for peer-reviewed NAAS listed journals</li> </ul>	<b>02</b>



<b>F.</b>	<p><b>Teaching/Research/Extension/Administration</b> Identify (any three) primary (8 marks), secondary (5 marks) and tertiary (3 marks) areas of work from among the four listed below:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Area of work</th> <th style="width: 50%;">Primary, secondary and tertiary areas of work</th> <th style="width: 25%;">% time</th> </tr> </thead> <tbody> <tr> <td>Teaching</td> <td></td> <td></td> </tr> <tr> <td>Research</td> <td></td> <td></td> </tr> <tr> <td>Extension</td> <td></td> <td></td> </tr> <tr> <td>Administration</td> <td></td> <td></td> </tr> </tbody> </table> <p>Primary, secondary and tertiary areas of work will proportionally get weightage in the marking ratio of 8:5:3 by multiplying total score in each category by 8/8, 5/8 and 3/8, respectively.</p> <p><b>Teaching</b></p> <ul style="list-style-type: none"> <li>• Total credit hours taught (maximum 4 marks): marks shall be calculated by giving weightage of 1 mark for each 10 credits taught; in case of shared courses the marks shall be pro-rated by dividing marks by the number of co-teachers sharing the course</li> <li>• Innovation in teaching methods and development of teaching aids (maximum 1 mark): Teaching/Practical manual, e-course etc.</li> <li>• Guidance of students at Master and Doctoral level as Major Guide (maximum 2 marks): one mark for each student guided at Master's level and 2 marks at Doctoral level</li> <li>• Success of students (guided as a Major Guide) in terms of recognition for awards and/or qualifying ARS/SRF/NET etc. (maximum 1 mark)</li> </ul> <p><b>Research</b></p> <ul style="list-style-type: none"> <li>• Externally funded projects such as Competitive Grant Projects (CGP) under World Bank, projects funded from DST, DBT and state /national/ international organizations/ agencies; projects worth Rs. 2.0 lakhs and more shall be considered: one mark for Principal Investigator (PI) and half mark for Co-PI/associated scientist (maximum 3 marks)</li> <li>• Institutional projects handled as PI (half mark each)/ Co-PI (0.5 mark each) (maximum of 2 marks)</li> <li>• Consultancy: half mark for each consultancy (maximum 1 mark)</li> <li>• Salient objective-wise research accomplishments in different research projects handled (maximum 1 mark)</li> <li>• Involvement in participatory technology development at institutional/national/international level: half mark for each achievement (maximum 1 mark)</li> </ul> <p><b>Extension</b></p> <ul style="list-style-type: none"> <li>• Technology popularized: half mark for each technology (maximum 1 mark)</li> <li>• Innovation in extension technology/methodology (maximum 1 mark)</li> <li>• Trainings/kisan Melas Exhibitions conducted/organized: 0.5 mark for each event (maximum 1 mark)</li> <li>• Participation in training camps/Kisan melas/Radio &amp; TV programmes etc.:0.25 mark for each event lecture/talk delivered (maximum 3 marks)</li> </ul>	Area of work	Primary, secondary and tertiary areas of work	% time	Teaching			Research			Extension			Administration			<b>16</b>
Area of work	Primary, secondary and tertiary areas of work	% time															
Teaching																	
Research																	
Extension																	
Administration																	

