

CSK HIMACHAL PRADESH KIRISHI VISHVAVIDYALAYA, PALAMPUR  
"Directorate of Extension Education"

No.QSD.9-7/DEE/Store/CSKHPKV/Voll-X/- 2488-98  
Dated, Palampur, the: 25/07/19

To

All Statutory Officers,  
All Heads of Departments  
CSKHPKV, Palampur.

Sub: - **Unserviceable store articles-willingness acquisition thereof.**

Sir,

The Store articles of main store of this Directorate of Extension Education, CSKHPKV, Palampur and old dismantled electronics articles have become unserviceable due to obsolete/beyond repair and have out lived their life due to normal wear and tear as per Annexure-I & II, which can be downloaded from the University website and are to be disposed off by of public auction in near future. All are requested to intimate their willingness for acquisition of the store articles, if any, on book value or on transfer entries basis within 15 days of the issue of this letter, enabling this office to proceed further in the matter otherwise it will be presumed that none of the department is interest to take any items as per provision contain under 28.40 of CSKHPKV Account Manual

Yours faithfully,

- sd -

Director Extension Education,  
CSK HPKV, Palampur.

Endst. No. Even:

Dated, Palampur, the:

A copy of the above is forwarded to the Incharge, UNS, CSKHPKV, Palampur alongwith copies of Annexure-I & II with the request to upload the same in the University website.

Director Extension Education,  
CSK HPKV, Palampur.

**List of permanent Items Articles vide Stock Book No. 01 of this Directorate are required to be auctioned by way of public auction for year 2019-20 (Annexure-1).**

| SR.No | Name of articles         | E/P of S.B-1          | Date of purchase | Book Value | Qty.         | Amount          |
|-------|--------------------------|-----------------------|------------------|------------|--------------|-----------------|
| 1.    | Exhibition Display table | 1/96                  | 14.03.1969       | 325.00     | 1            | 325.00          |
| 2.    | Teak wood chair          | 5/130                 | 28.03.1987       | 468.35     | 2            | 936.70          |
| 3.    | Projection screen        | 1/156                 | 02.03.2000       | 1760.00    | 1            | 1760.00         |
| 4.    | Heat Conventor           | 1(v)/140              | 08.11.2001       | 1475.00    | 1            | 1475.00         |
| 5.    | Godrej Chair             | 1(iii)/115            | 21.01.2006       | 5096.00    | 1            | 5096.00         |
| 6.    | Computer Chair           | 2/77                  | 16.03.2006       | 475.00     | 1            | 475.00          |
| 7.    | Uncapping knife          | 1/79                  | 19.10.2009       | 36.00      | 1            | 36.00           |
| 8.    | Queen Excluder           | 1/80                  | 19.10.2009       | 114.00     | 1            | 114.00          |
| 9.    | Stepller                 | 3/106                 | 10.06.2010       | 54/-       | 1            | 54.00           |
|       |                          | 1/106                 | 24.05.15         | 60/-       | 2            | 120.00          |
| 10.   | Pen drive                | 3/24                  | 24.10.2013       | 290.67     | 2            | 581.34          |
| 11.   | Room Heater              | 1(3)/101              | 22.01.2014       | 600/-      | 1            | 600.00          |
|       |                          | 1(4)/101              | 22.01.2014       | 600/-      | 1            | 600.00          |
|       |                          | 2/101                 | 05.01.2015       | 600/-      | 1            | 600.00          |
| 12.   | Calculator               | 2/83                  | 29.03.2014       | 500.00     | 1            | 500.00          |
|       |                          | 3/83                  | 17.06.2013       | 404.00     | 1            | 404.00          |
|       |                          | 3/83(ii)              | 20.06.2013       | 411.00     | 1            | 411.00          |
|       |                          | 7/83                  | 28.02.2016       | 370.00     | 1            | 370.00          |
|       |                          | 9/83                  | 26.07.2016       | 300.00     | 1            | 300.00          |
| 13.   | Hard Disk                | S.B. No.43 (E/P 1/85) | 24.07.2013       | 5975.00    | 1            | 5975.00         |
|       |                          |                       |                  |            | <b>Total</b> | <b>20733.04</b> |

**Certificate for Physical verification of Store:**


The following have conducted the physical verification of store/stock of the office for the year 2019.20.


It is certified that balance of various items of permanent articles are physically correct . Necessary verification certificate have been recorded in each page of the concerned stock/store register.

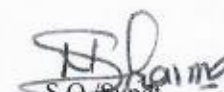
Certified that the above articles have been found unserviceable due to normal wear and tear and no official/officer is responsible for these articles becoming unserviceable.

1. Certified that articles from Sr. No. 1 to 13 have become un serviceable due to normal wear & tear and no official/officer is responsible for becoming these articles un-serviceable
2. Certified that the above articles from 1 to 13 are obsolete/beyond repair and have outlived their life due to normal wear and tear.
3. Certified that the articles from SR.No. 4,6,11 & 13 have been technically inspected by the Firms are enclosed herewith
4. Therefore, it recommended that the item under SR.No. 1 to 13 are not repairable and its parts cannot be provided in the market.

