



"Say Yes to Life/Say No to Drugs"

Ch. Sarwan Kumar Himachal Pradesh Krishi Vishwavidyalaya, Palampur(HP)
"General Administration Branch"



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No.QSD.8-8/2018/CSK HPKV (GA)/- 2337-436

Dated: Palampur, the

OFFICE ORDER

16 JAN 2022

In order to observe safety and precautionary measures to contain spread of COVID-19 pandemic in the University campus and in continuation of instructions issued vide office order No.QSD.8-8/2018/CSKHPKV(GA)/-1375-1473 dated 09.01.2022, 1498-1597 dated 10.01.2022, 1769-1868 dated 10.01.2022 and 2237-2336 dated 13.01.2022, the Hon'ble Vice-Chancellor, CSKHPKV has been pleased to order that:-

1. The instructions as contained in point No.1 and 2 of second paragraph of office order No.QSD.8-8/2018/CSKHPKV(GA)/-1498-1597 dated 10.01.2022 shall continue to be adhered to scrupulously by the functionaries, employees and other workers of the University in letter and spirit **w.e.f. 17.01.2022 to 24.01.2022**.
2. Any employee/worker who has even mild symptom of fever, cold, flu, sore throat, body ache, breathlessness etc. **shall not attend duty/office** till recovery and bring COVID-19 negative report at the time of resuming his/her duty. Leave of the kind due shall be availed by such employees if admissible as per his/her status.
3. If any employee/worker comes into **primary contact/contact of COVID-19 positive person(s) either in their family or otherwise**, he/she shall isolate himself/herself as per COVID-19 guidelines besides getting tested for COVID-19. If found COVID-19 positive, he/she shall isolate as per guidelines. Leave of the kind due shall be availed by such employees if admissible as per his/her status.
4. **"No Mask No Entry"** be strictly followed. There shall be no entry in the University campus without wearing the mask. If any such employee/worker without mask tries to enter the campus, his/her name and particulars be noted down by the security personnel and intimated to the concerned Head of the department/office/unit for taking action for violation of instructions. But he/she shall not be allowed to enter the campus. However, it may not be applicable to the employees/workers coming in their cars/four wheelers and entering into the campus. After their alight from their vehicle, they will wear the mask.
5. The entry and exit to and from the University main campus will continue to be through **Gate No.3 only** and other gates will remain closed as per existing instructions.
6. **At gate No.3**, all the employees/workers entering into the campus, on foot and/or in/by vehicles shall get their thermal scanning done as may be asked by the security personnel on duty. **Medical team of University Health Centre** will also remain present at gate No.3 from 8.30 AM to 10.15 AM to check entry of any employee/worker having primary symptom of fever, cold, flu etc. In case any employee/worker having such symptoms is found, he/she shall not be allowed to enter the campus and ask to get himself/herself checked up COVID-19. The Medical Officer, UHC, CSKHPKV will make necessary arrangement for deputing the medical team including herself.
7. Thermal Scanning of all the employees/workers entering into the CoVAS campus, on foot and/or in/by vehicles shall also be ensured at the gates of CoVAS campus by the security personnel and no employee/worker having even mild primary symptoms of fever, cold, flu etc. shall be allowed to enter the CoVAS campus and ask to get himself/herself checked

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- up for COVID- 19. The Dean, CoVAS shall depute some sr. teacher(s) of his college to the gates from 8.30 AM to 10.15 AM to ensure thermal scanning by the security personnel and asking the employees/workers having any symptoms as above to get tested COVID- 19.
8. The field staff/workers whose work/duty points are outside the main campus i.e. other side of main Chadhiar Road-Rajpur by-pass, shall not enter through gate No.3 and they will directly go to their work/duty point. The concerned Head of Department/Unit/PI/ Incharge will ensure that such staff/workers should not enter into main campus even through gate No.3 at any time during duty period or otherwise.

The above instructions will remain in force till 24.01.2022

The instructions issued vide this office orders dated 09.01.2022, 10.01.2022 and 13.01.2022 as referred to above subject be deemed to have been modified to the above extent.

All the Statutory Officers, Heads of the Departments/Units/Offices, Associate Directors/ Scientist Incharges/Programme Coordinators are requested to bring it to the notice of all employees/workers working under their control for strict compliance and ensure that no deviation/departure from the same is made by any functionary/individual. The frequent movement of employees/workers attending duty at the campus be also restricted unless unavoidable.

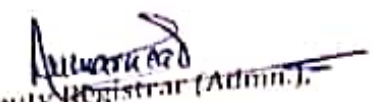

Deputy Registrar (Admn.),
CSK HPKV, Palampur.

Endst. No. Even.

Dated; Even.

Copy of the above is forwarded to the following for information and necessary action:-

1. The Deputy Commissioner, District Kangra at Dharamshala, HP.
2. The Sub Divisional Magistrate, Palampur, Distt. Kangra, HP.
3. All the Statutory Officers, CSK HPKV, Palampur.
4. All the Heads of Departments/Units/Offices, CSK HPKV, Palampur.
5. All the Associate Directors/ Scientist Incharges/Programme Coordinators, RRS/ RSSs/KVKs, CSK HPKV.
6. The Joint Director (Information and Public Relation), DEE, CSK HPKV, Palampur.
7. The Joint Controller (State Audit), CSK HPKV, Palampur.
8. The Incharge, UNS, CSK HPKV, Palampur for uploading this office order in the University website.
9. The Secretary to Vice-Chancellor, CSK HPKV, Palampur.
10. All the Deputy/Asstt. Registrars/Section Officers/Supdts. (Head Quarter), CSK HPKV, Palampur.
11. PA to Vice-Chancellor/ Registrar, CSK HPKV, Palampur.
12. Security Supervisor, CSK HPKV, Palampur.


Deputy Registrar (Admn.),
CSK HPKV, Palampur.