	<ul style="list-style-type: none"> <li>• Front-line demonstrations/Adaptive trials conducted: 0.25 mark for each event (maximum 1 mark)</li> <li>• Initiation of collaborative extension programme:0.5 mark for each event (maximum 1 mark)</li> </ul> <p><b>Administration</b></p> <ul style="list-style-type: none"> <li>• As controlling officer of a station: half mark for each year experience (maximum 2.5 marks)</li> <li>• As a farm incharge : half mark for each year experience (maximum 2.5 marks)</li> <li>• Additional responsibility assigned by the controlling officer : half mark for each event (maximum 3 marks)</li> </ul>	
<b>G.</b>	<p><b>Summer School/Winter School/Refresher Course/ Seminar / Symposia etc.</b></p> <ul style="list-style-type: none"> <li>• Summer/Winter School/Refresher course organized: 1mark for organized, half mark for co-organized</li> <li>• Lectures delivered in summer/winter school/refresher course:0.5 mark for each lecture</li> </ul>	<b>02</b>
<b>H.</b>	<p><b>International Exposure</b></p> <ul style="list-style-type: none"> <li>• _____mark for each visit for a minimum of one month experience of working in internationally important organization/laboratory. Period spent abroad towards Masters/Ph.D/Post-doctoral experience will not be considered.</li> <li>• _____mark for paper/poster presentation in international event-seminar/symposium/conference/workshop/exposure visit.</li> </ul>	<b>01</b>
<b>I.</b>	<p><b>Publications in refereed Journals</b></p> <ul style="list-style-type: none"> <li>• Identify ten best research papers published in refereed journals for allocation of score according to NAAS Journal ID on a scale of 1 to 10. The total score obtained will be multiplied by ¼ to obtain the actual marks.</li> <li>• For each research publication where NAAS Journal ID is not available, 0.5 mark shall be awarded</li> </ul>	<b>15</b>
<b>J.</b>	<p><b>Other Publications</b></p> <ul style="list-style-type: none"> <li>• Books published with ISBN Number - authored (1 mark each to first author and 0.75 mark each to co-authors)</li> <li>• Books published - edited (0.75 mark each to first author and 0.5 mark each to co-authors)</li> <li>• Book chapter and training manual (0.5 mark each to first author and 0.25 mark each to co-authors)</li> <li>• Paper published in conference proceedings/popular article/bulletin/short communication (0.5 mark each)</li> </ul>	<b>05</b>

**Total= 80**

**Interview = 20**

**Grand Total = 100**

**Score Card Guidelines for Professor/Equivalent**

<b>Sr No.</b>	<b>Details</b>	<b>Score</b>
<b>A</b>	<p><b>Academic Qualifications</b></p> <p>Per cent Marks obtained to be factored as</p> <p>Bachelor degree = 5 Master degree = 5 Doctoral degree = 5</p> <p><i>Note: Master's degree without thesis/Doctoral degree with thesis only (without course work) will get 80% weightage; M. Phil. With thesis will be treated at par with Master's degree with thesis.</i></p>	<b>15</b>
<b>B.</b>	<p><b>Employment Record in relevant field</b></p> <ul style="list-style-type: none"> <li>One mark for each year of service over and above the prescribed for the post</li> </ul>	<b>03</b>
<b>C.</b>	<p><b>Experience in relevant field</b></p> <ul style="list-style-type: none"> <li>Specify significant contribution in the field of specialization as indicated under desirable qualifications supported by appropriate documents/publications: half mark for each patent; 0.25 mark for each other contribution (technology, variety development etc.) (maximum 1 mark)</li> <li>Total number of research publications in the relevant field with NAAS rating 3 and above: 0.25 mark for each paper (maximum 2 marks)</li> <li>Other documents published in the relevant field of specialization (Thesis including those of students guided as Major Guide, Books, Reports, Compendium, Monograph, Project Reports etc.) : 0.25 mark for each publication (maximum 2 marks)</li> <li>Specify trainings (minimum duration of 21 days each) undertaken in the field of specialization: 0.5 mark for each training (maximum 1 mark)</li> </ul>	<b>06</b>
<b>D.</b>	<p><b>Service in remote areas</b></p> <p>Marks are assigned for service rendered in the following remote areas namely, the Andaman, Nicobar, Lakshdweep, Minicoy and Amindivi islands; States/Union territories in the North-eastern region, Ladakh Division of J&amp;K State, Sikkim, Pangi Sub-Division of Chamba, Lahaul &amp; Spiti and Kinnaur districts of Himachal Pradesh and others defined by HP Government</p> <ul style="list-style-type: none"> <li>One mark for each year of completed service in a remote area.</li> </ul>	<b>03</b>
<b>E.</b>	<p><b>Awards/Recognitions</b></p> <ul style="list-style-type: none"> <li>One mark each for national/international award (recognized by ICAR, CSIR, DBT/ National Institutes, Ministries of State or Central Government, FAO etc.)</li> <li>A half mark each for Institutional or recognized professional societies fellow/Awards/Recognitions; Conference prize/medal such as best paper or best poster; Reviewer for peer-reviewed NAAS listed journals</li> </ul>	<b>04</b>

