



"Say Yes to Life/Say No to drugs"

**Ch. Sarwan Kumar Himachal Pradesh Krishi Vishvavidyalaya
Palampur, Distt. Kangra - 176 062 (H.P.)**



Office of the Registrar, Establishment Section-II

☎: 01894-230383

Fax: 01894-230511

Email: registrar@hillagric.ac.in

No.QSD.9-1433/01-CSKHPKV (Estt.II)/-13/32-732 Dated, Palampur the:-

12/11/20

CIRCULAR

Sh. Suresh Kumar, Beldar, Security Cell of this University who was on secondment with the Deptt. of Animal Husbandry, Govt. of HP at Jersey Cattle Breeding Farm, Palampur, has expired on 9.10.2020. In order to process his claims, **No Due Certificate** is required from all the Offices/Departments/Units of the University. It is therefore, requested to kindly intimate this office by **26.11.2020**, if anything is due against the above deceased employee. In case nothing is heard by 26.11.2020, it will be presumed that nothing is due against the above deceased employee from the offices/departments/Unit concerned. It is also made clear that those department(s)/ Office(s) in which Sh. Suresh Kumar has rendered his services, issuing of No Dues Certificate by them, is mandatory.

Assistant Registrar (Estt.),
CSKHPKV, Palampur.

Endst. No. Even.

Dated: Even.

Copy to:-

1. All the Statutory Officers, CSKHPKV, Palampur.
2. All the Head of departments/Offices, CSKHPKV, Palampur.
3. All the Associate Director/ Scientists Incharge/Programme Coordinators, RRS/RSS/KVKs.
4. The Joint Director, Animal Husbandry, Palampur, Distt. Kangra (HP).
5. All the Assistant Registrars (HQs).
6. The PA to Vice-Chancellor/Registrar, CSKHPKV, Palampur.
7. The Incharge Pay Cell/ Legal Cell, CSKHPKV, Palampur.
8. The Incharge, University Network System, University Library, CSKHPKV, Palampur with the request to upload the same in the University website-
Registrar Portal-Establishment.
9. Guard File.

Assistant Registrar (Estt.),
CSKHPKV, Palampur.