



"Say Yes to Life/Say No to Drugs"  
**Chaudhary Sarwan Kumar Himachal Pradesh Krishi Vishvavidyalaya**  
**Palampur - 176062 (H.P.) India**  
**Office of the Registrar, General Administration Branch**



☎: 01894-230383

Fax: 01894-230511

Email: registrar@hillagric.ac.in

No.QSD.7-1/2024-CSK HPKV (GA)/-7026-7125  
Dated; Palampur, the:-

**07 FEB 2024**

From

Registrar

To

1. All the Statutory Officers, CSK HPKV, Palampur.
2. All the Heads of Departments/Offices/Units, CSK HPKV, Palampur.
3. All the Associate Directors/Scientist Incharges/Programme Coordinators, RRSs/RSSs/KVKs, CSKHPKV.

**Subject: Instructions regarding Vidhan Sabha Business.**

Sir/Madam,

I am directed to inform you that the 5<sup>th</sup> Session of the 14<sup>th</sup> H.P. Vidhan Sabha is commencing from **14<sup>th</sup> February, 2024** and likely to continue up to **29<sup>th</sup> February, 2024**. The assembly questions may pour in and the reply to the same have to be timely prepared by the respective departments for submission to the Govt. In order to ensure expeditious disposal of the assembly questions, I am directed to request you to kindly be at your headquarter during the period of the Assembly Session. In case you have to go outside the headquarter during the period, you may kindly inform this office the alternative arrangement for looking after the assembly work in your absence so that the officer concerned could be contacted directly without any difficulty.

To ensure expeditious disposal of the assembly questions, it has been decided that all the Offices located at Palampur campus as well as outstations will remain open from 9.00 AM to 7:00 PM on all working days during the 5<sup>th</sup> Session of the 14<sup>th</sup> H.P. Vidhan Sabha.

Therefore, all the concerned are requested to bring it to the notice of all employees working under their control for strict compliance. The concerned Controlling Officers will insure the presence of atleast one or two Officers/Officials from their office/department in odd hours by preparing duty roster for the purpose.

Yours faithfully,

Assistant Registrar (Admn),  
CSK HPKV, Palampur.

Dated: Even

Endst. No. even

Copy to:-

1. The Director of Agriculture, Himachal Pradesh, Shimla, -171005 w.r.t. his Office Order No. Agr.H(II)D(1)1/2021-VI dated 05.02.2024.
2. The Director of Research/Extension Education, CSKHPKV, Palampur with the request to kindly ensure the prompt reply of Vidhan Sabha Questions from the Research Station/ Krishi Vigyan Kendras under their kind control so as to avoid any delay in this regard.
- ✓ 3. The Incharge, UNS, CSK HPKV, Palampur for uploading the same in the University website-Registrar portal-General Admn.
4. All the Deputy/Assistant Registrars/Section Officers (HQ).
5. The PS to the Vice-Chancellor / SPS to the Registrar, CSKHPKV, Palampur.

Assistant Registrar (Admn)  
CSK HPKV, Palampur.