



"Say YES to Life/ Say NO to DRUGS"
CSK HIMACHAL PRADESH KRISHI VISHVAVIDYALAYA, PALAMPUR
"ACCOUNTS BRANCH"
OFFICE OF THE COMPTROLLER



No.QSD. 12-444/20/PF/CSKHPKV(A/cs)/-82133-232.
Dated, Palampur the:- **21 DEC 2022**

From

Comptroller

To

1. All the Statutory Officers, CSKHPKV, Palampur.
2. All the Heads of the Departments/Offices, CSKHPKV, Palampur.
3. All Associate Directors/Scientist-In-Charges, RRSs/RSSs/KVKs, CSKHPKV, Palampur.
4. The Sr. Medical Officer, CSKHPKV, Palampur.
5. The Deputy Controller (State Audit), CSKHPKV, Palampur.
6. The Secretary to the Vice-Chancellor, CSKHPKV, Palampur.

Subject: No Dues Certificate in respect of Smt. Soma Devi, Sweeper.

Sir,

I am directed to intimate that Smt. Soma Devi, Sweeper of this office is retiring from the University service on 28.02.2023(AN) on attaining the age of superannuation. In order to process her retirement claims, you are requested to kindly make available the **"No Dues Certificate"** in respect of above named official latest by 10.01.2023. In case no reply is received from your end by the above mentioned date i.e. 10.01.2023, it will be presumed that nothing is due against the above said official so far as your department/office is concerned. It is also made clear that those **department(s)/office(s) in which above said employee has rendered her services, issuing of No Dues Certificate by them is mandatory.**

Yours faithfully,

Assistant Registrar (A/cs),
CSKHPKV, Palampur.

Copy to:-

- ✓ 1. The Incharge, UNS, CSKHPKV, Palampur with the request to upload the letter in the university website for wide publicity.
2. File No. QSD.10-4/2019/CSKHPKV/A/cs.

Assistant Registrar (A/cs),
CSKHPKV, Palampur.