

**Resident Audit Scheme,
CSK H.P. Krishi Vishavavidyalaya, Palampur.**

.....

No. Jt.Co (Audit)/PLP/1-1/2020/-169-235 Dated, Palampur, the:- 16.7.2020

To

1. All Heads of the Department in CSKHPKV, Palampur.
2. All Drawing & Disbursing Officers in CSKHPKV, Palampur.
3. All Associate Directors/Programme Coordinator/Scientist Incharge, HAREC/RRS/RSS/KVKs.

**Subject:- Regarding supply of various information's for the year 2018-19.
(01.04.2018 to 31.03.2019)**

Kindly arrange to supply the following informations to this office latest by 31.07.2020 so that these details can be compiled and Audit Report for the year 2018-2019 can be completed and submitted to the Government well in time :

1. Scheme and Project wise **income and expenditure** statement for the year 2018-2019 (01.04.2018 to 31.03.2019)
2. Income and expenditure statement of "**Revolving Fund Accounts**, if any, for the year 2018-2019.
3. Income and expenditure statement of "**Student Fund Accounts**" if any, for the year 2018-2019.
4. **Statement of outstanding advances up to 31.03.2019.**
5. **Outstanding payments** yet to be received/realized from inter departments of the University/ Govt.departments/ other institutions for the bills issued **up to 31.03.2019** indicating the details of Bill No. Date & name of the department and amount outstanding for realization.
6. Whether physical verification of stock and store conducted during the year 2018-2019, if so, then the details of shortage etc. found, if any, may also be supplied to this office.

This may kindly be treated as "**Most Urgent**".

Yours faithfully,



Joint Controller (State Audit),
Resident Audit Scheme,
CSK HPKV, Palampur.

Endst. No.Jt.Co.(Audit)/PLP/2020/- As above

Dated, Palampur,the:-

Copy of the above is forwarded to the Comptroller, CSKHPKV, Palampur for information and necessary action please.

✓ 2. The Incharge, U, N S, CSKHPKV, with the request to upload this letter in the University web site

Joint Controller (Audit).
RAS, CSKHPKV, Paramour.