

Department of Tea Husbandry & Technology
College of Agriculture, CSK HPKV, Palampur 176 062, HP

headtht@gmail.com

01894-292528;

94180-54450;

No.: QSD.CSKHPKV/THT/4-5/2020/737-55

Dated: 05.10.2020

Subject: Notice Inviting Quotations (NIQ) for ‘**Outer Boxes**’ for orthodox tea

M/s,

Sealed quotations are invited for procuring ‘**Outer Boxes**’ for orthodox Kangra tea as per the following specifications & requirement:

Item No.	Item	Specification	Variants	Approx qty each	Approx Total Qty
1	Outer Box for tea bags (Standard Pack)	Laminated , multi-colour printing, hard horizontal type Box of good quality for 25 tea bags (sachets)	Two*	3,000 No.	6,000 No.
2	Outer Box for tea bags (Travel Pack)	Laminated, multi-colour printing, hard horizontal type Box of good quality for 10 tea bags (sachets)	-	-	5,000 No.
3	Standard Box with inner silver foil for Orthodox loose Green & Black Tea	Laminated, multi-colour printing hard vertical type Box of good quality (rectangular / square / round / standee type) for 250g loose orthodox tea in the inner silver foil	Two#	5,000 No.	10,000 No.

*(i) for Green Tea Bags & (ii) for Orthodox Black Tea Bags; # (i) for Green Tea ‘Bold’ & (ii) for Orthodox Black Tea ‘Leaf’

TERMS and CONDITIONS:

1. Rates may be quoted for all types of above items available with the vendor, clear cut mentioning the quality specifications & size dimensions. Please enclose the samples of types quoted.
2. The sealed quotations (with **sample of each item, dimensions & its quality specifications for each of above item**) should reach the O/o “**The Head, Dept of Tea Husbandry & Technology, CSK HPKV, Palampur 176062, HP** by **10.11.2020 upto 5.00 PM** and the same will be opened on **11.11.2020** at **11.00 AM** in the office of the undersigned in the presence of the quote(s) or authorized representative(s), if wish to be present.
3. The sealed envelope (containing the quotations & **sample of each item**) should be superscribed as “**Quotation due on 10.11.2020**” and should have complete address of the sender. The quotation may be submitted in person (on any working day by observing COVID-19 guidelines) or by post/courier.
4. Rates should be quoted F.O.R. CSK HPKV, Palampur (inclusive of all charges).
5. GST (%) should be clearly mentioned. No ‘C’ & ‘D’ form will be issued by this department.
6. Cutting/overwriting should be avoided and, if any, should be legibly signed by the authorized person.
7. In case of any legal dispute, the matter will be settled in the jurisdiction of Court of Law at Palampur (HP).
8. If any given date happens to be a holiday, the next working day will be considered for the purpose.
9. The undersigned reserves the right to consider or reject any quotation(s) or cancel this process at any time without assigning any reason.
10. The supplier will adhere to the provisions of Motor Vehicle Act for transportation of material.
11. The approved party (based on the lowest rates) will be provided with a soft copy of the printing material, logos & other specifications, etc. and will have to get the proof approved from the undersigned before final printing.
12. Payment will be made after supply of the material and satisfactory inspection report of the departmental Inspection Committee constituted for the purpose.
13. Please contact the undersigned for further clarification, if any, at **headtht@gmail.com** or 01894-292528; 94180-54450 / 98160-12020.

Sd/-

Head

Copy to: The Incharge, UNS with the request to upload it on University website portals for wider publicity:-

<http://hillagric.ac.in/info/tenders"ations/index.htm> and

http://hillagric.ac.in/edu/coa/tea/tender_auction_niq.htm