

CSK HIMACHAL PRADESH KRISHI VISHVAVIDDYALAYA
BUDGET BRANCH

No.QSD.Bud.6-50/Bud/CSKHPKV/15/2165-2265
Dated Palampur,:-

08 JAN 2021

To

- 1.All Statutory Officer, CSKHPKV
- 2.All Head of Deptts/DDOs,
3. All Assoc.Directors/Scientist Incharges, MAREC/ HAREC/ SAREC/RSS,
- 4.All Programme Coordinators,KVKs in CSKHPKV.

Sub: Unspent amount - Refund thereof.


Sir,

The need of timely utilization of funds especially in respect of AICRPs/Adhoc /Short terms Projects/Central Development Assistance is being emphasized from time to time. As all are aware that the amount available as un-utilized at the concluding of concerned project is to be refunded to the funding agency. Recently, some of the Deptt. of the University has submitted the proposal for revalidation/ refund of the unspent amount to the funding agency.

In some of the cases, it has been noticed that huge amount remained un-utilized at the close of the financial year as also at the time of concluding the project work. This has not been appreciated by the Hon'ble Vice-Chancellor in consideration to one of such cases relating to refund of unspent amount.

It is therefore, emphasized upon all that there should be Nil unspent balance at the close of the financial year besides taking required steps so as to ensure that the expenditure is incurred proportionately throughout the year and the funds available should be properly utilized.

Yours faithfully,


Comptroller,
CSKHPKV, Palampur.

CC:-

1. Secretary to the Vice-Chancellor, CSKHPKV for information of the later.
2. The Joint Controller, State Audit, CSKHPKV, Palampur.

3. Incharge, UNS Cell for uploading the same on university website.