<b>F.</b>	<p><b>Teaching/Research/Extension/Administration</b> Identify (any three) primary (8 marks), secondary (5 marks) and tertiary (3 marks) areas of work:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Area of work</th> <th style="width: 50%;">Primary, secondary and tertiary areas of work</th> <th style="width: 25%;">% time</th> </tr> </thead> <tbody> <tr> <td>Teaching</td> <td></td> <td></td> </tr> <tr> <td>Research</td> <td></td> <td></td> </tr> <tr> <td>Extension</td> <td></td> <td></td> </tr> <tr> <td>Administration</td> <td></td> <td></td> </tr> </tbody> </table> <p>Primary, secondary and tertiary areas of work will proportionally get weightage in the marking ratio of 8:5:3 by multiplying total score in each category by 8/8, 5/8 and 3/8, respectively.</p> <p><b>Teaching</b></p> <ul style="list-style-type: none"> <li>• Total credit hours taught: marks shall be calculated by giving weightage of 1 mark for each 10 credits taught; in case of shared courses the marks shall be pro-rated by dividing marks by the number of co-teachers sharing the course (maximum 4 marks)</li> <li>• Innovation in teaching methods and development of teaching aids (Teaching/Practical manual, e-course etc.): 0.25 mark each (maximum 1 mark)</li> <li>• Guidance of students at Master and Doctoral level as Major Guide: one mark for each student guided at Master’s level and 2 marks at Doctoral level (maximum 2 marks)</li> <li>• Success of students (guided as a Major Guide) in terms of recognition for awards and/or qualifying ARS/SRF/NET etc. : 0.5 marks per student (maximum 1 mark)</li> </ul> <p><b>Research</b></p> <ul style="list-style-type: none"> <li>• Externally funded projects such as Competitive Grant Projects (CGP) under World Bank, projects funded from DST, DBT and state/national/ international organizations/ agencies; projects worth Rs. 2.0 lakhs and more shall be considered: one mark for Principal Investigator (PI) and half mark for Co-PI/associated scientist (maximum 3 marks)</li> <li>• Institutional projects handled as PI (half mark each)/ Co-PI (0.5 mark each) (maximum of 2 marks)</li> <li>• Consultancy: half mark for each consultancy (maximum 1 mark)</li> <li>• Salient objective-wise research accomplishments in different research projects handled (maximum 1 mark)</li> <li>• Involvement in participatory technology development at institutional/national/international level: half mark for each achievement (maximum 1 mark)</li> </ul> <p><b>Extension</b></p> <ul style="list-style-type: none"> <li>• Technology popularized: half mark for each technology (maximum 1 mark)</li> <li>• Innovation in extension technology/methodology (maximum 1 mark)</li> <li>• Trainings/kisan Melas Exhibitions conducted/organized: 0.5 mark for each event (maximum 1 mark)</li> <li>• Participation in training camps/Kisan melas/Radio &amp; TV</li> </ul>	Area of work	Primary, secondary and tertiary areas of work	% time	Teaching			Research			Extension			Administration			<b>16</b>
Area of work	Primary, secondary and tertiary areas of work	% time															
Teaching																	
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	<p>programmes etc.:0.25 mark for each event lecture/talk delivered (maximum 3 marks)</p> <ul style="list-style-type: none"> <li>• Front-line demonstrations/Adaptive trials conducted: 0.25 mark for each event (maximum 1 mark)</li> <li>• Initiation of collaborative extension programme:0.5 mark for each event (maximum 1 mark)</li> </ul> <p><b>Administration</b></p> <ul style="list-style-type: none"> <li>• As controlling officer of a station: half mark for each year experience (maximum 2.5 marks)</li> <li>• As a farm incharge : half mark for each year experience (maximum 2.5 marks)</li> <li>• Additional responsibility assigned by the controlling officer : half mark for each event (maximum 3 marks)</li> </ul>	
<b>G.</b>	<p><b>Summer School/Winter School/Refresher Course/ Seminar / Symposia etc.</b></p> <ul style="list-style-type: none"> <li>• Summer/Winter School/Refresher course organized: (1 mark each) 1 mark for organized, half mark for co-organized</li> <li>• Lectures delivered in summer/winter school/refresher course: (0.5 mark each)</li> </ul>	<b>03</b>
<b>H.</b>	<p><b>International Exposure</b></p> <ul style="list-style-type: none"> <li>• _____mark for each visit for a minimum of one month experience of working in internationally important organization/laboratory. Period spent abroad towards Masters/Ph.D/Post-doctoral experience will not be considered.</li> <li>• _____mark for paper/poster presentation in international event-seminar/symposium/conference/workshop/exposure visit.</li> </ul>	<b>03</b>
<b>I.</b>	<p><b>Publications in refereed Journals</b></p> <ul style="list-style-type: none"> <li>• Identify twenty best research papers published in refereed journals for allocation of score according to NAAS Journal ID on a scale of 1 to 10. The total score obtained will be multiplied by 1/6 to obtain the actual marks.</li> <li>• For each research publication where NAAS Journal ID is not available, 0.5 mark shall be awarded</li> </ul>	<b>20</b>
<b>J.</b>	<p><b>Other Publications</b></p> <ul style="list-style-type: none"> <li>• Books published with ISBN number - authored (1 mark each to first author and 0.75 mark each to co-authors)</li> <li>• Books published - edited (0.75 mark each to first author and 0.5 mark each to co-authors)</li> <li>• Book chapter and training manual (0.5 mark each to first author and 0.25 mark each to co-authors)</li> <li>• Paper published in conference proceedings/popular article/bulletin/short communication (0.5 mark each)</li> </ul>	<b>05</b>

