

CSK HIMACHAL PRADESH KRISHI VISHVA VIDYALAYA, PALAMPUR  
"ESTABLISHMENT SECTION-I"

No. QSD.3-65/17-CSKHPKV (Estt.)/ Vol.-XII-52613-97

Dated Palampur, the:

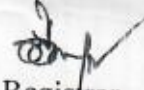
22 OCT 2018

CIRCULAR

As per existing instructions the teachers/scientists while proceeding on tour/duty leave have to intimate the detail of courses offered and arrangement for teaching during the period of tour/duty leave. Of late, it has been observed that teachers/scientists are proceeding on tour/leave without making arrangement for taking classes during tour/leave which not only adversely affects the study of the students but this practice violates the instructions of University also. The Vice-Chancellor has taken a serious note of it and has ordered that the Head of Department/Office concerned should ensure written adjustment of classes from the teachers/scientists while on tour/leave.

It is, therefore, once again impressed upon all the Heads of Departments/Offices to ensure adherence of above orders of the Vice-Chancellor in letter and spirit failing which suitable departmental action will be taken against the defaulting teacher/scientist as well as the Head of department/office as deemed fit under the rules.

It may be brought to the notice of all concerned for strict compliance.

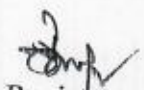
  
Registrar,  
CSKHPKV, Palampur.

Dated. Even:

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Copy to:-

1. All the Statutory Officers, CSKHPKV, Palampur.
2. All the Heads of Departments/Offices, CSKHPKV, Palampur.
3. All the Associate Directors/Scientists Incharge/ Programme Coordinators of RRS/RSS/ KVKs.
4. The Deputy Registrar (GA/Acad.), CSKHPKV, Palampur.
5. PS to Vice-Chancellor/ Registrar, CSKHPKV, Palampur.
6. The Incharge, UNS, CSKHPKV, Palampur for uploading this circular on the University website-Registrar postal Establishment.
7. All Dealing Assistant of Estt-I & II, CSKHPKV, Palampur.
8. File No.3-75/79-CSKHPKV(Estt.)/Guard file.

  
Registrar,  
CSKHPKV, Palampur