



"Say Yes to Life/Say No to Drugs"
MOST URGENT

CSK HIMACHALPRADESH KRISHI VISHVAVIDYALAYA PALAMPUR (HP)
OFFICE OF THE COMPTROLLER
Central Purchase and Disposal Unit

No.QSD./ CPDU-1/CSKHPKV/22/ 20184-

Dated, Palampur, the:

To

All the Statutory Officers,
CSKHPKV, Palampur.

16 MAR 2022

283

Sub: Setting up of Central Purchase & Disposal Unit-issuance of procedure and guidelines -thereof.

Sir,



Kindly refer to proceedings of the monthly review meeting of Statutory Officers (SOs) for the month of October, 2021 held on 13.10.2021 in the Committee Room of Vice-Chancellor's Secretariat under the Chairmanship of Prof. H.K. Chaudhary, Hon'ble Vice-Chancellor, CSKHPKV, Palampur.

In this context, it is submitted that the Hon'ble Vice-Chancellor, CSKHPKV, Palampur has been pleased to accord approval for the constitution of the Local Purchase Committees to be notified by all the Deans/Directors/Controlling Officers in respect of all the purchases which are made by the Departments/Units of the University working under their control (except the Vice-Chancellor's Secretariat and Registrar, CSKHPKV) within week enabling this office to make available the consolidated list of all the Committees to the Vice-Chancellor's Secretariat immediately. The said Local Purchase Committee shall collect atleast three quotations to ascertain the reasonableness of the rate, quality and specifications and identify the appropriate supplier and record a certificate as per requirement of Rule-98(1) of the HPFR-2009.

Therefore, it is requested that further necessary action to issue the required notification may be taken within the stipulated period and copy of same supplied to this office.


This issues with prior approval of the Vice-Chancellor, CSKHPKV, Palampur.

Yours faithfully,


Comptroller
CSKHPKV, Palampur.
Dated: 

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1. The Secretary to Hon'ble Vice-Chancellor, CSKHPKV, Palampur for kind information of the latter, please.
2. All the Heads of the Departments/Offices/Units in CSKHPKV.
3. All the Associate Directors, HAREC/SAREC/MAREC/Scientists-Incharge /Programme Coordinator of all RSS/KVKs.
4. Joint Controller(State Audit), CSKHPKV, Palampur (HP).
5. The Incharge,UNS, CSKHPKV, Palampur with the request to upload the same in the University Website.
5. The Asstt.Registrar-I and Asstt.Registrar-II, o/o the Comptroller, CSKHPKV, Palampur
6. The Section Officer(CPDU), CSKHPKV, Palampur.
7. All the Section Officers/Superintendents, o/o the Comptroller, CSKHPKV, Palampur
8. P.A. to Comptroller, CSKHPKV, Palampur.
9. All Dealing Assistants, CPDU, CSKHPKV, Palampur.
10. Guard file.


Comptroller
CSKHPKV, Palampur.
