

Most Urgent/Time Bound  
CSK HIMACHAL PRADESH KRISHI VISHVAVIDYALAYA PALAMPUR  
Office of the Comptroller  
CPDU

No.QSD/CPDU/1-56(GST)/CSKHPKV/-35824-56  
Dated: Palampur, the:

**22 JUL 2020**

From

Comptroller

To

1. All the Statutory Officers, CSKHPKV, Palampur.
2. The Sr. Medical Officer, University Health Centre, CSKHPKV, Palampur.

Subject: Adoption of single GSTN0.GSTIN02AAAGC1212K1Z7 in CSKHPKV.

Sir/Madam,

In continuation of this office letter No.QSD/CPDU/1-56(GST)/CSKHPKV/33297-317 dated 09.07.2020 on the above noted subject I am directed to request you to that information/data with respect to GST in respect of all the Departments/Units under your control may be furnished on the following format enclosed herewith instead of old format. The instructions already issued vide this office letter referred to above regarding submission of requisite information to the quarter concerned before 1<sup>st</sup> of each month may be adhered to strictly failing which the responsibility for late submission of information will rest with the concerned Controlling Officer/Statutory Officer and the matter will be reported to the Hon'ble Vice-Chancellor, CSKHPKV, Palampur.

Yours faithfully,

Encls:as above

*an*  
Asstt.Registrar(CPDU),  
CSKHPKV, Palampur.  
Dated:

Endst.No.Even  
Copy forwarded to:-

1. The Incharge, UNS, CSKHPKV, Palampur. He is requested to kindly upload the same in the University Website.
2. All the Dy. Registrar/Assistant Registrars/Section Officers/Superintendents Headquarter, CSKHPKV, Palampur.
3. Cashier, CPDU, o/o Comptroller, CSKHPKV, Palampur for information and necessary action.

*an*  
Asstt.Registrar(CPDU),  
CSKHPKV, Palampur.

## PROFORMA FOR SUBMISSION OF GST INFORMATION/DATA

| S. N. | Name of Deptt. | Name & Address of firm where the material purchased | Firm's GST Number | Bill & date | GST %    | Taxable Amount | Amount of GST |      |      | Total amount of GST | Total Amount of Bill | Remarks |
|-------|----------------|---|-------------------|-------------|----------|----------------|---------------|------|------|---------------------|----------------------|---------|
|       |                |   |                   |             |          |                | CGST          | SGST | IGST |                     |                      |         |
| 1     | Deptt. Name    | Party Name  | GST NO.           | Bill & Date | 5%       | 0              | 0             | 0    | 0    | 0                   | Bill Total           |         |
|       |                |   |                   |             | 12%      | 0              | 0             | 0    | 0    | 0                   |                      |         |
|       |                |   |                   |             | 18%      | 0              | 0             | 0    | 0    | 0                   |                      |         |
|       |                |   |                   |             | 28%      | 0              | 0             | 0    | 0    | 0                   |                      |         |
|       |                |   |                   |             | Tax Free | 0              | 0             | 0    | 0    | 0                   |                      |         |
| 2     | Deptt. Name    | Party Name  | GST NO.           | Bill & Date | 5%       | 0              | 0             | 0    | 0    | 0                   | Bill Total           |         |
|       |                |   |                   |             | 12%      | 0              | 0             | 0    | 0    | 0                   |                      |         |
|       |                |   |                   |             | 18%      | 0              | 0             | 0    | 0    | 0                   |                      |         |
|       |                |   |                   |             | 28%      | 0              | 0             | 0    | 0    | 0                   |                      |         |
|       |                |   |                   |             | Tax Free | 0              | 0             | 0    | 0    | 0                   |                      |         |
| 3     | Deptt. Name    | Party Name  | GST NO.           | Bill & Date | 5%       | 0              | 0             | 0    | 0    | 0                   | Bill Total           |         |
|       |                |   |                   |             | 12%      | 0              | 0             | 0    | 0    | 0                   |                      |         |
|       |                |   |                   |             | 18%      | 0              | 0             | 0    | 0    | 0                   |                      |         |
|       |                |   |                   |             | 28%      | 0              | 0             | 0    | 0    | 0                   |                      |         |
|       |                |   |                   |             | Tax Free | 0              | 0             | 0    | 0    | 0                   |                      |         |

5-4-19