**CSK H.P. Krishi Vishvavidyalaya, Palampur, H.P. (INDIA)**

<b>K.</b>	<b>Institution building</b> <ul style="list-style-type: none"><li>• Creation of a new laboratory, field facility etc., that has bearing on improved standards or resource generation or research/extension activity; addition of new equipments with a mention as to how many other scientists are benefited by such addition (0.5 mark each)</li></ul>	<b>01</b>
<b>L.</b>	<b>Inter-institutional Projects</b> <ul style="list-style-type: none"><li>• Mention only those projects, which are running at more than one institution and the candidate is associated in project planning, review and progress of the work of all the centers in different institutions as Principal Investigator or Coordinator. Projects with more than Rs. 10.00 lakhs support will be considered (0.5 mark each)</li></ul>	<b>01</b>

**Total= 80**

**Interview = 20**

**Grand Total = 100**

**Score Card Guidelines for Heads of the Departments/Associate Directors/Joint Directors**

<b>Sr No.</b>	<b>Details</b>	<b>Score</b>
<b>A</b>	<p><b>Academic Qualifications</b></p> <p>Per cent Marks obtained to be factored as                      Bachelor degree = 5                      Master degree = 5                      Doctoral degree = 5</p> <p><i>Note: Master's degree without thesis/Doctoral degree with thesis only (without course work) will get 80% weightage; M. Phil. With thesis will be treated at par with Master's degree with thesis.</i></p>	<b>15</b>
<b>B.</b>	<p><b>Employment Record in relevant field</b></p> <ul style="list-style-type: none"> <li>• One mark for each year of service over and above the prescribed for the post</li> </ul>	<b>04</b>
<b>C.</b>	<p><b>Experience in relevant field</b></p> <ul style="list-style-type: none"> <li>• Specify significant contribution in the field of specialization as indicated under desirable qualifications supported by appropriate documents/publications: half mark for each patent; 0.25 mark for each other contribution (technology, variety developed etc.) (maximum 1 mark)</li> <li>• Total number of research publications in the relevant field with NAAS rating 3 and above: 0.25 mark for each paper (maximum 2 marks)</li> <li>• Other documents published in the relevant field of specialization (Thesis including those of students guided as Major Guide, Books, Reports, Compendium, Monograph, Project Reports etc.) : 0.25 mark for each publication (maximum 2 marks)</li> </ul>	<b>05</b>
<b>D.</b>	<p><b>Service in remote areas</b></p> <p>Marks are assigned for service rendered in the following remote areas namely, the Andaman, Nicobar, Lakshdweep, Minicoy and Amindivi islands; States/Union territories in the North-eastern region, Ladakh Division of J&amp;K State, Sikkim, Pangi Sub-Division of Chamba, Lahaul &amp; Spiti and Kinnaur districts of Himachal Pradesh and others defined by HP Government</p> <ul style="list-style-type: none"> <li>• One mark for each year of completed service in a remote area.</li> </ul>	<b>02</b>
<b>E.</b>	<p><b>Awards/Recognitions</b></p> <ul style="list-style-type: none"> <li>• One mark each for national/international award (recognized by ICAR, CSIR, DBT/National Institutes, Ministries of State or Central Government, FAO of the UN etc.)</li> <li>• A half mark each for Institutional or recognized professional societies fellow/Awards/Recognitions; Conference prize/medal such as best paper or best poster; Referee/Reviewer for peer-reviewed NAAS listed journals</li> </ul>	<b>05</b>

