



"Say YES to LIFE/ Say NO to DRUGS"
Chaudhary Sarwan Kumar
Himachal Pradesh Krishi Vishvavidyalaya, Palampur
General Administration Branch



No.QSD.8-37/2023-24-CSKHPKV(GA)/-

Dated: Palampur, the

37646-730

From

Registrar

22 JUL 2024



To

1. All the Statutory Officers, CSKHPKV, Palampur.
2. The Incharge UNS, Coordinator, HRD&PC/Medical Officer, CSKHPKV, Palampur.

Subject: Annual Report for the year 2023-24.

Sir/Madam,

The Annual Report for the year 2023-24 (01.07.2023 to 30.06.2024) is to be prepared and placed before BOM for approval and making recommendations for its presentation to the Senate for approval and further submission to the Govt. for consideration.

It is therefore, requested to supply the information pertaining to your College/ Directorate/ Office to the undersigned by **5th August, 2024** positively alongwith soft copy of the same through email gadso16@gmail.com so that Annual Report for the year 2023-24 may be prepared in time. The information/manuscripts should be sent as per previous practice including academic excellence, good quality photographs, pertaining to teaching, research, extension and students activities.

In addition to the above, the following information may also be supplied as per format mentioned against each point:

1. Resident instructions:
2. Name of faculty members/employees who visited aboard:

S.No.	Name of department	Name of Faculty	Place/Country visited	Date/Period	Purpose
1.					

3. Name of VIP Visitors:

S.No.	Name of Visitor	Address	Dated and purpose for Visit
1.			

4. Name of faculty members/employees who have brought honour to the University in the form of awards/honours:

S.No.	Name and Designation of Awardee	Name of Award
1.		

5. Workshop/Seminar/Symposia/Conference organized:

S.No.	Workshop/Seminar/Symposia/Conferences	Date/Period	Name of Deptt.
1.			

6. Total No. of published publications(Department wise):


S.No	College/Department	Research	Extension	Others
1.				

7. Books published (only book):

S.No.	Title of the book	Names of the Authors	Name and address of the Publisher


8. Success story, if any.

Yours faithfully,


Registrar,
CSKHPKV, Palampur.

Copy to:

1. All the Head/Incharges of Departments/Units, CSKHPKV, Palampur. They are requested to send the information to the respective Deans/Directors for compilation within prescribed period.
2. All Associate Directors/Scientist Incharges, RRC/RSS/KVK. They are requested to send the information to the respective Deans/Directors for compilation within prescribed period.
3. The Secretary to Vice-Chancellor, CSKHPKV, Palampur.
4. The Incharge, UNS, CSKHPKV, Palampur for uploading in the University Website.
5. The Deputy/Asstt. Registrar (Acad)/(Estt.)/(Rectt.), CSKHPKV, Palampur for similar action.


Registrar,
CSKHPKV, Palampur.