

**CSK HIMACHAL PRADESH KRISHI VISHVAVIDDYALAYA  
BUDGET BRANCH**

No.QSD.Bud.6-50/Bud/CSKHPKV/15/ -226-2  
Dated Palampur,;

08 JAN 2021

To

- 1.All Statutory Officer, CSKHPKV.
- 2.All Head of Deptts/DDOs,
3. All Assoc.Directors/Scientist Incharges, MAREC/ HAREC/ SAREC/RSS,
- 4.All Programme Coordinators,KVKs in CSKHPKV.


**Sub: Regarding processing of purchase cases.**

Sir,

As you are aware that the current financial year 2020-21 going to close on 31.3.2021, to avoid rush of work in the month of March and to ensure full utilization of funds during the current financial year, it is requested that the purchase case(s) of your Deptt. /Office if any be submitted to this office before 25<sup>th</sup> Feb., 2021 positively. No expenditure sanction will be entertained after 25<sup>th</sup> Feb. except for funds sanctioned in the March itself.

**This may be treated as most urgent.**

Yours faithfully,

  
Comptroller,  
CSKHPKV, Palampur.

CC:-

1. Secretary to the Vice-Chancellor, CSKHPKV for information of the later.
2. The Joint Controller, State Audit, CSKHPKV, Palampur.

3. Enclosure, ONS cell for uploading the same on the University website.