<b>F.</b>	<p><b>Teaching/Research/Extension/Administration</b></p> <p>Identify (any three) primary (7 marks), secondary (5 marks) and tertiary (3 marks) areas of work:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Area of work</th> <th style="width: 50%;">Primary, secondary and tertiary areas of work</th> <th style="width: 25%;">% time</th> </tr> </thead> <tbody> <tr> <td>Teaching</td> <td></td> <td></td> </tr> <tr> <td>Research</td> <td></td> <td></td> </tr> <tr> <td>Extension</td> <td></td> <td></td> </tr> <tr> <td>Administration</td> <td></td> <td></td> </tr> </tbody> </table> <p>Primary, secondary and tertiary areas of work will proportionally get weightage in the marking ratio of 7:5:3 by multiplying total score in each category by 7/7, 5/7 and 3/7, respectively.</p> <p><b>Teaching</b></p> <ul style="list-style-type: none"> <li>• Total credit hours taught: marks shall be calculated by giving weightage of 1 mark for each 10 credits taught; in case of shared courses the marks shall be pro-rated by dividing marks by the number of co-teachers sharing the course (maximum 3 marks)</li> <li>• Innovation in teaching methods and development of teaching aids (Teaching/Practical manual, e-course etc.): 0.25 mark each (maximum 1 mark)</li> <li>• Guidance of students at Master and Doctoral level as Major Guide: 0.5 mark for each student guided at Master’s level and 1.0 marks at Doctoral level (maximum 2 marks)</li> <li>• Success of students (guided as a Major Guide) in terms of recognition for awards and/or qualifying ARS/SRF/NET etc. : 0.5 marks per student (maximum 1 mark)</li> </ul> <p><b>Research</b></p> <ul style="list-style-type: none"> <li>• Externally funded projects such as Competitive Grant Projects (CGP) under World Bank, projects funded from DST, DBT and state/national/ international organizations/ agencies; projects worth Rs. 2.0 lakhs and more shall be considered: one mark for Principal Investigator (PI) and half mark for Co-PI/associated scientist (maximum 3 marks)</li> <li>• Institutional projects handled as PI (half mark each)/ Co-PI (0.25 mark each) (maximum of 1 mark)</li> <li>• Consultancy: half mark for each consultancy (maximum 1 mark)</li> <li>• Salient objective-wise research accomplishments in different research projects handled (maximum 1 mark)</li> <li>• Involvement in participatory technology development at institutional/national/international level: half mark for each achievement (maximum 1 mark)</li> </ul> <p><b>Extension</b></p> <ul style="list-style-type: none"> <li>• Technology popularized: half mark for each technology (maximum 2 marks)</li> </ul>	Area of work	Primary, secondary and tertiary areas of work	% time	Teaching			Research			Extension			Administration			<b>15</b>
Area of work	Primary, secondary and tertiary areas of work	% time															
Teaching																	
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<b>G.</b>	<p><b>Summer/Winter School/Refresher Course/ Seminar / Symposia etc.</b></p> <ul style="list-style-type: none"> <li>• Summer/Winter School/Refresher course organized: 1 mark for organized, half mark for co-organized</li> <li>• Lectures delivered in summer/winter school/refresher course (0.5 mark each)</li> </ul>	<b>05</b>
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<b>I.</b>	<p><b>Publications in Refereed Journals</b></p> <ul style="list-style-type: none"> <li>• Identify twenty best research papers published in refereed journals for allocation of score according to NAAS Journal ID on a scale of 1 to 10. The total score obtained will be multiplied by 1/8 to obtain the actual marks.</li> <li>• For each research publication where NAAS Journal ID is not available, 0.5 mark shall be awarded</li> </ul>	<b>15</b>
<b>J.</b>	<p><b>Other Publications</b></p> <ul style="list-style-type: none"> <li>• Books published with ISBN number - authored (1 mark each to first author and 0.75 mark each to co-authors)</li> <li>• Books published - edited (0.75 mark each to first author and 0.5 mark each to co-authors)</li> <li>• Book chapter and training manual (0.5 mark each to first author and 0.25 mark each to co-authors)</li> <li>• Paper published in conference proceedings/popular article/bulletin/short communication (0.5 mark each)</li> </ul>	<b>05</b>

