

File No.1-4/Misc/Pension/- 1226-1312
Office of the Comptroller (Pension Branch),
CSK Himachal Pradesh Krishi Vishvavidyalaya,
Palampur, District Kangra, (HP) – 176062.

Dated

08 JAN 2025

To

1. All the Statuary Officer, CSKHPKV, Palampur.
2. All the Heads of Departments/Offices, CSKHPKV, Palampur.
3. All the Associate Directors/ Programme Coordinator/ Scientist Incharge, RSSs/RRSs/KVKs,/HAREC(s) CSKHPKV, Palampur.
4. The Senior Medical Officer, CSKHPKV, Palampur.
5. All the Deputy Registrar/Assistant Registrar, Administrative Block, CSKHPKV, Palampur

Subject: Request for Service Book(s) of retiree for Pension fixation of Pre-2016.

Sir

This is bring to your kind attention that office of the undersigned is currently processing the pension fixation of pre-2016 retirees as per the Office Memorandum No.Fin(Pen)A(3)-1/2021-Part-II dated 25.02.2022 of the Finance Department of Himachal Pradesh and further adopted and notified by this University vide Notification No.QSD.Bud.5-104/2022/CSKHPKV/-69122-231 dated 12.10.2022.

You are, therefore, requested to provide/ supply the service book(s) of retiree(s) under your establishment, so that pension fixation of retiree could be got settled accordingly.

An early action in this matter is solicited, please.

Yours Faithfully,

Comptroller,
CSKHPKV, Palampur.

Copy to:-

1. The Incharge, UNS, CSKHPKV, Palampur with the request to upload the letter on university website for wide publicity.
2. The Secretary to the Vice Chancellor's, CSKHPKV, Palampur.
3. Guard File.

Comptroller,
CSKHPKV, Palampur.