



"Say YES to LIFE/ Say NO to DRUGS"
CSK Himachal Pradesh Krishi Vishwavidyalaya, Palampur
General Administration Branch



No.QSD.1-11/06 (A)-CSKHPKV (GA) Vol.V/-

27824-920

Dated Palampur, the

OFFICE ORDER

08 APR 2022

The Vice-Chancellor, CSK HPKV, Palampur has been pleased to approve the composition of Students' Placement Coordination Committee (SPCC) at college level and its functions for the welfare of the students of the University:

Composition of SPCC

1.	Professor Incharge (To be nominated by the concerned Dean)	Chariman
2.	Teacher Coordinators (one teacher from each department, who selflessly and relentlessly wishes to work for the students' welfare and to be nominated by the concerned Dean)	Members
3.	Students Coordinators (5 UG students to be nominated from Pre-final class by the concerned tutor and one final year M.Sc./M.V.Sc. student to be nominated by each HoD)	Members

Functions of SPCC

1. Preparation resume bank of pre-final and final year UG & PG students interested for higher education/jobs/startups/entrepreneurship etc.
2. Preparing corporate Database (past and potential recruiters) and arranging student presentations/interaction with their HR representative.
3. Holding on and off campus placement drives.
4. Conducting career counseling, resume writing, GD, Interview and personality development sessions.
5. Attaching UG students with potential recruiter during the Internship programmes.
6. Maintaining better student-industry linkage for employment of PG students.
7. Arranging need based coaching classes for preparing students to competitive examinations for better jobs/higher education.

The SPCC will meet once in a month for developing and implementing an action plan for fulfilling the above mentioned objectives. The SWO will review the progress of all SPCCs on bi-monthly basis. The Programme Director, HRD & PC will maintain the liaison between the SPCC and Students' Welfare Organization on administrative and financial matters for the execution of proposed placement activities.

(Sandeep Sood) HPAS
Registrar, CSK HPKV, Palampur.

Dated: Even

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A copy of above is forwarded to the following for information and further necessary action:-

1. All the Deans of the constituent colleges, CSK HPKV, Palampur.
2. The Students' Welfare Officer, CSK HPKV, Palampur
3. All the Heads of Deptts/Offices/Units, CSK HPKV, Palampur.
4. The Programme Director, HRD & Placement Centre, CSK HPKV, Palampur.
5. All Associate Directors/Scientist Incharges/Programme Coordinators, RRS/KVKs.
6. The Incharge, UNS, CSK HPKV, Palampur for uploading on the University Website.
7. The Secretary to Vice-Chancellor, CSK HPKV, Palampur.



(Sandeep Sood) HPAS
Registrar, CSK HPKV, Palampur.