**CSK H.P. Krishi Vishvavidyalaya, Palampur, H.P. (INDIA)**

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<b>L.</b>	<b>Inter-institutional Projects</b> <ul style="list-style-type: none"><li>• Mention only those projects, which are running at more than one institution and the candidate is associated in project planning, review and progress of the work of all the centers in different institutions as Principal Investigator or Coordinator. Projects with more than Rs. 10.00 lakhs support will be considered (0.5 mark each)</li></ul>	<b>03</b>

**Total= 80**

**Interview = 20**

**Grand Total = 100**

**Score Card Guidelines for Deans/Directors**

<b>Sr No.</b>	<b>Details</b>	<b>Score</b>
<b>A</b>	<p><b>Academic Qualifications</b></p> <p>Per cent Marks obtained to be factored as</p> <p>Bachelor degree = 5 Master degree = 5 Doctoral degree = 5</p> <p><i>Note: Master's degree without thesis/Doctoral degree with thesis only (without course work) will get 80% weightage; M. Phil. With thesis will be treated at par with Master's degree with thesis.</i></p>	<b>15</b>
<b>B.</b>	<p><b>Employment Record in relevant field</b></p> <ul style="list-style-type: none"> <li>• One mark for each year of service over and above the prescribed for the post</li> </ul>	<b>07</b>
<b>C.</b>	<p><b>Experience in relevant field</b></p> <ul style="list-style-type: none"> <li>• Specify significant contribution in the field of specialization as indicated under desirable qualifications supported by appropriate documents/publications: half mark for each patent; 0.25 mark for each other contribution (technology, variety developed etc.) (maximum of 1 mark)</li> <li>• Total number of research publications in the relevant field with NAAS rating 3 and above: 0.25 mark for each paper (maximum 2 marks)</li> <li>• Other documents published in the relevant field of specialization (Thesis including those of students guided as Major Guide, Books, Reports, Compendium, Monograph, Project Reports etc.) : 0.25 mark for each publication (maximum 2 marks)</li> </ul>	<b>05</b>
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<b>E.</b>	<p><b>Awards/Recognitions</b></p> <ul style="list-style-type: none"> <li>• One mark each for national/international award (recognized by ICAR, CSIR, DBT/National Institutes, Ministries of State or Central Government, FAO of the UN etc.)</li> <li>• A half mark each for Institutional or recognized professional societies fellow/Awards/Recognitions; Conference prize/medal such as best paper or best poster; Referee/Reviewer for peer-reviewed NAAS listed journals</li> </ul>	<b>06</b>