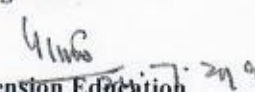
**Signature of Physical verification committee :-**

  
Dr. R.S.Rana,  
Chairman

  
Dr. D.R.Chaudhary,  
Director's nominee

  
S.O./Supdt.  
Office nominee

**Counter Signature**

  
Director Extension Education  
CSKHPKV, Palampur.



List of old dismantled Electronics Articles vide Stock Book No. 01 and 43 of this Directorate are required to be auctioned by way of public auction for year 2019-20 (Annexure-11).

| SR.No.   | Name of articles  | E/P of S.B-1 | Date of purchase | Book Value     | Qty.  | Amount   |
|--|---|--------------|------------------|----------------|-------|----------|
| <b>Old replaced parts of Electronic parts vide stock book no.1</b>   |   |              |                  |                |       |          |
| 1.   | Fax Machine Roller  |              |                  |                |       |          |
| 2.   | UPS battery   | 16/253       | 14.09.2018       | 990.00         | 1     | 900.00   |
| 3.   | ram   | 18/253       | 30.10.2018       | 650.00         | 1     | 650.00   |
| 4.   | D. link   | 19/253       | 2.11.2018        | 350.00         | 1     | 350.00   |
| 5.   | UPS   | 21/253       | 03.01.2019       | 1945.00        | 1     | 1975.00  |
| 6.   | Lock  | 22/253       | 15.03.2017       | 75.00          | 1     | 75.00    |
|  |   | 24/253       | 15.07.2015       | 25.00+75/-     | 1+1   | 100.00   |
| 7.   | UPS batteries   | 23/253       | 07.05.2009       | Aprox Rs.500/- | 2     | 1000.00  |
| 8.   | Key Board   | 25/253       | 24.04.2013       | Aprox Rs.300/- | 1     | 300.00   |
| 9.   | UPS   | 26/253       | 19.01.2006       | Rs.1980.00     | 1     | 1980.00  |
| <b>Old replaced parts of Electronic parts vide stock book no.43.</b> |   |              |                  |                |       |          |
| 10.  | OPC drum developer  | 17/254       | 19.07.2017       | 964.00         | 4     | 3856.00  |
| 11.  | Battery   | 18/254       | 30.12.2013       | 1050.00        | 1     | 1050.00  |
| 12.  | Internet media convertor  | 19/254       | 21.12.2017       | 4800.00        | 1     | 4800.00  |
| 13.  | Mousse  | 20/254       | 07.07.2018       | 250.00         | 1     | 250.00   |
| 14.  | Plastic Jug   | 21/254       | -do-             | 200.00         | 2     | 400.00   |
| 15.  | Optical Mouse   | 22/254       | 27.07.2018       | 250.00         | 1     | 250.00   |
| 16.  | Computer chair shocker  | 25/254       | 21.08.2018       | 900.00         | 2     | 1800.00  |
| 17.  | Calculator  | 26/254       | 16.10.2018       | 350.00         | 1     | 350.00   |
| 18.  | Cabnit & Mother Board<br>(Old dismantled mat and Old jute mats) | 23/254       | 07.08.2018       | 4900.00        | 1     | 4900.00  |
|  |   |              |                  |                | Total | 24986.00 |

**Certificate for Physical verification of Store:**


The following have conducted the physical verification of store/stock of the office for the year 2019.20.


It is certified that balance of various items of permanent articles are physically correct . Necessary verification certificate have been recorded in each page of the concerned stock/store register.


Certified that the above articles have been found unserviceable due to normal wear and tear and no official/officer is responsible for these articles becoming unserviceable.

1. During the physical verification of store/stock above articles enlisted at Sr.No.1 to 18 are found lying idle in store which have been physically checked and found not use-able/un-serviceable. These parts are OR (old replaced parts) Therefore, it is also recommended that the above old parts at S.No.1 to 18 may kindly to be disposed off by way of public auction due to normal wear & tear and no official/officer is responsible for becoming these articles un-serviceable.
2. Certified that articles from Sr. No. 1 to 18 have become un serviceable due to normal wear & tear and no official/officer is responsible for becoming these articles un-serviceable
3. Certified that the above articles from 1 to 18 are obsolete/beyond repair and have outlived their life due to normal wear and tear.
4. Certified that the articles from SR.No. -----have been technically inspected by -----
5. Therefore, it recommended that the item under SR.No. 16 to 30 are not repairable and its parts cannot be provided in the market.

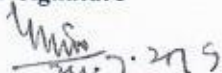
**Signature of Physical verification committee :-**

  
Dr. R.S.Rana,  
Chairman

  
Dr. D.R.Chaudhary,  
Director's nominee

  
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Director Extension Education  
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