

**MOST URGENT**

**CSK HIMACHAL PRADESH KRISHI VISHVAVIDYALAYA, PALAMPUR**  
**VICE-CHANCELLOR'S SECRETARIAT**  
**"Vehicle Pool"**

Dated, Palampur, the: **22 SEP 2018**

**OFFICE ORDER**

The following Drivers of various Departments/Units/Offices of the CSKHPKV, Palampur are hereby placed on **night duty and emergency duty on Sunday and Gazetted holiday** for the period mentioned against their names during the month of **October, 2018 :-**

**Night Duty**

Sr. No	Name of Driver & Contact No.	Deptt./office in which working	Period of duty
1	S/Sh. Vipan Kumar (Outsource) (9816758785)	COHS	01.10.2018 to 03.10.2018
2	Surinder Kumar (9418864797)	Livestock Farm, COVAS	04.10.2018 to 06.10.2018
3	Kulwant Singh (9418518284)	Seed Science & Technology	07.10.2018 to 09.10.2018
4	Upinder Kumar (Outsource) (9418723080)	Dr. G.C. Negi COVAS	10.10.2018 to 12.10.2018
5	Bhinder Kumar (Outsource) 9418361003	SWO	13.10.2018 to 15.10.2018
6	Tilak Raj (Outsource) 9816129590	Livestock Farm, COVAS	16.10.2018 to 18.10.2018
7	Vipan Kumar (Outsource) 9816758785	COHS	19.10.2018 to 21.10.2018
8	Kartar Singh (9418936912)	Dr. G.C. Negi COVAS	22.10.2018 to 24.10.2018
9	Vijay Rana (outsource) (9816348733)	Vety.Gyane., COVAS	25.10.2018 to 27.10.2018
10	Rajinder Kumar (9418414210)	DEE	28.10.2018 to 31.10.2018

**Day Duty on Sunday & Gazetted Holidays**

Sr. No	Name of Driver & Contact No.	Deptt./office in which working	Period of duty
1	S/Sh. Vijay Rana (outsource) (9816348733)	Vety.Gyane., COVAS	01.10.2018
2	Bhinder Kumar (Outsource) 9418361003	SWO	02.10.2018
3	Kartar Singh (9418936912)	Dr. G.C. Negi COVAS	07.10.2018
4	Kulwant Singh (9418518284)	Seed Science & Technology	13.10.2018
5	Rajinder Kumar 9418414210	DEE	14.10.2018
6	Bhinder Kumar (Outsource) 9418361003	SWO	19.10.2018
7	Surinder Kumar (9418864797)	Livestock Farm, COVAS	20.10.2018
8	Ravi Kumar (Outsource) 9816383999	Livestock Farm, COVAS	21.10.2018
9	Vipan Kumar (Outsource) 9816758785	COHS	24.10.2018
10	Kulwant Singh (9418518284)	Seed Science & Technology	28.10.2018

The vehicle No.HP-07/0445(Alto Car) for night duty will be available in the premises of Ganesh Bhawan (near Gate No.1). It is the duty of the driver on duty to maintain the Log Book of the vehicle properly and also to get it signed from the travelling Officer/Official and then from Controlling Officer of the Vehicle. Intercom No. 210 (Security Check Post Gate No.1) and Intercom No. 261 (Ganesh Bhawan) have been declared as emergency numbers. Contact No. of Pool Officer is 98160-09174 and D.A. (Ragbir Singh) is 94181-92748.

*M. Sharma*  
 Pool Officer, 22/9/2018  
 Vice-Chancellor's Sectt.  
 CSK HPKV, Palampur.

Endst. No. Even

Dated: Even

Copy of above is forwarded to the following for information and necessary action:-

- All the Statutory Officers, CSKHPKV, Palampur.
- All concerned Controlling Officers/HOD of concerned Drivers/Assistant Engineer (Mech.) Univ. Workshop, CSKHPKV, Palampur. They are requested to kindly get the duties noted from all drivers working under their control and also ensure the delivery of above office order to the concerned driver.
- All concerned Drivers for strict compliance. They are directed to ensure their presence well in time i.e. 10 minutes before commencement of their duty. The POL advance shall be provided by the SWO, CSKHPKV, Palampur. In case of any deviation of above office order, strict disciplinary action will be initiated against the defaulter as per rules.
- The Security Supervisor, CSKHPKV, Palampur alongwith 3 spare copies of the order with the direction to display the same in the Security Check Posts of Gate No.1 and V.C.'s residence.
- The Incharge, Hospitality Cell/Ganesh Bhawan, CSKHPKV, Palampur.

*M. Sharma*  
 Pool Officer, 22/9/2018  
 Vice-Chancellor's Sectt.  
 CSK HPKV, Palampur.

*DA (Vehicle)*  
*SWO*  
 24/09/2018

From per page

CSK HIMACHAL PRADESH KRISHI VISHVAIDYALAYA, PALAMPUR (HP)-176061  
"STUDENTS' WELFARE ORGANISATION"

Endst. No.QSD.1-25/Vehicle/SWO/CSKHPKV/2017/- 6209-30 Dated, Palampur, the: 26-09-18

A copy of the overleaf is forwarded to the following for information and further necessary action please:

1. The Hostel Warden, Shivalik/ Dhauladhar/ Vegeeshwari UG/ Vegeeshwari PG/ Parvati/ Gauri/ Shankar Bhawan/ Monal/ Chamundeshwari Hostel, International Student Hostel, CSKHPKV, Palampur.
2. All the Notice Board of Hostels, Shivalik/ Dhauladhar/ Vegeeshwari PG/ Vegeeshwari UG/Parvati /Gauri/ Shankar Bhawan/ Monal/ Chamundeshwari / International Students Hostel, CSKHPKV, Palampur.
3. PA to Students' Welfare Officer, CSKHPKV, Palampur.
- ✓ 4. The Incharge, University Network System (UNS), CSKHPKV, Palampur for uploading on website of Students Welfare Officer/Hostels.

*F. Raundal*  
Superintendent 26/09/2018  
Students' Welfare Organization,  
CSKHPKV, Palampur

UNS