

CHAUDHARY SARWAN KUMAR HIMACHAL PRADESH KRISHI VISHVAVIDYALAYA PALAMPUR  
OFFICE OF THE COMPTROLLER  
CPDU

No.QSD/CPDU/2-1(Id-Cards)/21/-  
Dated Palampur, the:

75765-67

From : Comptroller

30 NOV 2021

To  
M/s Sood Enterprises,  
Near Old Employment Exchange,  
Palampur : HP

Subject: Regarding Preparation & supply of PVC Id -Cards & Vehicles' Entry Passes in respect of University employees etc.

Sir,

I am directed to refer to your proforma invoice dated 29.11.2021 on the above noted subject and to request you to kindly arrange to prepare and supply 1500 PVC Id-Cards and Vehicles' Entry Passes complete in all respect strictly as per full particulars for the said job to be supplied by the Dy. Registrar (GAD Branch), CSKHPKV, Palampur on the following terms and conditions as per detail given below. The Colour of ribbons for Id Cards shall be as under with writing as mentioned against each:-

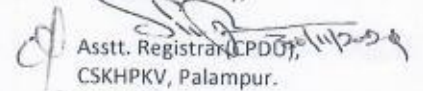
i)	Vice-Chancellor	Golden base having writing CSK HPKV in Brown colour with University Logo
ii)	Statutory officers	White base having writing CSK HPKV in Red colour with University Logo
iii)	Teachers/Scientists	Light Yellow base having writing CSK HPKV in Maroon colour with University Logo
iv)	Non-Teaching & Research Staff	Sky Blue base having writing CSK HPKV in White colour with University Logo
v)	Students of CoA	Dark Green base having writing CoA, CSK HPKV in White colour with University Logo
vi)	Students of CoVAS	Navy Blue base having writing DGCN CoVAS, CSK HPKV in White colour with University Logo
vii)	Students of CoCS	Blood Red base having writing CoCS, CSK HPKV in White colour with University Logo
viii)	Students of CoBS	Magenta base having writing CoBS, CSK HPKV in White colour with University Logo

It is also requested to give in writing that "M/s Sood Enterprises, Palampur will not prepare the Identity Cards at their own more than the number mentioned in the supply order without the consent of issuing authority and any violation/misuse of the scanned signatures of individuals as well as issuing authority, if found at any time, shall attract legal action against them by the issuing authority".

**Terms & conditions:**

(1)The Rate are FOR destination( Administration Block, GAD Branch office of the Registrar, CSKHPKV, Palampur)(2) GST as applicable as per Govt. Rule to Agricultural-University (3). The firm is required to deposit an amount of Rs.20,000/- (Rupees Twenty thousand)only as Performance Security in the shape of FDR to be pledged in the name of Comptroller, CSKHPKV, Palampur (4)The ordered material may be supplied immediately (5) While arranging supply of the above material(s) it may please be ensured that quality, quantity ascertained before hand. (6) It may kindly be ensured that the goods are properly packed so as to avoid any damage, failing which, the same shall not be honored and referred back in due course of time. (7) The payment will be made after satisfactorily Inspection Report of the material to be conducted by the committee so constituted by the University. (8) Before the final Printing , the Proof of I-Card and Vehicle Entry Pass is required to be got checked from the Registrar & Deputy Registrar(GAD). (9)The overall Preparation & Printing of the said material should be to the entire satisfaction of the Registrar & Deputy Registrar(GAD), failing which the Job Order will stand cancelled and performance security so pledged shall be forfeited . (10) No any Id-Card./Vehicle Entry Pass is to be prepared without the prior permission of Registrar, CSKHPKV, Palampur.

Yours faithfully,

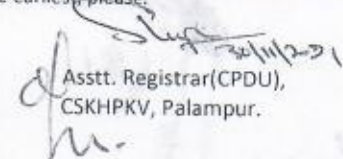
  
Asstt. Registrar (CPDU),  
CSKHPKV, Palampur.

Dated:

Endst.No. Even

Copy of above is forwarded for information and necessary action to:-

- 1.The Registrar, CSKHPKV, Palampur w.r.t his letter No.QSD.8-32/2020/CSKHPKV(GA)/-73211-12 dated 22.11.2021. He is requested to provide complete information to the quarter concerned for the completion of said job at the earliest, please.
2. The Secretary to Vice-Chancellor, CSKHPKV, Palampur.
3. Guard file

  
Asstt. Registrar (CPDU),  
CSKHPKV, Palampur.

P. T. O.

CPDU

"Say Yes to Life"/Say No to Drugs"

CSK HIMACHAL PRADESH KRISHI VISHVA VIDYALAYA, PALAMPUR

Office of the Comptroller

CPDU

Endst. No. QSD/CPDU/1-1/(I-Card-Pension)/CSKHPKV/


Dated: Palampur, the:

18 JAN 2022

Copy is forwarded for information and necessary action to :-

1. All the Statutory Officers, CSKHPKV, Palampur.
2. All the Heads of Office/Department/Units, CSKHPKV.
3. All the Associate Directors/Programme Coordinators, HAREC, MAREC, RSS, KVKs, CSKHPKV.
4. The Secretary to Vice-Chancellor, CSKHPKV, Palampur.
5. M/s Sood Enterprises, Near Employment Exchange, Palampur. He is requested to make the supply of Id Cards of Students to the concerned Deans alongwith bills and that of Research Staff to the concerned Heads of Departments/Officer alongwith bills directly,

6. Incharge UNS, CSKHPKV, Palampur with the request to upload the same in the University Website.

  
Asstt. Registrar(CPDU),  
CSKHPKV, Palampur

cc: Guard file.