



Ch. Sarwan Kumar Himachal Pradesh Krishi Vishvavidyalaya,
Palampur - 176 062 (H.P.)
Office of the Registrar- Establishment Section-II

T: 01894-230383

Fax: 01894-230511

Email: registrar@hillagric.ac.in

No.QSD.10-42/2013/CSKHPKV (Estt.II)/-
Dated: Palampur, the,

42417-506

30 AUG 2019

From

Registrar

To

1. All the Statutory Officers, CSK HPKV, Palampur.
2. All the Heads of Departments/Offices/Units, CSKHPKV, Palampur.
3. All the Associate Directors/Scientists Incharge/Programme Coordinators, RRSs/RSSs/KVKs, CSKHPKV.

Subject:- Grant of one additional increment to eligible Class-IV employees on completion of 20 years regular service w.e.f. 1.4.2019-submission of cases thereof.

Sir,

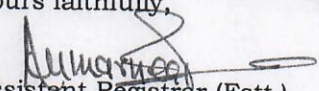
I am directed to invite your attention to notification No.Bud.5-102/2012/ CSKHPKV/- 40402-96 dated 20.08.2019 from the Comptroller, CSK HPKV, Palampur on the above subject and to request you to send the cases of all eligible Category 'D' employees of your department/office to this office **immediately** through concerned Controlling Officer for grant of one additional increment after completion of 20 years regular service on or after 01.04.2019 in the enclosed format alongwith service books and complete/uptodate APARs dossiers, for taking further action at this end.

I am further directed to inform you that in view of instructions contained in Office Memorandum No.Fin(C)B(7)-3/2012 dated 15.12.2012 as adopted in this University vide Comptroller's notification No.QSD.Bud.5-102/15/CSKHPKV/- 35170-264 dated 03.07.2015 and further clarification from the Principal Secretary (Agr.) to the Govt. of Himachal Pradesh, Shimla vide his letter No.Agr.B-A-(10)2/2014 dated 20.08.2018 and the Comptroller, CSK HPKV, Palampur vide his letter No.QSD.2-28/2018/CSKHPKV (A/cs)/- 2219 dated 16.01.2019, the cases of the Category 'D' employees who were granted pay band of Rs.5910-20200 plus Rs.1900/- Grade Pay under ACPS and thereafter allowed benefit of one increment after completion of 20 years service vide this office orders No.QSD.10-42/2013/CSKHPKV/ACPS (Estt.II)/- 48610-40 dated 23.09.2013, No.QSD.10-42/2013/CSKHPKV/ACPS (Estt.II)/- 58404-23 dated 07.08.2013, No.QSD.10-42/2013/ CSKHPKV/ ACPS (Estt.II)/- 33722-31 dated 09.07.2014 and No.QSD.10-42/2013/ CSKHPKV/ACPS (Estt.II)/- 49410-20 dated 09.09.2014 in pursuance of instructions contained in Finance Department Office Memorandum No.Fin(C)B(7)-3/2012 dated 31.07.2012 as adopted in the University vide Comptroller's notification No.QSD.Bud.5-102/012/CSKHPKV/- 59844-960 dated 22.09.2012 are to be reviewed. The cases of all such Category 'D' employees may also be sent to this office through Controlling Officer for review alongwith service books at the earliest.

This issues with the approval of competent authority.


Encl: As above

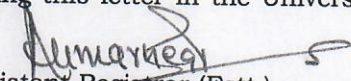
Yours faithfully,


Assistant Registrar (Estt.),
CSK HPKV, Palampur.
Dated: Even

Endst.No.Even

Copy to:-

 The Incharge, UNS, CSK HPKV, Palampur for uploading this letter in the University Website-Registrar Postal-Establishment.


Assistant Registrar (Estt.),
CSK HPKV, Palampur.

PROFORMA FOR THE GRANT OF ONE ADDITIONAL INCREMENT TO CLASS IV EMPLOYEES ON COMPLETION OF 20 YEARS OF REGULAR SERVICE ON OR AFTER 1.4.2019

Sr. No.	Name & Designation	Date from which continuously working in Class IV post	Date of completion of 20 years of regular service	Date from which placed in Grade Pay of Rs.1900	Pay as on 31.3.2019 or immediately before completion of 20 years regular service				Pay to be fixed after grant of one additional increment on or after 1.4.2019				Date of next increment	Remarks
					P.B.	Pay	G.P.	Total	P.B.	Pay	G.P.	Total		
1	2	3	4		5	6	7	8	9	10	11	12	13	14

The service book(s)/APAR dossier of above official(s) are enclosed.

Head of Office/Department
(with office seal).

The proposal as above has been examined by this office and is in order.

Controlling Officer
(with office seal).