<b>F.</b>	<p><b>Teaching/Research/Extension/Administration</b></p> <p>Identify (any three) as primary (5 marks), secondary (3 marks) and tertiary (2 marks) areas of work:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Area of work</th> <th style="width: 50%;">Primary, secondary and tertiary areas of work</th> <th style="width: 25%;">% time</th> </tr> </thead> <tbody> <tr> <td>Teaching</td> <td></td> <td></td> </tr> <tr> <td>Research</td> <td></td> <td></td> </tr> <tr> <td>Extension</td> <td></td> <td></td> </tr> <tr> <td>Administration</td> <td></td> <td></td> </tr> </tbody> </table> <p>Primary, secondary and tertiary areas of work will proportionally get weightage in the marking ratio of 5:3:2 by multiplying total score in each category by 5/5, 3/5 and 2/5, respectively.</p> <p><b>Teaching</b></p> <ul style="list-style-type: none"> <li>• Total credit hours taught: marks shall be calculated by giving weightage of 0.5 mark for each 10 credits taught; in case of shared courses the marks shall be pro-rated by dividing marks by the number of co-teachers sharing the course (maximum 2 marks)</li> <li>• Innovation in teaching methods and development of teaching aids (Teaching/Practical manual, e-course etc.): 0.25 mark each (maximum 1 mark)</li> <li>• Guidance of students at Master and Doctoral level as Major Guide: 0.25 mark for each student guided at Master’s level and 0.5 marks at Doctoral level (maximum 1 mark)</li> <li>• Success of students (guided as a Major Guide) in terms of recognition for awards and/or qualifying ARS/SRF/NET etc. : 0.5 mark per student (maximum 1 mark)</li> </ul> <p><b>Research</b></p> <ul style="list-style-type: none"> <li>• Externally funded projects such as Competitive Grant Projects (CGP) under World Bank, projects funded from DST, DBT and state/national/ international organizations/ agencies; projects worth Rs. 2.0 lakhs and more shall be considered: 0.5 mark for Principal Investigator (PI) and 0.25 mark for Co-PI/associated scientist (maximum 2 marks)</li> <li>• Institutional projects handled as PI (half mark each) /Co-PI (0.25 mark each) (maximum of 1 mark)</li> <li>• Consultancy: half mark for each consultancy (maximum 1 mark)</li> <li>• Involvement in participatory technology development at institutional/national/international level: half mark for each achievement (maximum 1 mark)</li> </ul> <p><b>Extension</b></p> <ul style="list-style-type: none"> <li>• Technology popularized: half mark for each technology (maximum 1 mark)</li> <li>• Innovation in extension technology/methodology (maximum 1 mark)</li> <li>• Trainings/kisan Melas Exhibitions conducted/organized: 0.5 mark for each event (maximum 1 mark)</li> <li>• Front-line demonstrations/Adaptive trials conducted: 0.25 mark for</li> </ul>	Area of work	Primary, secondary and tertiary areas of work	% time	Teaching			Research			Extension			Administration			<b>10</b>
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<b>K.</b>	<p><b>Institution building</b></p> <ul style="list-style-type: none"> <li>Creation of a new laboratory, field facility etc., that has bearing on improved standards or resource generation or research/extension</li> </ul>	<b>03</b>

**CSK H.P. Krishi Vishvavidyalaya, Palampur, H.P. (INDIA)**

	activity; addition of new equipments with a mention as to how many other scientists are benefited by such addition (0.5 mark each)	
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