

CSK Himachal Pradesh Krishi Vishvavidyalaya, Palampur
"Accounts Branch"

56509-98

No.QSD.12-154/98/PF/CSKHPKV(A/cs)/
Dated, Palampur the:-

07 DEC 2019

To

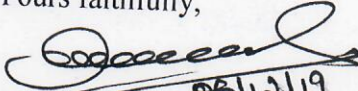
1. All the Statutory Officers, CSKHPKV, Palampur.
2. All the Heads of the Departments/Offices, CSKHPKV, Palampur.
3. All Associate Directors/Scientist-In-Charges, RRSs/RSSs/KVKs, CSKHPKV, Palampur.
4. The Sr.Medical Officer, CSKHPKV, Palampur.
5. The Joint Controller (Local Audit), CSKHPKV, Palampur.
6. The Private Secretary to the Vice-Chancellor, CSKHPKV, Palampur.

Subject: No Dues Certificate in respect of Shri Shrawan Kumar, Section Officer.

Sir,

It is intimated that Shri Shrawan Kumar, Section Officer of this office is retiring from the University service on 29.02.2020 (AN) on attaining the age of superannuation. In order to process his retirement claims, you are requested to kindly make available the "No Dues Certificate" in respect of above named Officer latest by 31.12.2019. In case no reply is received from your end by the above mentioned date i.e. 31.12.2019, it will be presumed that nothing is due against the above said Officer so far as your department/office is concerned. It is also made clear that those **department(s)/office(s) in which Shri Shrawan Kumar, Section Officer has rendered his services, issuing of No Dues Certificate by them is mandatory.**

Yours faithfully,


Deputy Registrar (A/cs),
CSKHPKV, Palampur.

Copy to:-

1. All Section Officers/Superintendents in Comptrollers' office for similar necessary action.
2. The Incharge, UNS, CSKHPKV, Palampur with the request to upload the letter in the university website for wide publicity.
3. File No. QSD.10-4/2019/CSKHPKV/A/cs.

Deputy Registrar (A/cs),
CSKHPKV, Palampur.